



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

July 9, 2019

Present – President Corey W. Pack, Vice President Chuck F. Callahan, Frank Divilio, Pete Leshner, Laura Price, County Manager R. Andrew Hollis, County Attorney Anthony Kupersmith and Assistant County Attorney Mary O'Donnell.

- I. Agenda – The Agenda of Tuesday, July 9, 2019 was brought forward for approval. Mr. Pack stated that the Council had been asked to remove the May 28, 2019 Minutes from the Agenda as they had not been finalized. Mr. Pack then requested and Council's unanimous consent for approval of the Agenda of Tuesday, July 9, 2019, as amended.
- II. Minutes – Mr. Pack requested and received unanimous consent for approval of the Minutes of Tuesday, May 14, 2019.
- III. Disbursements – Mr. Pack requested and received Council's unanimous consent for approval of the Disbursements of Tuesday, July 2, 2019 and Tuesday, July 9, 2019.
- IV. Announcement of Decision of State of Maryland Open Meetings Compliance Board – Mr. Pack read the following statement into the record:

*As required by State law, this is to advise that the Open Meetings Compliance Board found that a series of e-mails and text communications between Council members over the course of two days about whether to send letters to the General Assembly constituted a meeting in violation of the Open Meetings Act and the Board found that the Council was not performing an administrative function under the Act in deciding whether to send such letters.*

Council members were offered an opportunity to comment on the Board's ruling.

- V. Update on St. Michaels Sanitary District Improvement Project – Ray Clarke, County Engineer – Mr. Clark utilized a PowerPoint presentation to provide an update on the status of the St. Michaels Sanitary District Improvement Project, which includes both rehabilitation and replacement work. He stated that the improvements, which have been funded by users of the systems as well as grants and low-interest loans, are primarily focused on reduction of inflow and infiltration (I & I). Mr. Clarke provided charts detailing how the amount of precipitation relates to wastewater flows and the amount of inflow resulting from stormwater entering through manholes, clean-outs, etc., including illicit connections to the sewer system, and provided photographs of same. He provided information on the composition, age and condition of the sewer pipes in the St. Michaels system, the on-going improvements to the system, and details on how the improvements are being accomplished. Mr. Clarke then briefed the Council on the continuing issue of illicit connections and illegal dumping of materials into the wastewater system, its detrimental effects on inflow and infiltration to the system, as well as additional costs to the operation of the system. Mr. Clarke requested Council's consideration for introduction of legislation which would require the responsible party to pay for costs associated with an illicit connection and/or dumping of materials into the sewer system. Council discussion ensued with Mr. Clarke. At Council's request, Mr. Clarke was asked to schedule a presentation to the Town of St. Michaels on the matter; a draft illicit connection ordinance will be drafted, and a work session with officials of the Town of St. Michaels will be scheduled.

VI. Council Discussion of County-owned Property at 925 Port Street, Easton:

- Formation of Citizen Group to Discuss the Future of 925 Port Street - Prior to discussion on the property, Mr. Pack stated that he had recently toured the property and, in his opinion, the location of the property is wonderful but it is badly in need of repair. Preston Peper, Director, Talbot County Department of Parks and Recreation, requested Council's consideration to convene a group of citizens with a vested interest in the property in order to gather ideas as to what, in their opinion, can be done and should be done with the property. He stated that there would be a public meeting for discussion of the ideas which would then be presented to Council for discussion and recommendation. Cassandra Vanhooser, Director, Department of Economic Development and Tourism, concurred with Mr. Peper's statements. All Council members agreed with the formation of a group, the gathering of public input, and to partner with the Town of Easton to determine the best use of the property.
- Request from Historic Preservation Commission to Perform Historic Documentation Survey – Miguel Salinas, Assistant Planning Officer, requested Council approval of the Historic Preservation Commission's recommendation to have Encore Sustainable Design provide a historical documentation of the property at 925 Port Street to include drawings of the floor plans and architectural details of both the interior and exterior of the building. Mr. Salinas stated that only a brief description of the property currently exists in the Maryland Historical Trust inventory of historic properties which was completed in 1977. Council discussion ensued with Mr. Salinas. The Council approved the Historic Preservation Commission's recommendation to utilize \$4,500 in FY2020 budgeted funding for architectural surveys to have Encore Sustainable Design to conduct a historical documentation of 925 Port St. by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

VII. Introduction of Numbered Resolution:

A RESOLUTION TO APPROVE THE SALE OF A SINGLE PARCEL OF REAL ESTATE LOCATED NEAR THE VILLAGE OF BOZMAN, MARYLAND, KNOWN AS GRACE CREEK LANDING WITH AN ADDRESS AT 22350 BOZMAN LANDING RD., BOZMAN, MARYLAND, FURTHER DESCRIBED AS TAX MAP 31, GRID 22, PARCEL 57, CONSISTING OF 0.19 ACRES MORE OR LESS, WHICH PARCEL IS IMPROVED WITH A PAVED ROADWAY AND PIER EXTENDING INTO THE WATERS OF GRACE CREEK, FOR THE TOTAL SUM OF EIGHTY THOUSAND DOLLARS (\$80,000) was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Preston Peper, Director, Talbot County Department of Parks and Recreation, stated that the subject landing is no wider than the width of a driveway and only useable by adjacent property owners; there is no water access. He stated that the Parks and Recreation Advisory Board is supportive of the sale of the landing; the property was advertised for bid and only one bid was received. The resolution was introduced by Mr. Callahan, Mr. Divilio, Mr. Leshner, Mr. Pack, and Ms. Price as Resolution No. 278. A public hearing was scheduled for Tuesday, August 13, 2019 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

VIII. Continuation of Public Hearings:

Bill No. 1412, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO REVISE COTTAGE INDUSTRY TRUCK WEIGHT LIMITS ON CERTAIN ROADWAYS, *as amended*, was read into the record and brought forward for continuation of the public hearing of Tuesday, June 11, 2019. Prior to the public hearing, Mary Kay Verdery, Planning Officer, stated that the Planning Commission had reviewed the legislation and had discussed the classification of roadways as outlined in the legislation. She stated that the Planning Commission was recommending an amendment to Section 190-33.5B (10b) of the Talbot County Code that reads as follows: *Unless located on a State roadway, or County Collector roadway, as identified on the Functional Classification of Roads Map of the County Comprehensive Plan, the cottage industry shall not generate visits to the site by trucks with a gross vehicle weight rating over 16,000 pounds.* Council discussion ensued with Ms. Verdery. Upon motion by Mr. Leshner, seconded by Mr. Price, the Council approved the amendment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Ms. Verdery stated that the Planning Commission, after having had an opportunity to hear testimony from cottage industry applicants at the public hearing on this matter, has determined that a more comprehensive review of cottage industry rules and regulations is needed and will be making future recommendations to the Council regarding same. The public was afforded an opportunity to comment on the legislation. Upon motion by Ms. Price, Bill No. 1412, as amended, was brought to third reader. Upon motion by Mr. Leshner, and no objection by the Council, a full reading of the legislation was waived. The Council approved Bill No. 1412, as amended, by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Bill No. 1412, as amended, becomes effective as provided for in the legislation.

Bill No. 1413, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO ESTABLISH THAT THE BUILDING INSPECTOR CONDUCTING SHORT TERM RENTAL INSPECTIONS MUST BE INTERNATIONAL CODE COUNCIL CERTIFIED; TO CLARIFY THE PROCESS FOR PROVIDING NOTICE OF NEW LICENSE HEARINGS; TO MAKE THE DEFINITION OF “SHORT TERM RENTAL” CONSISTENT WITH THE OPERATING GUIDELINES FOR SHORT TERM RENTALS SET FORTH IN SECTION 190-33.20, WHICH PROVIDE FOR A THREE NIGHT MINIMUM STAY; AND, TO MAKE CERTAIN GRAMMATICAL CHANGES FOR EASE OF READING, *as amended*, was read into the record by the Clerk and brought forward for a continuation of the public hearing of Tuesday, June 11, 2019. Prior to the public hearing, Miguel Salinas, Assistant Planning Officer, stated that the public hearing had been continued in order that the Short Term Rental Review Board could review several amendments to the legislation, one of which was the second mailing notification required under Chapter 190, Talbot County Code, for short term rentals, the mailing provided to neighboring property owners once an application is scheduled before the Short Term Rental Review Board. Mr. Salinas stated that on June 11, 2019, an

amendment had been made to the legislation to have the second mailing notification sent by First Class Mail, with delivery notification. At Council's direction, staff had looked further into recommendations as to the type of the second mailing and the timeframe for mailing same. He stated that the Talbot County Code currently requires that the property be posted no earlier than 15 days from the time of the hearing before the Short Term Rental Review Board. He stated that the Short Term Rental Review Board, at its meeting on June 27, 2019, recommended that the mailing be sent via First Class Mail, with a Certificate of Mailing, consistent with the posting, at least 15 days prior to the public hearing before the Short Term Rental Review Board. Mr. Salinas stated that the Planning Commission is in support of the Board's recommendation. Council discussion ensued with Mr. Salinas and Scott Kane, Chairperson, Talbot County Short Term Rental Review Board, regarding the second mailing notification as well as several other matters which have come before the Board. The recommendation of the Short Term Rental Review Board (the green amendment) was not introduced. The public was afforded an opportunity to comment on the legislation. Ms. Price stated that, in her opinion, Bill No. 1413 would not affect any current applications because, even if approved, it would not take effect until September; therefore, the Council could allow the bill to expire and introduce other legislation which could take effect prior to the next round of applications in January. As there was no motion to bring Bill No. 1413 to third reader, the legislation was allowed to expire. At Assistant County Attorney, Mary O'Donnell's request, Council provided direction for review of matters coming before the Short Term Rental Review Board.

Bill No. 1414, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO CLARIFY SITE PLAN STANDARDS FOR PARKING, DRIVEWAYS, AND APPROVALS FOR CHANGE IN USE was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Mary Kay Verdery, Planning Officer, briefed the Council on the purpose of the legislation and the public was provided an opportunity to comment on the legislation. Upon motion by Mr. Leshner, seconded by Ms. Price, Bill No. 1414 was brought to third reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of the legislation was waived. The Council approved Bill No. 1414 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Bill No. 1414 will take effect as provided for in the legislation.

IX. Public Hearing:

Bill No. 1415, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO AUTHORIZE VERTICAL EXPANSION OF NONCONFORMING BUILDINGS AS TO SETBACKS WITH~~OUT~~ A MINOR VARIANCE ~~AND AS~~

~~TO LOT COVERAGE~~ WHERE CERTAIN CRITERIA ARE MET, INCLUDING THAT FOR A BUILDING WITHIN A SETBACK IT IS NO CLOSER TO THE PROPERTY LINE THAN THE EXISTING WALLS, *as amended*, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Mary Kay Verdery, Planning Officer, stated that the Planning Commission concurred with the Council's recommendations as amended. The public was then afforded an opportunity to comment on the legislation. Upon motion by Ms. Price, seconded by Mr. Leshner, Bill No. 1415, as amended, was brought to third reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of the legislation was waived. The Council approved Bill No. 1415, as amended, by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

Bill No. 1415, as amended, will take effect as provided in the legislation.

- X. Council Approval of Purchase and Sale Agreement to Acquire 0.17 Acres of Land for the Purpose of Expanding the Parking Area at Brookletts Place – Talbot County Senior Center, 400 Brookletts Avenue, Easton, Maryland – R. Andrew Hollis, County Manager, read the title of the proposed Agreement into the record. He stated that the County has been working to acquire additional parking space needed at the Senior Center. He stated that the adjoining property owner, the Shaw family, had agreed to sell 0.17 acres of property to the County for that purpose and requested Council approval to enter into the Purchase and Sale Agreement for the sum of \$64,000. Upon motion by Mr. Callahan, seconded by Mr. Leshner, the Council approved proceeding with the Purchase and Sale Agreement by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

XI. County Manager's Report:

- A. Bid No. 18-21, CULVERT REPLACEMENT - STATION ROAD, NEWCOMB, TALBOT COUNTY, MARYLAND - Requested Council approval of the County Engineer's recommend to award Bid No. 18-21 to the low bidder, David A. Bramble, Incorporated in the sum of \$95,870.00. Mr. Hollis stated that he and a majority of the Council had just been made aware that the low bidder may not have qualified to meet all the requirements to do the work, depending upon the interpretation of the bid documents. Ray Clarke, County Engineer, advised that the bid documents state that the contractor must be registered with the Maryland Department of the Environment Marine Contractor's Licensing

Board. Mr. Clarke stated that David A. Bramble, Incorporated will be applying for the referenced license and briefed the Council on the timeframe for various phases of the project. Council discussion ensued with Mr. Clarke. Upon motion by Mr. Divilio, seconded by Mr. Callahan, the Council approved awarding Bid No. 18-21 to the second lowest bidder, Bridges Site and Utilities, Inc., in the sum of \$116,386 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

- B. Bid No. 19-08, REQUEST FOR PROPOSALS – FREDERICK DOUGLASS PARK ON THE TUCKAHOE INTERPRETIVE ELEMENT – Requested Council approval of the Director of the Department of Economic Development and Tourism’s recommendation to award Bid No.19-08 to the lowest responsive and responsible bidder, Preservation Green of Maryland and New York, in the sum of \$15,000. Ms. Price stated that she would abstain from voting as she had printed the documents for several of the proposers. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the award as recommended by voting 4 – 0 - 1 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Abstain  
Mr. Leshner – Aye

- C. Request from Talbot County Board of Education – Mr. Hollis stated that the Talbot County Board of Education had received additional revenue for FY19 in the sum of \$119,000 (\$39,115 in local interest and \$79,885 in State non-residential placement). He stated that the Board of Education is requesting approval to utilize \$90,000 of the funds for flooring in the Easton High School Cafeteria and \$29,000 for purchase of a van; both items are considered Maintenance of Plant items which were not approved in the Board’s FY20 Budget request. Upon motion by Mr. Leshner, seconded by Mr. Divilio, the Council approved use of the additional revenue as outlined by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner – Aye

XII. Council Comments:

Mr. Leshner – No comments.

Ms. Price – No comments.

Mr. Callahan - No comments.

Mr. Divilio- Mr. Divilio expressed his appreciation to the groups and individuals who sponsored the fireworks at the Tred Avon Yacht Club for Oxford, the volunteers that donate for St. Michaels and Easton and the Avalon Theater for putting on the

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Easton Fireworks. He stated that it is not County money which is used for the fireworks, but we all enjoy and appreciate them. He again thanked the individuals and organizations which donate.

Mr. Pack - Mr. Pack expressed his condolences to the Oxford Volunteer Fire Company on the loss of one of their members, Ms. Edie Beglin, who was tragically killed in a car accident. He stated that he had attended the funeral on Saturday at St. Marks and, in his opinion, it was a very moving service and all the fire departments showed up to send her off really well. He again expressed his condolences to the department as it moves forward. Mr. Pack offered congratulations to the Oxford-Bellevue Ferry on its 335 years of continued service. He stated that he, Mr. Callahan, and Mrs. Price were in attendance when representatives from the Department of Commerce presented a certificate of recognition to the owners. Mr. Pack concluded his comments by stating that, in his opinion, it was a beautiful night, and expressed his appreciation to those communities that support and sponsor fireworks activities.

XIII. Upon motion by Mr. Callahan, seconded by Mr. Leshner, the Council voted to adjourn and to reconvene on Tuesday, July 23, 2019 at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the statement for closing the meeting and for the regularly scheduled meeting at 6:00 p.m. by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Divilio – Aye  
Mr. Callahan – Aye  
Ms. Price – Aye  
Mr. Leshner - Aye

The meeting recessed at 8:27 p.m.

The transcript of the July 9, 2019 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

XIV. Summary of Closed Session Held on Tuesday, July 9, 2019.

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:35 p.m. to 5:25 p.m.  
Place of closed session: County Council Conference Room  
Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Divilio, Leshner, Pack, Price  
Members opposed: None  
Abstaining: None

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3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

<b>Topic description</b>	<b>Statutory authority</b>	<b>Persons present</b>	<b>Action taken</b>
Discuss appointments to various County boards and committees	GP § 3-305(b)(1)	All 5 Council members, Andy Hollis, Jessica Morris, Anthony Kupersmith, Mary O'Donnell	None
Receive legal advice and discuss pending/potential litigation regarding Open Meetings Act	GP §§ 3-305(b)(7) and (8)	Same as above	None
Receive legal advice regarding Delmarva Power agreement to provide street lighting	GP § 3-305(b)(7)	Same as above	None
Receive legal advice and discuss pending/potential litigation regarding Ferry Point Marina	GP §§ 3-305(b)(7) and (8)	Same as above	Direction on extension of time for barge removal
Receive legal advice and discuss pending/potential litigation regarding appeal of MSDE non-recurring costs decision	GP §§ 3-305(b)(7) and (8)	Same as above	None

- XV. Meeting with Municipalities – The Talbot County Council met with representatives from the towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe on Monday, July 8, 2019 at 5:00 p.m. in the Wye Oak Room located at the Talbot County Community Center. Attendees included: County Council – Corey Pack, Chuck Callahan, Frank Divilio, Laura Price; Town of Easton – Mayor Willey, Don Abbatiello, Ron Engle, Al Silverstein; Town of Oxford – Gordon Graves, John Pepe, Gordon Fronk; Town of Queen Anne – Mayor Esty; Town of St. Michaels – Mike Bibb, Bill Boos; Town of Trappe – Norm Fegel, Tonya Pritchett. Cassandra Vanhooser, Director, Economic Development and Tourism provided an update on the Frederick Douglass Park on the Tuckahoe project and noted that the County has received nine bids in response to the master plan request for proposal and three bids in response to the interpretive element request for proposal. The Frederick Douglass Park on the Tuckahoe Advisory Committee will be interviewing firms and making a recommendation to the County Council for award of both bids. Ms. Vanhooser noted that Maryland Department of Natural Resources and Maryland Park Service have applied for a federal grant for a feasibility study to explore the possibility of establishing a rails to trails project connecting the Frederick Douglass Park on the Tuckahoe to Tuckahoe State Park. The Talbot County Council has provided a letter of support for the grant application. Ms. Vanhooser noted that the Talbot County Office of Planning & Zoning will soon begin work on the Cordova Village Master Plan which will include a community open house to kick-off the project. The Allen Harim property has been purchased by American Aquaculture Holdings who plans to start a salmon aquaculture facility. The company is in the



process of applying for permits. Mr. Pack noted that the County is working with Delmarva Power on paying for streetlights for Tilghman; previously streetlights in this village had been paid for by the community, however, funding has been difficult to maintain. Because the County views this as a public safety project, the Council will be exploring ways to generate funds for the streetlights possibly through the establishment of a special taxing district. Updates from the Town of Easton: Mayor Willey noted that two more playing fields at North Easton Park will be getting lightings. Several road improvement projects are underway including: Aurora Street, Goldsborough Street and Harrison Street. The Easton Volunteer Fire Department has purchased a new rescue vehicle. The design work for Mistletoe Hall Commerce-Business Park is approximately half-way complete with the anticipated construction start date for the project of February 2020. The County is partnering with the Town of Easton on a grant application through the Rural Maryland Prosperity Investment Fund to help fund the widening of Goldsborough Neck Road for the Mistletoe Hall Commerce-Business Park project. The Town of Easton is working on establishing another entrance to the Talbot Commerce Park from Glebe Road. Upgrades to the Town Hall including ADA accessibility improvements are on-going. Easton Police Department continues to work on recruitment and retention efforts. The Town of Easton recently received a grant for a stream restoration project. Updates from the Town of Oxford: Mr. Graves commented on the tragic accident in front of the Oxford Volunteer Fire Department and noted that the community is mourning the loss of one of their citizens. Mr. Graves thanked the County for their assistance. The Mews project has received grant funds from the Maryland Department of Housing and Community Development. Victor MacSorley is working on the project and the foundation has recently been poured. The Oxford Wastewater Treatment Plant project should be completed by the end of the year. Several town roads will need to be repaved at the conclusion of the project due to the heavy truck traffic. The old Oxford ballfield will be renovated into a park. The Oxford Museum will be hosting an exhibit from July 13 – August 24 entitled “Waterways: A Smithsonian Institution Traveling Exhibition” at the St. Paul’s Church on South Morris Street in Oxford. The Oxford Community Center will be hosting kids’ movies every Wednesday and a farmer’s market every Friday. Updates from Queen Anne: Mayor Esty stated that a ribbon cutting has been scheduled for the new town hall on Saturday, July 20 at 12:00 p.m. and invited everyone to attend. Updates from Town of St. Michaels: Mr. Boos noted that the St. Michaels Police Department is also working on recruitment and retention efforts and stated that the Town recently starting offering Law Enforcement Officers Pension System (LEOPS). The plans for the new town hall are progressing with the design development approximately 40% complete. The National Night Out event for St. Michaels will be held on Tuesday, August 6; the Town will be honoring Harold Baines, new inductee to the Baseball Hall of Fame. The Town has recently allocated \$250,000 for brick sidewalk replacement and curbing. Dennis Glackin was recently appointed as a new Commissioner with the resignation of Michael Gorman. Mr. Boos thanked the County for assisting the Town with repair work to the sewer system and streets. The Boy Scout Cabin located at St. Mary’s Square will be undergoing renovation. Updates from Town of Trappe: Mr. Fegel stated that the Lakeside development project is scheduled to begin in January 2020 and will no longer be an age restricted development. The project will be done in phases with Phase 1 comprised of 70 houses and 300 apartment units. Lakeside will have its own wastewater treatment plant (membrane system) with a total capacity of 540,000 gpd. Ray Clarke, County Engineer, stated that the sewer service area needs to be defined and included in the County’s Comprehensive Water and Sewer Plan. With the project scheduled to get underway soon, Mr. Clarke suggested the Town work with the County to meet the next introduction date of September 2019. Mr. Fegel stated that George Miles Buhr is working on a plan to update the Town of Trappe’s Wastewater Treatment Plant to ENR technology. The meeting concluded at 6:00 p.m.

**CASH STATEMENT 7/02/2019**

BALANCE 6/25/2019

7,310,375.41

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TOTAL ADP PAYROLL PPE 6/14/2019	(601,955.32)
DEFERRED COMP DED PPE 6/14/2019	(17,260.87)
PENSION DED PPE 6/14/2019	(37,749.02)
SECU DED PPE 6/14/2019	(3,378.66)
DEFERRED COMP PPE 6/14/2019 PLAN 401(A)	(5,386.00)
FLEX SPENDING BENEFITS PPE 6/14/2019	(3,264.00)
CIGNA CLAIMS THRU 6/24/2019	(100,579.40)
USDA/RD QTRLY BOND PYMT #92-03	(9,478.60)
RETIREMENT GIFT CARD/WOLINSKI	(250.00)

DEPOSITS	444,968.00
CHECKS	(2,808,784.06)
VOIDED CHECK(S) #333347, 333996	7,056.81

**BALANCE 7/02/2019** 4,174,314.29

**AIRPORT ACCOUNTS**

AIP 42 0.00

**AIRPORT ACCOUNTS TOTAL BALANCE** 0.00

**INVESTMENTS - CERTIFICATES OF DEPOSIT**

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		2.37%	20,500,000.00
1880 BANK			10,082,336.53

**TOTAL INVESTED** 30,582,336.53

**PETTY CASH BALANCE** 15,570.00

**GRAND TOTAL ALL FUNDS** 34,772,220.82

**CASH STATEMENT 7/09/2019**

BALANCE 7/02/2019	4,174,314.29
TOTAL ADP MONTHLY PAYROLL PPE 6/30/2019	(14,904.34)
DEFERRED COMP DED PPE 6/30/2019	(990.00)
PENSION DED PPE 6/30/2019	(758.37)
CIGNA CLAIMS THRU 7/1/2019	(27,709.68)
JULY RETIREE HEALTH INSURANCE PLAN #727	(30,631.53)
ELECTION BOARD PPE 5/21/2019	(8,827.21)
BOARD OF EDUCATION 2ND HALF 6/2019	(1,659,906.00)
WF/GOLF EQUIPMENT LEASE	(178.00)
DEPOSITS	5,694,055.24
CHECKS	(2,671,061.32)
VOIDED CHECK(S) #334259	5,453.18
<b>BALANCE 7/09/2019</b>	<b>5,458,856.26</b>

**AIRPORT ACCOUNTS**

AIP 42	0.00
<b>AIRPORT ACCOUNTS TOTAL</b>	<b>0.00</b>
<b>BALANCE</b>	

**INVESTMENTS - CERTIFICATES OF DEPOSIT**

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		2.36%	20,500,000.00
1880 BANK			10,082,336.53
<b>TOTAL INVESTED</b>			<b><u>30,582,336.53</u></b>

<b>PETTY CASH</b>	<b><u>15,570.00</u></b>
<b>BALANCE</b>	

<b><u>GRAND TOTAL ALL FUNDS</u></b>	<b><u>36,056,762.79</u></b>
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