



# Talbot County, Maryland



Easton, Maryland

MINUTES

May 22, 2012

Present – President Corey W. Pack, Vice President R. Andrew Hollis, Dirck K. Bartlett, Thomas G. Duncan, Laura E. Price, County Manager John C. Craig, and County Attorney Michael Pullen.

- I. Agenda – Mr. Hollis requested that the agenda be amended to remove Item X. Introduction of Legislation related to adding a definition for concealed wireless communication towers and to refer the matter to the Planning Commission for recommendation. Following approval of the disbursements, Mr. Pack requested and received unanimous consent for approval of the Agenda of Tuesday, May 22, 2012, as amended.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, May 1, 2012 and Tuesday, May 8, 2012.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the disbursements of May 15, 2012 and May 22, 2012.
- IV. Presentation of Proclamation: May as Foster Care Appreciation Month - The Clerk read a proclamation into the record in recognition of May 2012 as Foster Parent Appreciation Month. The proclamation spoke of the contributions of foster families to the children, families, and communities they serve, and of the need for continued public awareness for more foster care families. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Presentation of Certificate of Recognition of Martha and Guy Tresente, Talbot County Foster Parents of the Year for 2012 – The Clerk read a certificate of recognition into the record which expressed the gratitude of the citizens of Talbot County to the Tresentes for their efforts on behalf of foster children. The Council approved the Certificate of Recognition.

Ms. Price presented the Certificate of Recognition to Guy Tresente, who accepted on behalf of his wife, Martha, and daughter, Karen Edyta. Ms. Price then presented the Proclamation for Foster Care Appreciation Month to April Sharp, Director, Talbot County Department of Social Services, and Dr. Freida Wadley, Member, Board of Directors, Talbot County Department of Social Services, who accepted on behalf of the Department of Social Services.

- V. Presentation of Proclamation: National Emergency Medical Services Week – May 20-26, 2012 – Prior to presentation of the proclamation, Clay Stamp, Director, Talbot County Department of Emergency Services, stated that the purpose of the proclamation is to recognize those individuals who provide emergency services. The Clerk then read a proclamation into the record in recognition of National Emergency Medical Services Week. The proclamation emphasized the vital role of emergency medical services system in communities and the value and accomplishments of dedicated and well-trained medical services teams.

Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the Proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Mr. Bartlett presented the Proclamation to Bill Thomas, Talbot County Paramedic, who accepted on behalf of the Talbot County Department of Emergency Services and all those professionals who involved in the provision of emergency medical care in Talbot County. Mr. Stamp thanked the Council for their support of the Department of Emergency Services and expressed appreciation to the dedicated men and women who provide emergency medical services to the citizens of Talbot County.

- VI. Presentation of Mid-Shore Mental Health Systems, Inc.’s Community Mental Health Plan – Holly Ireland, Executive Director, Mid-Shore Mental Health Systems, Inc. – Ms. Ireland summarized the mission of Mid-Shore Mental Health Systems, Inc. (MSMHS), which is responsible for managing the regional public mental health services for Caroline, Dorchester, Kent, Queen Anne’s and Talbot Counties, and briefed the Council on forthcoming changes to the provision of public mental health care services as a result of new State and federal guidelines and reduction in funding; Council discussion ensued. Following the presentation, Ms. Ireland requested Council approval of a Letter of Agreement designating MSMHS as the Core Service Agency with regard to participating counties’ responsibilities for the management of the public health system; no County funding is required. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council approved the Letter of Agreement by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- VII. Introduction of Administrative Resolution:

Prior to introduction of an administrative resolution to transfer \$812,000 in unrestricted funds from the Capital Projects Fund to the General Fund, Finance Director Angela Lane stated that the proposed General Fund Budget for Fiscal Year 2012-2013 (Bill No. 1217) includes a transfer from the Capital Projects Fund as allowed under the Talbot County Charter; before the transfer can occur, and the budget process continue, a formal vote by the Council is required. AN ADMINISTRATIVE RESOLUTION TO TRANSFER UNRESTRICTED FUNDS IN THE CAPITAL PROJECTS FUND TO THE GENERAL FUND FOR FISCAL YEAR 2012-2013 was read into the record by the Clerk. The Council approved the Administrative Resolution by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

VIII. Introduction of Legislation:

A BILL TO AMEND § 190-105, TALBOT COUNTY CODE “*WIRELESS COMMUNICATION TOWERS*” TO ADD A DEFINITION OF “*TOWER, CONCEALED*”; TO REQUIRE THAT CONCEALED TOWERS INCLUDE A CERTIFICATION FROM A MARYLAND LICENSED STRUCTURAL ENGINEER THAT THE TOWER MEETS OR EXCEEDS ALL APPLICABLE STRUCTURAL STANDARDS AND REQUIREMENTS; TO AMEND THE MINIMUM SETBACKS REQUIRED FOR CONCEALED TOWERS; TO PROVIDE THAT LANDSCAPING AND FENCING REQUIREMENTS MAY BE WAIVED BY THE PLANNING COMMISSION; TO ELIMINATE THE REQUIREMENT THAT AN APPLICANT PROVIDE EVIDENCE SUBSTANTIATING THAT CONSTRUCTION OF A NEW WIRELESS COMMUNICATIONS TOWER SHALL NOT BE DETRIMENTAL TO THE USE, PEACEFUL ENJOYMENT, OR ECONOMIC VALUE OF NEIGHBORING PROPERTIES; TO ELIMINATE THE REQUIREMENT THAT AN APPLICANT OBTAIN MAJOR SITE PLAN APPROVAL BEFORE APPLYING FOR A SPECIAL EXCEPTION FROM THE BOARD OF APPEALS; TO PROVIDE THAT ONE PRIVATE AMATEUR (HAM) RADIO TOWER LESS THAN 75 FEET IS PERMITTED AS AN ACCESSORY USE AND ESTABLISHING REQUIRED SETBACKS; AND GENERALLY RELATING TO WIRELESS COMMUNICATIONS TOWERS was not introduced as it had been previously removed from the agenda and the matter referred to the Planning Commission for recommendation.

IX. Eligible for Vote:

Bill No. 1217, AN ACT TO ESTABLISH THE 2012-2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, *and amendments*, was brought forward for vote. Prior to vote on the legislation and amendments, Finance Director Angela Lane presented an amendment to the Council for their consideration. She stated that the amendment, Amendment No. 3, also known as the “salmon amendment” incorporates changes discussed during budget deliberations on Tuesday, May 8, 2012, and adjusts the General Fund Budget and the Capital Projects Budget for Fiscal Year 2013. The salmon amendment proposes:

To amend the **Revenue Budget** by changing the following categories:

**Property Taxes** – Railroad & Public Utilities from \$400,000 to \$600,000, an increase of \$200,000;  
**Other Local Taxes** – Recordation from \$4,250,000 to \$4,365,000, an increase of \$115,000; Transfer from \$2,365,000 to \$2,250,000, a decrease of \$115,000;  
**General Government** - Tourism Co-op Advertising Fee from \$40,000 to \$20,000, a decrease of \$20,000

to increase the total Revenue Budget in the sum of \$180,000; and

To amend the **Appropriation Budget** by changing the following categories:

**Volunteer Fire Companies** – Operating Appropriation from \$810,156 to \$852,786, an increase of \$42,630; Incentive Program from \$195,000 to \$225,000, an increase of \$30,000;  
**Animal Control** – Contractual Services from \$318,207 to \$327,207, an increase of \$9,000;  
**Senior Services** – Operating Appropriation from \$154,997 to \$163,155, an increase of \$8,158;  
**Other Social Services** – Operating Appropriation from \$208,969 to \$217,369, an increase of \$8,400;  
**Office of Economic Development** - Operating Expense from \$3,803 to \$12,700, an increase of \$8,897;  
**Tourism** – Operating Expense from \$184,800 to \$256,550, an increase of \$71,750;  
**Chesapeake College** – Operating Appropriation from \$1,208,924 to \$1,306,601, an increase of \$97,677;  
**Reserve for Contingencies** – from \$1,000,000 to \$903,488, a decrease of \$96,512

to increase the total Appropriation Budget in the sum of \$180,000; the General Fund Budget will change from \$69,471,600 to \$69,651,600.

To amend the **Schedule of Fees** – Alcoholic Beverages Licenses - Addition of a Class B-R Alcoholic Beverage License with an annual fee of \$500; Elimination of the Class F license with an annual fee of \$2,000; Elimination of the Winery License with an annual fee of \$200; Application Fee for new Classes FA and BR with an annual fee of \$200; Elimination of Class F application fee to coincide with elimination of Class F license

To amend **Capital Budget Appropriations** by changing the following categories:

- County Facilities** – from \$335,000 to \$2,335,000, an increase of \$2,000,000;
- Source of Funds** – Local Funds – Unexpended Capital Funds from Completed Projects from \$80,000 to \$2,080,000, an increase of \$2,000,000;
- Application of Funds** – Local Funds – County Facilities from \$335,000 to \$2,335,000, an increase of \$2,000,000.

Amendment No. 3, also known as the salmon amendment, was introduced by Mr. Bartlett, Mr. Hollis, Mr. Pack and Ms. Price; if approved, Amendment No. 3 would amend Bill No. 1217 as originally introduced. The Council approved Amendment No. 3 by voting 4 – 1 as follows:

- Mr. Pack – Aye
- Mr. Hollis – Aye
- Mr. Bartlett – Aye
- Ms. Price – Aye
- Mr. Duncan – Nay

Amendment No. 3 will be incorporated into Bill No. 1217, AN ACT TO ESTABLISH THE 2012-2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE.

Amendment No. 2, also known as the “goldenrod amendment” was brought forward for vote. The amendment proposes to raise the property tax as introduced in Bill No. 1217, but eliminates a raise in the income tax and uses a portion of the Fund Balance; no changes have been made to expenditures. The amendment is as follows:

*SECTION 1. BE IT ENACTED by the County Council of Talbot County, Maryland, that Bill No. 1217, AN ACT TO ESTABLISH THE 2012-2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, shall be and is hereby amended as follows:*

	<u>FROM</u>	<u>TO</u>	<u>CHANGE</u>
<i>REVENUE BUDGET</i>			
<i>Income Tax</i>			
<i>Local Income Tax</i>	21,635,000.00	21,000,000.00	(635,000.00)
<i>Reserve &amp; unexpended General Funds</i>			
<i>From Prior Years</i>	1,487,600.00	2,122,600.00	635,000.00

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**TOTAL** 23,122,600.00 23,122,600.00 -----

**Tax Rates:**

- Local Income Tax revenue for FY 2013 is based on a rate of ~~2.40~~ **2.25** percent of the Maryland Taxable Income.

Prior to the vote on Amendment No. 2, Council discussion ensued on the merits of the amendment and Council members expressed their reasons for supporting or not supporting the amendment. The Council did not approve Amendment No. 2 by voting 2- 3 as follows:

- Mr. Pack – Nay
- Mr. Hollis – Nay
- Mr. Bartlett – Aye
- Ms. Price – Aye
- Mr. Duncan – Nay

Amendment No. 2 will not be incorporated into Bill No. 1217, AN ACT TO ESTABLISH THE 2012-2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE.

Amendment No. 1, also known as the “green amendment” was brought forward for vote. The amendment proposes to eliminate the education supplement of 2.6 cents per \$100 of assessed valuation in addition to the rates that would be established under the tax cap; the amendment would also increase the income tax rate from 2.4% to 2.6% of Maryland taxable income as outlined in Bill No. 1217. The amendment is as follows:

*SECTION 1. BE IT ENACTED by the County Council of Talbot County, Maryland, that Bill No. 1217, AN ACT TO ESTABLISH THE 2012-2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE*

	<u>FROM</u>	<u>TO</u>	<u>CHANGE</u>
<b>REVENUE BUDGET</b>			
<b><i>Property Taxes</i></b>			
<i>Real Property – Education Supplement (<del>2.6 0</del> cents)</i>	1,899,000.00	-	(1,899,000.00)
<b><i>Income Tax</i></b>			
<i>Local Income Tax</i>	21,635,000.00	22,500,000.00	865,000.00
<b><i>Reserve &amp; unexpended General Funds</i></b>			
<i>From Prior Years</i>	<u>1,487,600.00</u>	<u>2,521,600.00</u>	<u>1,034,000.00</u>
<b>TOTAL</b>	<u>25,021,600.00</u>	<u>25,021,600.00</u>	-----

**Tax Rates:**

- Real Property Tax revenue for FY 2013 is based on a rate of \$.465 per \$100 of assessed valuation ~~plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.491)~~ for all properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2013 Real Property Tax rate is \$.335 per \$100 of assessed valuation ~~plus an Education Supplement of~~*

~~\$0.026 per \$100 of assessed valuation (total rate of \$0.361) for all properties within the incorporated limits of the Town of Easton. The FY 2013 Real Property Tax rate is \$.351 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.377) for all properties within the incorporated limits of the Town of Oxford. The FY 2013 Real Property Tax rate is \$.407 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.433) for all properties within the incorporated limits of the Town of Queen Anne. The FY 2013 Real Property Tax rate is \$.341 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.367) for all properties within the incorporated limits of the Town of St. Michaels. The FY 2013 Real Property Tax rate is \$.380 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.406) for all properties within the incorporated limits of the Town of Trappe.~~

~~Railroad and Public Utilities Tax revenue for FY 2013 is based on a rate of \$1.1625 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$1.2275) for all properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2013 Railroad & Public Utilities Tax rate is \$.8375 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$0.9025) for all properties within the incorporated limits of the Town of Easton. The FY 2013 Railroad & Public Utilities Tax rate is \$.8775 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$0.9425) for all properties within the incorporated limits of the Town of Oxford. The FY 2013 Railroad & Public Utilities Tax rate is \$1.0175 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$1.0825) for properties within the incorporated limits of the Town of Queen Anne. The FY 2013 Railroad & Public Utilities Tax rate is \$.8525 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$0.9175) for all properties within the incorporated limits of the Town of St. Michaels. The FY 2013 Railroad & Public Utilities Tax rate is \$.9500 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$1.015) for all properties within the incorporated limits of the Town of Trappe.~~

2. ~~Local Income Tax revenue for FY 2013 is based on a rate of 2.40~~ **2.60** percent of the Maryland Taxable Income.

Prior to the vote on Amendment No. 1, Council discussion ensued on the merits of the amendment and Council members expressed their reasons for supporting or not supporting the amendment. The Council did not approve Amendment No. 1 by voting 1 – 4 as follows:

- Mr. Pack – Nay
- Mr. Hollis – Nay
- Mr. Bartlett – Nay
- Ms. Price – Nay
- Mr. Duncan – Aye

Amendment No. 1 will not be incorporated into Bill No. 1217, AN ACT TO ESTABLISH THE 2012-2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE.

Bill No. 1217, AN ACT TO ESTABLISH THE 2012-2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, as amended, was brought forward for vote. The Council approved Bill No. 1217, as amended, by voting 3 – 2 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Nay  
Mr. Duncan – Nay

Bill No. 1217, as amended and enacted, also provides for the following:

1. Real Property Tax revenue for FY 2013 is based on a rate of \$.465 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.491) for all properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2013 Real Property Tax rate is \$.335 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.361) for all properties within the incorporated limits of the Town of Easton. The FY 2013 Real Property Tax rate is \$.351 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.377) for all properties within the incorporated limits of the Town of Oxford. The FY 2013 Real Property Tax rate is \$.407 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.433) for all properties within the incorporated limits of the Town of Queen Anne. The FY 2013 Real Property Tax rate is \$.341 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.367) for all properties within the incorporated limits of the Town of St. Michaels. The FY 2013 Real Property Tax rate is \$.380 per \$100 of assessed valuation plus an Education Supplement of \$0.026 per \$100 of assessed valuation (total rate of \$0.406) for all properties within the incorporated limits of the Town of Trappe.

Railroad and Public Utilities Tax revenue for FY 2013 is based on a rate of \$1.1625 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$1.2275) for all properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2013 Railroad & Public Utilities Tax rate is \$.8375 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$0.9025) for all properties within the incorporated limits of the Town of Easton. The FY 2013 Railroad & Public Utilities Tax rate is \$.8775 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$0.9425) for all properties within the incorporated limits of the Town of Oxford. The FY 2013 Railroad & Public Utilities Tax rate is \$1.0175 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$1.0825) for properties within the incorporated limits of the Town of Queen Anne. The FY 2013 Railroad & Public Utilities Tax rate is \$.8525 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$0.9175) for all properties within the incorporated limits of the Town of St. Michaels. The FY 2013 Railroad & Public Utilities Tax rate is \$.9500 per \$100 of assessed valuation plus an Education Supplement of \$0.065 per \$100 of assessed valuation (total rate of \$1.015) for all properties within the incorporated limits of the Town of Trappe.

2. Local Income Tax revenue for FY 2013 is based on a rate of 2.40 percent of the Maryland Taxable Income.
3. Recordation Tax revenue for FY 2013 is based on a rate of \$6.00 per \$500 of the value of the recorded transaction.
4. Transfer Tax revenue for FY 2013 is based on a rate of 1.0 percent of the actual consideration paid for the conveyance of title, except that the first fifty thousand dollars (\$50,000) of consideration payable

on the conveyance of owner-occupied residential property intended to be used by the buyer as an owner-occupied residence shall be exempt from this tax.

5. Mobile/Manufactured Home Rental Community Tax revenue for FY 2013 is based on a rate of \$50 per mobile/manufactured home per quarter.
6. Public Accommodations Tax revenue for FY 2013 is based on a rate of 4.0 percent of the value of the rental of rooms for sleeping accommodations provided to transients.
7. Admissions and Amusement Tax revenue of FY 2013 is based on a rate of 5.0 percent of the value of the admissions.

Bill No. 1217, as amended and enacted, becomes effective July 1, 2012.

- X. Quarterly Update by Easton Airport – Mike Henry, Manager, Easton Airport; Jack Pettit, President, Talbot County Airport Advisory Board; K. Guinness, Member, Talbot County Airport Advisory Board - Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-30 (Five-Year CIP Environmental Assessment) – the Environmental Assessment was forwarded to the Federal Aviation Administration (FAA) Legal Department for final review; the Airport has now been advised that the information needs to be resubmitted in a new matrix format; the information will be resubmitted in the new format by Airport consultant URS; (2) AIP-34 (Land Acquisitions and Mitigation for Obstruction Removal) – the Ocean Gateway easement has been acquired and only those trees which were an obstruction have been removed; (3) AIP-37 (Runway 4-22 Obstruction Removal) – Survey required by the Maryland Department of the Environment (MDE) was completed on February 13, 2012 and a health assessment of approximately 600 trees has been completed; information was submitted to MDE on May 21, 2012; (4) AIP-38 (Snow Removal Equipment) – Mr. Henry stated that the new equipment was delivered in early May; the Snow Removal Plan is in the process of being updated; (5) USDA – Sewer – Easements have been signed; awaiting USDA approval to go out to bid; engineering services proposal has been received from Easton Utilities; (6) AEGIS Hangar - a temporary occupancy permit from the Town of Easton has been received and negotiations are ongoing with four potential tenants; the floor of the hangar remains to be resurfaced; (7) MAA Grant for various projects – Mr. Henry stated that as a cost-saving measure, the Airport had utilized County maintenance staff to install new HVAC equipment in the air traffic control tower; cost of the installation was approximately \$26,000 versus an engineer's estimate of \$67,000 utilizing outside sources; taxi lane borings were completed on March 6, 2012; said borings were to determine the amount of pavement required to be replaced for the taxi lane rehabilitation; design is anticipated to be completed by early June. Mr. Henry stated that the original estimate for the pavement replacement was \$190,000; however, since asphalt now costs approximately \$128 per ton versus \$64 per ton when the project began, the project may need to be spread out over a two-year timeframe; (8) Verizon – Mr. Henry stated that a contract has been signed with Verizon following Council's approval of a resolution in March 2012 of an option to enter into a Lease Agreement for land at Easton Airport for the installation of a telecommunications monopole; Verizon's permitting process with the Town of Easton is ongoing. Mr. Henry stated that the Federal Aviation Administration (FAA) originally approved a monopole of 145 feet in height; however, Maryland Aviation Administration advised Easton Airport that they would not approve a monopole over 120 feet in height and have now requested that Verizon resubmit their obstruction study to the FAA for a monopole 120 feet tall; AT&T is now also possibly interested in co-locating on the monopole; (9) Fuel Sales – Mr. Henry reported that sales of jet fuel are down slightly from last year; Avgas sales are approximately 4% higher than last year; (10) MedStar Hangar – lease expires in August 2012; the facility, which has been vacant for approximately two years, has been listed with commercial Realtor® Oxford Commercial since March 7, 2012; Mr. Henry stated that after conducting a market study, the price of the property is in line with similar properties and parties have expressed an interest in the property; (11) Academy of Lifelong Learning – the Airport continues to provide monthly tours which include a brief



history of the Airport, its economic impact on Talbot County and tours of the Air Traffic Control Tower, Spitfire and Trooper Six hangars; feedback on the tours has been very positive; a Free Enterprise Workshop was held at the Airport on April 15, 2012; 14 Talbot County teachers participated in the Workshop which provides information on careers in aviation which the teachers can incorporate into their lesson plans; tours similar to those offered in the Academy of Lifelong Learning were also provided; (12) Emergency Exercise – Mr. Henry stated that he is working with Talbot County Emergency Management and several law enforcement agencies to plan an emergency exercise at the Airport; the emergency exercise is anticipated to be scheduled for later this summer; (13) Airport Day – is scheduled for Saturday, October 6, 2012; (14) YAKS – the Russian aircraft will be at Easton Airport from June 22- 24, 2012 for three days of formation and safety training; (15) Airport Website – Mr. Henry stated that a Request for Proposal (RFP) has been issued for an update of the Airport's website. Mr. Bartlett's suggested that Mr. Henry might want to contact Debbi Dodson, Tourism Director, to ascertain the vendor she uses for her website as he has heard positive feedback from users of the site; Mr. Henry stated that he had contacted Ms. Dodson as well as Paige Bethke, Director of the Office of Economic Development regarding possible inclusion of information on Tourism and Economic Development on the Airport's redesigned website; (16) Spitfire F-104 – Mr. Henry stated that Tom Blair has offered to donate his F-104 aircraft to the Airport; the Airport Board has agreed to accept the aircraft; no specific location at the Airport has been determined for placement. Mr. Henry stated that several Airport tenants have offered to make donations toward mounting of the aircraft at Easton Airport; (17) Federal Aviation Administration General Aviation Airports' Report – Mr. Henry stated that the FAA recently issued a report categorizing the 2,952 General Aviation airports in the United States that receive federal funding into four categories: national, regional, local and basic; Easton Airport is one of 84 airports identified as a national airport based on the criteria of proximity to a major metropolitan airport and the number of jets based at the airport. Mr. Henry stated that a national airport serves the national air space system via both national and international flights for access to business; Easton Airport's listing as a national airport provides an advantage for receipt of future funding from the FAA, but also requires an obligation to meet higher safety standards, known as FAA Part 139, as part of the criteria for funding. He stated that there is the possibility that the 84 national airports will be required to be certified like commercial airports, and will thus have to meet a higher safety standard; Easton Airport has already met FAA Part 139 for several projects in recent years, including the installation of fencing and security cameras; (18) Visit by Congressman Harris – Mr. Henry concluded his comments by stating that Congressman Andy Harris had visited Easton Airport earlier in the afternoon of Tuesday, May 22, 2012; he thanked Ms. Price for joining the group as the Congressman toured the Airport. The next Airport Board meeting is scheduled for Wednesday, June 20, 2012 at 8:00 a.m. in the Easton Airport Conference Room.

XI. County Manger's Report:

- A. Request for Tipping Fee Increase at Talbot County Waste Transfer Station – Requested Council approval for the County Engineer's recommendation to raise the tipping fee at the Talbot County Waste Transfer Station from \$63 to \$65 per ton to cover additional transportation costs from the transfer station to the landfill in Ridgeley; Talbot County contracts out transportation services to Ridgeley with Maryland Environmental Service. County Engineer Ray Clarke stated that his office had estimated total tonnage at the transfer station for FY 2012 at 30,000 tons; through April 30, 2012, 31,000 tons had been received at the facility. He stated that, in his opinion, the additional tonnage at the Talbot County facility is as a result of southern Caroline County haulers utilizing the transfer station more due to increased transportation costs to travel to Ridgeley, and the cleanliness of the Talbot County facility; Council discussion ensued. At Mr. Hollis' request, Mr. Clarke will notify the municipalities that the County is considering a proposal for an increase in the rates; the matter will be discussed at the Quarterly Municipalities Meeting scheduled for Tuesday, June 12, 2012, vote on the matter will be scheduled for the Council meeting of Tuesday, June 26, 2012.

- B. BID NO. 12-06, REQUEST FOR PROPOSALS FOR WORKERS' COMPENSATION INSURANCE AND EMPLOYERS' LIABILITY INSURANCE – TALBOT COUNTY, MARYLAND – Requested Council approval to award the contract for workers' compensation insurance and employers' liability insurance to the sole bidder, Injured Workers' Insurance Fund (IWIF) for the period July 1, 2012 through June 30, 2013 at an annual premium of \$261,169; said contract includes an option for two (2), two-year renewals upon mutual consent by both parties. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- C. Talbot County Inaugural Events – Mr. Craig stated that two inaugural events had been held in Talbot County during the weekend of May 19, 2012. He stated that the First Annual St. Michaels Running Festival, featuring approximately 1,200 runners, had been held on Saturday May 19, 2012, and the first Chesapeake Bay Tour de Cure Race, featuring approximately 500 bicyclists in Easton, raised over \$200,000 for diabetes research; the Talbot County Office of Tourism and the Department of Parks & Recreation helped to organize the event.

XII. Council Comments:

- Ms. Price – Ms. Price reiterated her previous statement that no matter what discussion takes place on the dais, the Council members agree on more issues than those on which they disagree.
- Mr. Bartlett – Mr. Bartlett apologized to Mr. Duncan for his heated debate with Mr. Duncan earlier in the meeting. He concurred with Ms. Price's statement that the Council members generally work together cohesively to make tough decisions and agree on issues more than they disagree. He stated that he does not want the public to think that the Council does not have unity of purpose. He stated that, in his opinion, it is very interesting to hear what other people have to say and sometimes the debates get lively. Mr. Bartlett again apologized.
- Mr. Hollis – No comments.
- Mr. Duncan- Mr. Duncan stated that, in his opinion, he finds it unique that the lone Democrat is having a discussion with Republicans about taxes. He stated that he had been a member of the Talbot County Taxpayers Association since its inception, that he is passionate about the tax cap just as his colleagues are, and that he was just reacting to his passion. Mr. Duncan concluded his comments by stating that he agreed with Ms. Price's statement that sometimes the Council vehemently disagrees and is not as polite as they should be, but that it happens and in his opinion, he thinks it makes for better government and that it would not be very interesting if the Council members were all "rubber stamps."

Mr. Pack - Mr. Pack stated that he had attended the 20<sup>th</sup> anniversary celebration of Habitat for Humanity Choptank and congratulated Executive Director Nancy Andrew for the organization's service to the community to provide affordable housing. He stated that approximately 18,000 homes are needed in the Mid-Shore area; to date 55 have been built. He encouraged everyone to volunteer their time to Habitat for Humanity Choptank, to donate to the organization, and to visit the Habitat Restore on Commerce Drive in Easton. Mr. Pack stated that he had attended the a kick-off golf tournament for the 2012 tourism season sponsored by the Talbot County Office of Tourism earlier that day and encouraged golfers to visit Hog Neck Golf Course.

XIII. Upon motion by Mr. Bartlett, seconded by Mr. Duncan, the Council voted to adjourn to Executive Session for discussion of legal, personnel and real estate matters, and to reconvene on Tuesday, June 12, 2012 at 12:30 p.m. for discussion of legal, personnel, and real estate matters and for the regularly scheduled legislative session at 1:30 p.m. by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis - Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The meeting adjourned at 8:35 p.m.

The transcript of the May 22, 2012 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XIV. On Tuesday, May 22, 2012, an Executive Session of the Talbot County Council convened at 5:10 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council met in Executive Session by voting 4– 0 as follows:

Mr. Bartlett – Aye  
Mr. Duncan – Aye  
Mr. Hollis – Absent  
Mr. Pack – Aye  
Ms. Price – Aye

Mr. Hollis arrived at 5:30 p.m.

In accordance with State Article § 10-508 (a)(i)(3)(4)(7)(8) the purpose of the Executive Session was for discussion of a legal/real estate matter for legal advice concerning the possible relocation of Memorial Hospital at Easton to County owned property and the timetable for same; for a real estate matter to discuss possible acquisition of property for a public purpose; for a legal matter for legal advice on a matter involving the Public Service Commission and for a personnel matter to discuss appointments to various County boards and committees and to discuss a personnel matter in the Office of Law. The Executive Session recessed at 6:00 p.m., and reconvened at 8:40 p.m. The Executive Session ended at 9:00 p.m.

<b>BALANCE 5/08/2012</b>			\$3,784,139.28
STATE REPORT 4/2012			(63,134.29)
UHC CLAIMS THRU 5/08/2012			(39,200.11)
UTMC QTRLY BOND PAYMENT			(2,833.00)
RETURNED CHECKS			(908.89)
MLGIP INTEREST ON ACCT 4/2012			1,316.81
PAYROLL-FD/SS/MS WH 5/11/2012			(100,987.29)
SECUR DED			(9,266.23)
DEFERRED COMP DED			(10,222.72)
MD WH			(26,891.88)
PENSION DED			(27,934.21)
ACH TRANSFER			(10,911.75)
FLEX SPENDING ACCT			(2,282.51)
DEPOSITS			428,773.71
CHECKS			(704,785.95)
<b>BALANCE 5/15/2012</b>			<b><u>\$3,214,870.97</u></b>
<b><u>AIRPORT ACCOUNTS</u></b>			
NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP-34			15,150.99
AIP-35			179,066.89
AIP36			54,325.11
AIP37			363.80
AIP38			--
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>			<b><u>\$248,906.79</u></b>
<b>INVESTMENTS – CERTIFICATES OF DEPOSIT</b>			
<b><u>CERTIFICATE DATE</u></b>	<b><u>MATURITY DATE</u></b>	<b><u>RATE</u></b>	<b><u>AMOUNT</u></b>
07/19/2011	07/17/12	0.61%	4,000,000.00
10/18/2011	07/18/12	0.26%	3,000,000.00
10/18/2011	07/18/12	0.26%	5,000,000.00
10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.13%	13,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$32,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$6,800.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$35,470,577.76</u></b>

**CASH STATEMENT 5/22/2012**

<b>BALANCE 5/15/2012</b>			\$3,214,870.97
UHC CLAIMS THRU 5/15/2012			(35,821.77)
STATE BOARD OF ELECTIONS PPE 4/17 & 5/1/2012			(9,272.25)
PAYROLL-FD/SS/MS WH 5/15/2012			(921.29)
MD WH			(220.01)
DEPOSITS			1,001,998.68
CHECKS			(625,273.97)
VOID CHECK NO. 275964			553.81
<b>BALANCE 5/22/2012</b>			<b><u>\$3,545,914.17</u></b>
<b><u>AIRPORT ACCOUNTS</u></b>			
NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP-34			15,150.99
AIP-35			179,066.89
AIP36			54,325.11
AIP37			363.80
AIP38			--
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>			<b><u>\$248,906.79</u></b>
<b>INVESTMENTS – CERTIFICATES OF DEPOSIT</b>			
<b><u>CERTIFICATE DATE</u></b>	<b><u>MATURITY DATE</u></b>	<b><u>RATE</u></b>	<b><u>AMOUNT</u></b>
07/19/2011	07/17/12	0.61%	4,000,000.00
10/18/2011	07/18/12	0.26%	3,000,000.00
10/18/2011	07/18/12	0.26%	5,000,000.00
10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.14%	13,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$32,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$6,800.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$35,801,620.96</u></b>