



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

February 11, 2020

Present – President Corey W. Pack, Vice President Chuck F. Callahan, Frank Divilio, Pete Leshner, Laura Price, County Manager R. Andrew Hollis and Assistant County Attorney Mary O'Donnell.

- I. Agenda – The Agenda of Tuesday, February 11, 2020 was brought forward for approval. Mr. Pack stated that the public hearing on Bill No. 1442 was being postponed until the Council meeting of Tuesday, February 25, 2020. Mr. Leshner requested to amend the Agenda to add an item to the County Manager's Report to partner with Easton Utilities to reapply for a USDA Reconnect Grant; and to remove from the County Manager's Report the item entitled: *Request to Submit Grant Application to Maryland Department of Natural Resources FY21 Chesapeake and Atlantic Coastal Bays Trust Fund for Plantings at Cordova Park and Various Other Locations*. Mr. Pack then requested and received Council's unanimous consent for approval of the Agenda of Tuesday, February 11, 2020, as amended.
- II. Disbursements – Mr. Pack requested and received Council's unanimous consent for approval of the Disbursements of Tuesday, February 4, 2020, and Tuesday, February 11, 2020.
- III. Proclamation: American Heart Month – Prior to presentation of the proclamation, Clay Stamp, Talbot County Director of Emergency Services/Assistant County Manager, stated that the county has a history of addressing the issue of heart disease and sudden cardiac arrest. Mr. Stamp introduced Gary Jones, representative of Talbot County Paramedic Foundation, Greg Fries of the Talbot County Department of Emergency Services, and Dr. Jeff Etherton, Interventional Cardiologist, University of Maryland Shore Regional Health who each outlined their role in lifesaving efforts when an individual has a heart attack or goes into sudden cardiac arrest. Mr. Stamp stated that the partnership between various organizations in the county helps ensure that we are prepared to engage in early intervention through bystander CPR, Automated Defibrillator Devices (AEDs), advanced life support and interventional cardiology procedures. Mr. Fires briefed the Council on the upcoming sixth annual CPR Marathon which will take place at the Talbot County Community Center on Tuesday, February 25, 2020. He stated that the free CPR training will begin at 9:00 a.m. and conclude at 6:00 p.m.; each course will last approximately 75 minutes. Mr. Stamp introduced Karli Abbott, a member of Talbot County 4-H Ambassador Program, who, as part of her Diamond Clover project, recently raised and donated \$5,200 toward the purchase of an AED machine for the Talbot County Agricultural and Education Center. The Clerk then read a proclamation into the record in recognition of February as American Heart Month. The proclamation spoke of preventive measures against heart disease including, maintaining a healthy weight, eating balanced and nutritious meals, increasing physical activity, and encouraging citizens to participate in healthier lifestyle initiatives to help eradicate the deadly disease. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Mr. Divilio presented the proclamation to Mr. Stamp and representatives of the various agencies and organizations in attendance.

- IV. Proclamation: 100<sup>th</sup> Anniversary of the League of Women Voters of the United States – Prior to presentation of the proclamation, Lorraine Claggett, member of the League of Women Voters of the Mid-Shore of Maryland, briefed the Council on the history of the organization which was founded shortly after women were given the right to vote in 1920 by the 19<sup>th</sup> Amendment to the U.S. Constitution. She stated that the organization encourages citizens to register to vote, provides non-partisan information to all voters prior to elections and helps voters become more informed by holding candidate forums. The Clerk read a proclamation into the record which recognized the 100<sup>th</sup> anniversary of the founding of the League of Women Voters of the United States and its mission over the last century to protect and empower the voting rights of all citizens and to defend democracy. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Ms. Price presented the Proclamation to Ms. Claggett and representatives of the League of Women Voters of the Mid-Shore of Maryland in attendance.

- V. Presentation and Request to Participate in the FY2020 Maryland Agricultural Land Preservation Foundation (MALPF) Easement Acquisition Matching Funds Program – Martin Sokolich, Planner III, Talbot County Department of Planning and Zoning – Mr. Sokolich requested Council’s approval to participate in the MALPF Easement Acquisition Matching Funds Program by committing \$100,000 in funding retained by the County from revenue received through agricultural transfer taxes which are designated to be used toward land preservation under the guidelines established by the Maryland State Legislature. He stated that the matching funds from the State will be used to preserve farmland in the county from the list of approximately 12 applications received for the preservation program. Council discussion ensued. Upon motion by Mr. Callahan, seconded by Mr. Divilio, the Council approved the commitment of \$100,000 to the MALPF Easement Acquisition Matching Funds Program by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Divilio - Aye  
Mr. Callahan - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- VI. Public Hearings:

Resolution No. 281, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN (THE “PLAN”) TO RECLASSIFY AND REMAP CERTAIN REAL PROPERTY LOCATED IN THE TOWN OF TRAPPE, MARYLAND, ASSOCIATED WITH THE LAKESIDE PLANNED UNIT DEVELOPMENT (THE “LAKESIDE PROJECT”) (FORMERLY KNOWN AS “TRAPPE EAST”), FURTHER DESCRIBED AS TAX MAP 54, PARCEL 304; TAX MAP 55, PARCELS 14, 15, 17, 19, 44, 65, 83, AND 85; AND, TAX MAP 59, PARCEL 4, THE TOTAL AREA CONSISTING OF EIGHT HUNDRED SIXTY-FIVE ACRES, MORE OR LESS (THE “PROPERTY”),

FROM “S-2” AND “W-2” (AREAS WHERE IMPROVEMENTS OR EXTENSIONS TO EXISTING, OR CONSTRUCTION OF NEW COMMUNITY, MULTI-USE, OR SHARED SANITARY FACILITIES ARE PROGRAMMED FOR PROGRESS WITHIN THREE TO FIVE YEARS) TO “S-1” AND “W-1” (AREAS SERVED OR TO BE SERVED BY COMMUNITY, MULTI-USE, OR SHARED SANITARY FACILITIES WHICH ARE EXISTING, UNDER CONSTRUCTION, OR HAVE IMMEDIATE PRIORITY STATUS); TO AMEND THE PLAN TO ADD CERTAIN WATER AND SEWER CAPITAL PROJECTS RELATED TO THE LAKESIDE PROJECT AND EXISTING SYSTEMS FOR THE FISCAL YEARS 2020 THROUGH 2030; AND, TO AMEND THE PLAN TO UPDATE THE NARRATIVE DESCRIPTION IN THE PLAN RELATIVE TO THE LAKESIDE PROJECT AND EXISTING SYSTEMS, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Mr. Leshner stated that the Town of Trappe and Trappe East Holdings Trust wished to offer an amendment to Resolution No. 281; the amendment was then read into the record by Mr. Leshner. The Amendment was introduced by Mr. Callahan, Mr. Divilio, Mr. Leshner, Mr. Pack, and Ms. Price. Resolution No. 281, and the amendment, will be forwarded back to the Planning Commission and Public Works Advisory Board for review, consideration and recommendation at their March meetings. The public was then afforded an opportunity to comment on the legislation. The public hearing on Resolution No. 281, and amendment, was continued to Tuesday, March 24, 2020 at 6:30 p.m. Written comments will be accepted by the Office of the Talbot County Manager until Friday, March 20, 2020.

Resolution No. 282, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO RECLASSIFY AND REMAP REAL PROPERTY LOCATED AT 24500 ROLLES RANGE ROAD, ST. MICHAELS, MARYLAND 21663, FURTHER DESCRIBED AS TAX MAP 23, PARCEL 41, FROM UNPROGRAMMED TO “S-1” IMMEDIATE PRIORITY STATUS, was read into the record and brought forward for public hearing. Prior to the public hearing, Mr. Leshner stated that he wished to offer an amendment for which only a portion of the property will be reclassified and remapped from its current classification of “unprogrammed” to “S-1”. The amendment was introduced by Mr. Callahan, Mr. Divilio, Mr. Leshner, Mr. Pack, and Ms. Price. Resolution No. 282, and the amendment, will be forwarded back to the Public Works Advisory Board for their consideration, review, and recommendation at their March meeting. The public was then afforded an opportunity to comment on the legislation. The public hearing on Resolution No. 282, and amendment, was continued to Tuesday, March 10, 2020 at 6:30 p.m. Written comments will be accepted by the Office of the Talbot County Manager until Friday, March 6, 2020.

Bill No. 1441, A BILL TO AUTHORIZE TALBOT COUNTY, MARYLAND (THE “COUNTY”) TO BORROW NOT MORE THAN TWENTY FOUR MILLION SEVEN HUNDRED NINETY FIVE THOUSAND DOLLARS (\$24,795,000) IN ORDER TO FINANCE AND REFINANCE IMPROVEMENTS TO THE PLANNING, DESIGN, CONSTRUCTION AND FURNISHING OF A NEW EASTON ELEMENTARY SCHOOL AND THE DEMOLITION OF THE EXISTING ELEMENTARY SCHOOL AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS PAYABLE FROM AD VALOREM TAXES TO BE LEVIED BY THE COUNTY; EXEMPTING THE BONDS FROM THE PROVISIONS OF SECTIONS 19-205 AND 19-206 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND; AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO ONE OR MORE BONDS; AUTHORIZING THE REFUNDING OF SUCH BONDS AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BONDS FOR SUCH PURPOSES, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Angela Lane, Finance Director, stated that the legislation is required under the County’s Charter and the Maryland Code to enable the County to borrow the local share of the cost of the Easton Elementary School project. She stated that the Council authorized spending a total of \$30 million; \$5,205,000 was previously transferred to the Capital Projects Fund from the General Fund, leaving a balance of \$24,795,000 which the County is borrowing. The public was then afforded an opportunity to

comment on the legislation. Upon motion by Ms. Price, seconded by Mr. Callahan, Bill No. 1441 was brought to third reader. Upon motion by Ms. Price and no objection by the Council, a full reading of the legislation was waived. The Council approved Bill No. 1441 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Bill No. 1441 will take effect as provided for in the legislation.

Mr. Pack stated again for the record that the public hearing on Bill No. 1442, A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO ALLOW THE BOARD OF LIQUOR LICENSE COMMISSIONERS TO ISSUE A LICENSE FOR ON-PREMISES CONSUMPTION OF MIXED DRINKS TO CLASS ONE DISTILLERIES, was being postponed until the Council meeting of Tuesday, February 25, 2020, but offered members of Council who wished to do so, to offer amendments to the legislation. Ms. Price provided a brief history of the impetus for her proposed amendment to the legislation. She outlined the amendment, known as the purple amendment, which stated in part: “... *the holder shall only be entitled to serve each individual a total of not more than 6 ounces of liquor the holder has produced, inclusive of any sampling allowed pursuant to the Code of Maryland, per visit.*” The amendment was introduced by Ms. Price. Mr. Divilio offered an amendment, known as the salmon amendment, which stated in part: “... *the holder shall only be entitled to serve each individual a total of not more than 6 ounces of liquor the holder has produced, exclusive of any sampling allowed pursuant to the Code of Maryland, per visit.*” The amendment was introduced by Mr. Callahan and Mr. Divilio. Council discussion ensued.

- VII. Update on Provisional Short Term Rental Licenses as enacted Under Bill No 1434, as amended – Miguel Salinas, Assistant Planning Officer, briefed the Council on the provisions included in Bill No. 1434, as amended, which provided for the issuance of provisional short term rental licenses for those applicants who met certain criteria. He stated that the legislation became effective in late November 2019, and to date, five provisional licenses have been issued of the approximately 12 which qualified for same at the time the legislation was approved. He stated that the provisional licenses expire at the time the applicants receive their short term rental license, or March 1, 2020, whichever occurs first. All short term rental applicants eligible to receive a provisional license have been notified verbally or in writing that they have until March 1, 2020 to rectify any outstanding issues related to receiving a license renewal. Council discussion ensued with Mr. Salinas.
- VIII. Request to Increase Emergency Medical Service Coverage – Clay Stamp, Director, Talbot County Department of Emergency Services – Mr. Stamp requested Council approval to utilize \$39,000 in Contingency Funding to activate an additional paramedic unit for 36 peak hours a week through the remainder of FY20 in order to maintain the ability to provide delivery of an advanced life support response within industry standards of an eight minute timeframe. He stated that County units respond to approximately 90% of the calls and have now reached a point where the number of times all units are in service continues to increase. Council discussion ensued with Mr. Stamp; Mr. Hollis stated that the Finance Director had certified that Contingency Funds are available. Upon motion by Ms. Price, seconded by Mr. Divilio, the Council approved the request by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

IX. County Manager’s Report:

A. Bid No. 19-16, REQUEST FOR PROPOSALS – ENGINEERING DESIGN SERVICES – EXTENSION OF SEWER TO THE VILLAGES OF BOZMAN AND NEAVITT FROM THE REGION II (ST. MICHAELS) WASTEWATER TREATMENT PLANT, AS OUTLINED IN RESOLUTION NO. 250 – TALBOT COUNTY, MARYLAND - Requested Council approval of the County Engineer’s recommendation to award Bid No. 19-16 to Century Engineering, Inc. of Dover, Delaware in the sum of \$800,674, contingent upon approval by the Maryland Department of the Environment (MDE). Mr. Hollis stated that four bids were received and independently ranked first on the quality of their technical proposals prior to opening the cost proposals. He stated that there is approximately a \$400,000 difference between the low bidder and the County Engineer’s recommendation. Ray Clarke, County Engineer, outlined the process and criteria by which the recommendation was developed, including the review of the Request for Proposal by MDE prior to advertisement of same. At Council’s request, Mr. Clark will contact MDE to ascertain the likelihood of the County receiving grant and loan packages for the project should the County award the project to the lowest bidder. Once a response has been received from MDE, the Council will again consider the matter.

B. Request from Tilghman on Chesapeake for Letter of Support – Requested Council approval to forward a letter in support of Tilghman on Chesapeake Community Association’s grant application to the State for funding for a living shoreline and meadow restoration; no County funding is required. Upon motion by Mr. Divilio, seconded by Mr. Leshner, the Council approved forwarding a letter in support by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Callahan – Aye  
Mr. Divilio - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

C. Request from Department of Public Works – Requested Council approval of the County Engineer’s recommendation to award engineering services under Bid No. 17-08, the County’s open-ended engineering contract, for site plan development for the Roads Department Recycling Facility located on St. Michaels Road to Davis, Bowen and Friedel, Inc. in the sum of \$34,500.00. Mr. Hollis stated that the work is necessary prior to the project going before the Talbot County Board of Appeals. Upon motion by Ms. Price, seconded by Mr. Leshner, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Divilio – Aye  
Mr. Callahan - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- D. Request from the Town of Easton – Requested Council approval of a request from the Town of Easton to utilize County Program Open Space (POS) funding in the sum of \$55,000 toward the installation of lights at North Easton Park. Mr. Hollis stated that the Talbot County Parks and Recreation Advisory Board had recommended approval of 20% (approximately \$55,000) of the FY21 disbursement, which will become available on July 1, 2020. He stated that the Town is requesting disbursement of the funding prior to July 1<sup>st</sup> and Preston Peper, Director of the Department of Parks and Recreation has advised that approximately \$100,000 in unallocated POS funding is currently available. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the Town’s request by voting 5– 0 as follows:

Mr. Pack - Aye  
Mr. Divilio– Aye  
Mr. Callahan - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- E. Request from Roads Department – Requested Council approval of the Roads Superintendent’s recommendation to award this year’s project for the milling of county roads to George & Lynch, Inc. in the sum of \$7,000 per day at a total project cost not to exceed \$72,000. Upon motion by Mr. Leshner, seconded by Mr. Divilio, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Divilio– Aye  
Mr. Callahan - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- F. Request from Department of Information Technology – Requested Council approval of the recommendation of the Director of the Department of Information Technology to purchase a replacement for the County’s voicemail system in the sum of \$19,890.43 through the use of Contingency Funds which the County Manager certified are available; the current voicemail system has experienced numerous issues in the past several months and is no longer under warranty. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the recommendation by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Divilio– Aye  
Mr. Callahan - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- G. Request to Re-apply for a USDA Reconnect Grant – Requested Council approval to partner with Easton Utilities to reapply for a USDA ReConnect Grant; if approved, funding would be used for expansion of broadband to underserved areas of Talbot County. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved partnering with Easton Utilities to reapply for grant funding by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Divilio– Aye  
Mr. Callahan - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- H. Talbot County Agricultural Land Preservation Advisory Board – Requested Council approval for the reappointment of John Sewell to a five-year term on the Talbot County Agricultural Land Preservation Advisory Board; said term will expire on March 13, 2025. Upon motion by Mr. Divilio, seconded by Mr. Callahan, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Callahan – Aye  
Mr. Divilio - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- I. Talbot County Board of Appeals – Requested Council approval for the appointment of Zakary Krebeck to a three-year term on the Talbot County Board of Appeals as a regular member; requested the appointment of Patrick Beard to three-year terms as an alternate; and requested the reappointment of Greg Gannon to a three-year term as an alternate; said terms will expire on February 11, 2023. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the appointments and reappointment by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Callahan – Aye  
Mr. Divilio - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- J. Talbot County Board of Electrical Examiners – Requested Council approval for the reappointment of Christopher Kleppinger, Don English, Robert Jump, Jr., Timothy Fluharty, and Joseph Secrist, Jr. to the Talbot County Board of Electrical Examiners; said terms will expire on April 1, 2024, April 1, 2021, April 1, 2021, April 1, 2022, and April 1, 2023, respectively. Upon motion Ms. Price, seconded by Mr. Divilio, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Callahan – Aye  
Mr. Divilio - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- K. Talbot County Short Rental Review Board – Requested Council approval for the appointment of Cindy Reichart to a four-year term on the Talbot County Short Term Rental Review Board as a representative from the vacation rental management industry; said term will expire on January 1, 2024. Upon motion by Mr. Callahan, seconded by Mr. Divilio, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Callahan – Aye  
Mr. Divilio - Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

L. County Offices Closed – Mr. Hollis stated that County offices will be closed on Monday, February 17, 2020 in recognition of Presidents’ Day.

X. Public Comments: Members of the public commented on topics of interest to them.

XI. Council Comments:

Mr. Divilio – No comments.

Mr. Callahan - No comments.

Ms. Price - Ms. Price stated that the Kirwan bill was released over the weekend with no changes, no funding source, and no extra phase-in for the counties; all the numbers stand. She stated that the legislation includes some very small transitional grants that are pennies on the dollar for a few select counties and that only one joint public hearing is planned on Monday (Feb. 17<sup>th</sup>). She stated that even if amendments are offered, no additional public hearings are planned. Ms. Price stated that she and other MACo representatives had recently met with the new Senate President, Bill Ferguson, and new Speaker of the House, Adrienne Jones, and, in her opinion, the Speaker did not appear to be amenable to any additional public hearings; President Ferguson had indicated that it would be up to the committee chairs to decide if more public hearings will be held. She stated that, in her opinion, this is the most expensive bill that Maryland has ever seen and it gets seven days and one public hearing; there is not one county in the state that can afford this. She stated that MACo will have its official vote tomorrow (Feb. 12<sup>th</sup>) and is basically stating that a requirement of Maryland Constitution says the State is responsible for school funding and that the Kirwan Commission is a continuation of the State requirement. She stated that the State is looking to bring in money any way they can, including a Google tax, sales tax on digital downloads, and pulling back funding from various incentive programs but that State policymakers are not willing to raise property and income tax and are looking to counties to fund half the monies needed. She stated that property and income tax are the only two taxes counties have to pay for it even though 19 out of the 23 counties and Baltimore City are maxed out at 3.2 % or over 3%. She stated that the State has not changed the funding formula and Talbot County’s increase is still 76%, going from the \$42 million that we currently fund to \$75 million. Ms. Price stated that she had had multiple discussions with Finance Director Angela Lane, and they cannot figure out how Talbot County is so far off in tax rates with every other county similar to Talbot County. She stated that she hoped we can continue to get the word out to the legislators. She stated that, in her opinion, we’re all for better education for our children but the State is going to pass the policy with no way to fund it, and it’s frightening.

Mr. Leshner - No comments.



Mr. Pack - Mr. Pack stated that Mr. Lesher’s opening prayer was, in his opinion, very moving and his comments about our dear friend, John Ford, were very precise. He stated that he cannot say enough about John Ford. He stated that he has been on the Council for 12 years and working with John and several members of the Easton Town Council, John was, in his opinion, one of those guys who never had a cross word – even when he was upset about something or may have been bothered by something that was going on. Mr. Pack stated that he was totally shocked to hear of John’s passing as the day before he had been at a meeting with Mayor Willey and Ken Kozel and the Mayor was giving an update on John’s condition and that he was even out walking the dog with his dear wife Peggy. He stated that John will be truly missed. Mr. Pack that he had been in attendance at John’s retirement party last June and it is hard to realize that he is gone less than a year after his retirement. Mr. Pack stated that services are planned for February 22<sup>nd</sup> at the Easton High School Auditorium and he anticipates that the members of this Council, as well as the citizens of the town will be there in force to pay their respects to John’s family. Mr. Pack concluded his comments by stating that the county owes John Ford a great deal of respect.

XII. Upon motion by Mr. Divilio seconded by Mr. Callahan, the Council voted to adjourn and to reconvene on Tuesday, February 18, 2020 at 4:00 p.m. in the Wye Oak Room at the Talbot County Community Center for a work session on transportation services in Talbot County; and to reconvene on Tuesday, February 25, 2020 at 3:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the statement for closing the meeting; and for the regularly-scheduled meeting at 6:00 p.m. by voting 5 – 0 as follows:

Mr. Pack - Aye  
Mr. Divilio - Aye  
Mr. Callahan - Aye  
Ms. Price – Aye  
Mr. Lesher – Aye

The meeting adjourned at 10:02 p.m.

The transcript of the February 11, 2020 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

XIII. Summary of Closed Session Held on February 11, 2020:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:00 p.m. to 6:00 p.m.  
Place of closed session: Bradley Meeting Room and County Council Office  
Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Pack, Callahan, Price, Divilio, Lesher  
Members opposed: None  
Abstaining: None

Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

<b>Topic description</b>	<b>Statutory authority</b>	<b>Persons present</b>	<b>Action taken</b>
Discuss appointments to various boards and commissions	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Laura Price, Frank Divilio, Pete Leshner, Andy Hollis, Jessica Morris, Mary O'Donnell	None
Discuss a personnel matter in Department of Corrections	GP § 3-305 (b) (1)	Same as above	None
Discuss personnel matter in Roads Department	GP § 3-305 (b) (1)	Same as above	None
Consider possible acquisition of property for a public purpose in Neavitt and Oxford	GP § 3-305 (b) (3)	Same as above	None
Receive legal advice and discuss pending litigation involving Eppard et al. vs. RDC Harbortowne	GP §§ 3-305 (b) (7)-(8)	Same as above	None
Receive legal advice and discuss pending litigation involving Maryland Health Club	GP §§ 3-305 (b) (7)-(8)	Same as above	Consensus on potential settlement
Receive legal advice regarding sewer extensions for abutting properties	GP § 3-305 (b) (7)	Same as above	None

**CASH STATEMENT 2/04/2020**

BALANCE 1/28/2020	18,147,790.52
CIGNA CLAIMS PAID THRU 1/27/2020	(78,433.45)
BOARD OF EDUCATION 1/2020	(3,504,644.00)
ELECTION BOARD PPE 10/08/2019	(9,149.66)
USDA/RD QTRLY BOND PMT #92-16	(16,408.00)
WF/GF EQUIPMENT LEASE	(128.00)
POSTAGE WIRE	(3,000.00)
POSTAGE WIRE-TOURISM	(500.00)
SUMMONS ACCOUNT TRANSFER	(120.00)
DEFERRED COMP DED PPE 1/10/2020 (ADDITIONAL)	(286.08)
CHARGE BACK FEES 8/2019, 11/2019	(24.00)
BONDS OF 2002 HANGAR INTEREST PAYMENT 10/2019	(3,500.00)
HARLAND DEPOSIT TICKET ORDER 10/2019	(83.40)
STALE DATED PAYROLL CHECKS/PRIOR TO ADP PROCESSING	11,839.33
2015 STALE DATED CHECKS	2,139.87
2016 STALE DATED CHECKS	2,569.11
RETURNED CHECK #267	(130.00)
DEPOSITS	1,028,042.50
CHECKS	(2,928,190.93)
VOIDED CHECK(S) #339357	605.00
<b>BALANCE 2/04/2020</b>	<b><u>12,648,388.81</u></b>

**INVESTMENTS - CERTIFICATES OF DEPOSIT**

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		1.63%	20,500,000.00
1880 BANK			10,111,935.75
<b>TOTAL INVESTED</b>			<b><u>30,611,935.75</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>15,570.00</u></b>
<b><u>GRAND TOTAL ALL FUNDS</u></b>			<b><u>43,275,894.56</u></b>

**CASH STATEMENT 2/11/2020**

BALANCE 2/04/2020	12,647,783.81
TOTAL ADP PAYROLL PPE 1/24/2020	(609,920.13)
TOTAL ADP MONTHLY PAYROLL PPE 1/31/2020	(15,141.17)
DEFERRED COMP DED PPE 1/24/2020 & 1/31/2020	(38,734.67)
PENSION DED PPE 1/24/2020 & 1/31/2020	(18,469.19)
DEFERRED COMP PPE 1/24/2020 PLAN 401(A)	(7,060.24)
ELECTION BOARD PPE 10/22/2019	(9,149.64)
CIGNA CLAIMS PAID THRU 2/4/2020	(100,727.95)
FEBRUARY 2020 RETIREE HEALTH INS PLAN #727	(31,470.75)
USDA/RD MTHLY BOND PAYMENT #97-08	(1,304.00)
USDA/RD QTRLY BOND PAYMENT #92-04	(2,833.00)
2/4/2020 PAYMENTUS CHARGEBACK	(4,636.31)
RETURNED CHECK #203894	(3,600.00)
BANK CHARGES 12/2019	(2,151.17)
INTEREST ON ACCOUNTS 12/2019	41,974.43
DEPOSITS	1,248,316.17
CHECKS	(816,587.74)
VOIDED CHECK(S) #296796, 339213	165.00

**BALANCE 2/11/2020** **12,276,453.45**

**INVESTMENTS - CERTIFICATES OF DEPOSIT**

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		1.62%	20,500,000.00
1880 BANK			10,111,935.75

**TOTAL INVESTED** **30,611,935.75**

**PETTY CASH** **15,570.00**  
**BALANCE**

**GRAND TOTAL ALL FUNDS** **42,903,959.20**