



TALBOT COUNTY, MARYLAND

County Council

MINUTES

September 25, 2018

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis, and County Attorney Anthony Kupersmith. Assistant County Attorney, Mary O'Donnell was absent.

- I. Agenda – Ms. Williams requested and received Council's unanimous consent for approval of the Agenda of Tuesday, September 25, 2018.
- II. Minutes – Ms. Williams requested and received Council's unanimous consent for approval of the Minutes of Tuesday, August 28, 2018 and Tuesday, September 11, 2018.
- III. Disbursements – Ms. Williams requested and received Council's unanimous consent for approval of the Disbursements of Tuesday, September 18, 2018 and Tuesday, September 25, 2018.
- IV. Update by University of Maryland Shore Regional Health – Ken Kozel, President & CEO, University of Maryland Shore Regional Health; Patti Willis, MA, Senior Vice President, Strategy and Communications, University of Maryland Shore Regional Health – Prior to updating the Council on the proposed new facility for Shore Regional Health in Easton, Mr. Kozel briefed the Council on plans to close the old and aged University of Maryland Shore Medical Center at Dorchester facility in Cambridge, to replace it with a state-of-the-art free-standing medical facility, and to move the inpatient beds currently at the Dorchester facility to the new facility proposed for Easton. He stated that over the past 12 to 18 months, representatives of the University of Maryland Medical System had met with the members of the public, physicians and staff of the current Dorchester facility regarding the new free-standing facility and that overwhelming support had been received for the project. He stated that the proposed plan, and the effect the closure of the University of Maryland Shore Medical Center at Dorchester would have on the new Easton facility was shared with MHCC in January 2018. He stated that Shore Regional Health had requested to amend the Certificate of Need (CON) for the new Easton facility previously filed with the Maryland Health Care Commission (MHCC) to include the additional beds from the Cambridge facility as part of the plan. He stated that the request had been denied in April 2018 for the following reasons: the CON was six years old; a new Center for Medicare and Medicaid Services (CMS) waiver had been adopted by the State of Maryland since the original filing of the CON; and the scope of the application had been expanded to now include Cambridge. He stated that since April, he and his staff have been working to submit a new CON by the September 2018 deadline. Mr. Kozel outlined several specifics in the new application for a CON including, a 334, 000 sq. ft. facility having 135 beds, 26 emergency bays and 16 observation rooms at an estimated cost of \$350,000,000. He stated that the new facility will be designed by HKS Architects; upon anticipated approval from State agencies, the construction portion of the project will be put out for bid; groundbreaking is anticipated in the summer of 2021 and the new facility is expected to be completed in the summer 2024. Ms. Willis provided architectural renderings of the proposed new hospital. Council discussion ensued with Mr. Kozel as various facets of the hospital relocation project were brought forward. Mr. Kozel will continue to update the Council on a regular or as-needed basis.

V. Presentation by For All Seasons, Inc. – Beth Anne Langrell, Executive Director, For All Seasons, Inc. – Ms. Langrell briefed the Council on the continuation of her organization’s campaign, “No Matter What, You Matter,” immediately following the Talbot Goes Purple campaign. She stated that the campaign was initiated in 2017 in conjunction with the designation of the first week in October as Suicide Prevention Week and in response to an increase in the number of suicides in our region and in the nation. She stated that the campaign emphasizes the need to have conversations about the mental health issues in our community in order to encourage those who need mental health services to seek same and to reduce the stigma associated with those seeking services for mental health issues. Ms. Langrell stated that For All Seasons, Inc. recently expanded its services in response to the need in the community; currently 40 clinicians provide services to 3,000 clients on the Eastern Shore. She outlined For All Seasons, Inc.’s partnership with the Easton Business Alliance and over 40 businesses in the community whereby a portion of the proceeds from restaurants and shops during the first week in October 2017 was donated to help support same day crisis appointments for those in the community either directly or indirectly affected by suicide; approximately \$20,000 was raised. This year’s event will be held on Friday, October 5, 2018 at the Bartlett Pear; events will also be scheduled in Chestertown. Ms. Langrell concluded her comments by stating that the goal of the “No Matter What, You Matter,” campaign is to continue to engage the Mid Shore counties so that everyone knows that help and resources are available.

VI. Proclamation: National Suicide Prevention Month – September 2018 – The Clerk read a proclamation into the record in recognition of September as National Suicide Prevention Month. The proclamation spoke of the prevalence of suicide as one of the leading causes of death, particularly among young people, and the efforts by public and private organizations to reduce the number of suicides through the provision of adequate and accessible behavioral health services. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan – Aye

Mr. Pack presented the Proclamation to Ms. Langrell, who accepted on behalf of For All Seasons, Inc.

VII. Presentation of FY2020 Talbot County Public Schools Capital Improvement Program – Kevin Shafer, Plant Operations and Maintenance Manager, Talbot County Public Schools – Mr. Shafer briefed the Council on the following projects included in the FY2020 Capital Improvement Plan (CIP) for Talbot County Public Schools to be submitted to the Interagency Committee for Public School Construction (IAC) based on priority: (Priority #1) Remaining funds to complete the Easton Elementary School replacement project (\$30.7 million); (Priority #2) Complete roof replacement at Easton High School, the work for which is estimated to take place in FY22. Mr. Shafer stated that the roof continues to perform well and is currently stable but requires ballasts along the edge to prevent billowing of the roof membrane in certain locations. He stated that he will be recommending that the Easton High School roof replacement project become the priority capital improvement project once the new elementary school has been completed; (Priority #3) Replacement of four rooftop HVAC units at Easton High School which will be well past their life expectancy in FY23 when funding is anticipated to be requested; (Priority #4) Complete roof replacement for Chapel District Elementary School; funding will be requested in FY2024. Mr. Shafer stated that the total cost of the four projects is estimated to be \$9.1 million. Council discussion ensued with Mr. Shafer regarding costs associated with the Easton Elementary School Replacement project. Upon motion by Ms. Price, seconded by Mr. Callahan,

the Council approved forwarding a letter of support to the Interagency Committee for Public School Construction for the FY2020 Capital Improvement Plan as presented, contingent upon the availability of funding.

- VIII. Presentation on Classic Motor Museum of St. Michaels – Tad duPont, President, Board of Directors, Classic Motor Museum of St. Michaels; Linda King, Executive Director, Classic Motor Museum of St. Michaels – Mr. duPont and Ms. King provided a video outlining the history, mission and activities of the Classic Motor Museum of St. Michaels, including the educational component, *First Gear*, which is designed to help local students gain experience in restoring and maintaining antique cars. He stated that the group currently has 14 students enrolled in the program and continues to grow. Mr. duPont stated that the Museum, which is totally funded through donations, still needs to purchase furniture and pieces of equipment. Council members expressed their appreciation to the representatives for the Museum's positive addition to St. Michaels and Talbot County.
- IX. Presentation by Tred Avon Yacht Club on 2018 Star Class Sailboat World Championship – Susan Devlin, 2018 Star Worlds Organizing Committee; Tom Alspach, Commodore, Tred Avon Yacht Club – Mr. Alspach briefed the Council on the history of the Star Sailboat races and the precise criteria for boats which participate in the event. He stated that the upcoming 2018 Championship races will take place in Oxford from October 5, 2018 through October 15, 2018; 70 boats and 140 sailors from around the world will participate in the races. Ms. Devlin briefed the Council on the large coordinated effort required to host the event, including 550 volunteer shifts, the financial support generously provided by ten local businesses, members of the Tred Avon Yacht Club and the community at large. Race participants will attend a crab feast and visit the Chesapeake Bay Maritime Museum while in Talbot County. Those wishing to volunteer for the racing events can do so at tredavonyachtclub.volunteerlocal.com.
- X. Public Hearing:

Bill No. 1404, A BILL TO AUTHORIZE A SEWER SYSTEM FOR THE FERRY POINT MARINA AND SURROUNDING AREAS was read into the record by the Clerk, brought forward for public hearing, and the public was provided an opportunity to comment on the legislation. Council discussion ensued. Mr. Pack made a motion to bring Bill No. 1404 to third reader; the motion was seconded by Mr. Callahan. Prior to the vote, Council discussion ensued. The Council voted to bring Bill No. 1404 to third reader by voting 4 – 1 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Nay
Mr. Pack – Aye
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and no objection of the Council, a full reading of the legislation was waived. The Council approved Bill No. 1404 by voting 4 – 1 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Nay
Mr. Pack – Aye
Mr. Callahan – Aye

Bill No. 1404 will take effect as provided for in the legislation.

XI. Introduction of Administrative Resolution:

AN ADMINISTRATIVE RESOLUTION TO INCREASE ANNUAL BOAT SLIP RENTAL FEES THROUGH THE TALBOT COUNTY, MARYLAND DEPARTMENT OF PARKS & RECREATION FROM \$650 TO \$750 PER ANNUM AND TO APPROVE THE TERMS OF BOAT SLIP LEASES TO BE EXECUTED BY LESSEES was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Preston Peper, Director, Talbot County Department of Parks and Recreation stated that the purpose of the administrative resolution is to provide an incremental increase in boat slip rental fees for County owned boat slips. He stated that a plan had been put in place approximately ten years ago to incrementally increase the slip fee rentals each year until the set amount of \$1,200 per year was reached; however, the plan had never been implemented. Consequently, there have been no boat slip rental fee increases for over a decade. The administrative resolution was introduced by Mr. Bartlett, Mr. Pack, Ms. Price, and Ms. Williams. Upon motion by Mr. Pack, seconded by Ms. Price, the Council voted to bring the administrative resolution to second reader by voting 4 – 1 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan - Nay

Prior to vote on the administrative resolution, Council discussion ensued with Mr. Peper who stated that fees for FY2018 ranged from \$450 to \$750. Mr. Callahan made a motion to amend the administrative resolution to provide that the boat slip rental fee be set at \$650 for 2019 and at \$750 for 2020; there was no second to the motion. Upon motion by Mr. Bartlett, seconded by Ms. Price, the administrative resolution was brought forward for vote. Prior to the vote, Mr. Callahan stated that he had received comments from users of the slips who had expressed concerns about the proposed slip fee increases and as such, he was requesting Council's consideration to postpone the vote on the administrative resolution in light of comments he had received. Council discussion again ensued. At Council's request, staff will contact Jeff Harrison, President, Talbot Watermen's Association, and request that he contact the membership of the Association and any other individuals who may wish to comment on the proposed administrative resolution and submit those comments to the Council prior to the next Council meeting scheduled for Tuesday, October 9, 2018. The Council did not approve bringing the administrative resolution to vote by voting 1 – 4 as follows:

Ms. Williams – Nay
Ms. Price - Nay
Mr. Bartlett – Aye
Mr. Pack – Nay
Mr. Callahan - Nay

The Administrative Resolution is eligible for vote on Tuesday, October 9, 2018.

XII. Introduction of Numbered Resolutions:

A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO RECLASSIFY AND REMAP REAL PROPERTY LOCATED ON LEEWARD LANE, TILGHMAN, MARYLAND, DESCRIBED AS TAX MAP 44, PARCEL 35, LOT 4, FROM

UNPROGRAMMED TO “S-1” IMMEDIATE PRIORITY STATUS was read into the record by the Clerk and brought forward for introduction. The resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Resolution No. 265. A public hearing was scheduled for Tuesday, October 23, 2018 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY 3200 SQUARE FEET OF OFFICE SPACE AT THE TALBOT COUNTY BUSINESS CENTER, 28712 GLEBE ROAD, EASTON, MARYLAND 21601, FURTHER DESCRIBED AS TAX MAP 25, PARCEL 58, TO APG MEDIA OF CHESAPEAKE, LLC, FOR A TERM OF ONE (1) YEAR WITH A BASE RENT OF FOURTEEN THOUSAND THREE HUNDRED THIRTY-EIGHT DOLLARS AND EIGHTY-FOUR CENTS (\$14,338.84) PER YEAR, PLUS A PROPORTIONATE SHARE OF ALL TAXES, UTILITIES, AND COMMON AREA MAINTENANCE EXPENSES, AMONG OTHER CHARGES was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Resolution No. 266. A public hearing was scheduled for Tuesday, October 23, 2018 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

XIII. Introduction of Legislation:

A BILL TO AMEND CHAPTER 11 (ALCOHOLIC BEVERAGES) OF THE TALBOT COUNTY CODE TO CHANGE THE SUPERVISOR OF THE ALCOHOLIC BEVERAGES INSPECTOR TO THE DEPARTMENT OF PLANNING AND ZONING was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1405. A public hearing was scheduled for Tuesday, October 23, 2018 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND CHAPTER 70 OF THE TALBOT COUNTY CODE (FLOODPLAIN MANAGEMENT) TO ESTABLISH A NEW STANDARD FOR ELECTRICAL SUBPANELS SERVING PRIVATE PIERS IN SPECIAL FLOOD HAZARD AREAS was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1406. A public hearing was scheduled for Tuesday, October 23, 2018 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND CHAPTER 121 (PUBLIC LANDINGS) OF THE TALBOT COUNTY CODE TO DISALLOW MORE THAN ONE SLIP RENTAL PER PERSON, TO REQUIRE VESSELS DOCKED IN RENTED SLIPS TO BE IN WORKING ORDER, TO SET THE NUMBER OF ALLOWED TRANSFERS PER YEAR, AND TO REDUCE THE AMOUNT OF TIME FOR ABANDONED EQUIPMENT TO BE REMOVED was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1407. A public hearing was scheduled for Tuesday, October 23, 2018 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

XIV. Update on Talbot County Roads Department Projects – Warren Edwards, Superintendent, Talbot County Roads Department – Mr. Edwards utilized a PowerPoint presentation to update the Council on recently completed Roads Department improvement projects, including raising the roadbeds on Kates Point and Chancellors Point Roads to help alleviate flooding, and performing emergency repairs to several large culverts. He stated that his department had also completed the tarring and chipping of approximately 53 miles of roadway, installed 30 pipes, and issued 77 permits. Council discussion ensued with Mr. Edwards as various projects were brought forward. The Talbot County Roads

Department responds to an average of 120 calls per month. Mr. Edwards will continue to update the Council on a regular or as-needed basis.

- XV. Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport; Members, Talbot County Airport Board – Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-42 (Environmental Assessment Study) – Mr. Henry stated that the Environmental Assessment Study is at the Federal Aviation Administration (FAA) District Office and is ready for signature; (2) AIP-TBD (Land Acquisition Services for Obstruction Removal Easements and Right of Entry), (Non-Tidal Wetland Creation Site), (Extend RWY-22 – Land Acquisition Purchase), and (FCA Mitigation) – Mr. Henry stated that he had hoped to be able to say that grants had been approved for all the above-referenced projects; however, his office has been notified that the FAA will not be funding the projects in FY2018. He stated that all the projects are eligible for supplemental funding and if approved, it will be at 100%, not the usual 90%; Easton Airport will be submitting applications for supplemental funding for all the projects, the cost of which totals \$7,079,506; 5% or \$353,975, would be the cost to the Airport. Mr. Henry stated that his office had contacted Congressman Harris' office requesting his support for the supplemental funding; (3) MAA-GR-19-002 (Southwest Apron Rehabilitation/Terminal Parking Lot Crack Fill/Reseal) – Mr. Henry stated that the paving had been completed on August 31, 2018 under budget; the striping is scheduled for September 28, 2018; (4) Update of Easton Airport Business Plan – Mr. Henry stated that Airport Business Solutions was awarded the contract to update the Airport's Business Plan on July 10, 2018; a USDA – Rural Development Grant is providing the funding for the update up to a sum of \$30,000; (5) Fuel Sales – Mr. Henry stated fuel sales continue to do well; FY18 was the best year for fuel sale since 2005 and FY19 is off to a good start; (6) Airport Tower – Mr. Henry stated that traffic increased 6% in FY18 for a total of 72,000 operations; (7) Upgrade to STARS Lite Radar System – Mr. Henry stated that the FAA completed the final site survey of the current STARS Lite system at the Airport and anticipates installation of the upgraded system in February 2019; cost of the upgrade will be totally paid by the FAA; (8) Runway 15 Obstruction Lights – Mr. Henry stated that the Maryland Aviation Administration (MAA) supplied the lights and same were installed on July 9, 2018; the lights were required to be installed to alert pilots to possible obstacles at the end of the runway which exceed height restrictions. Mr. Henry stated that his office has submitted a request to the FAA for the reopening of night approaches on that runway; (9) Trident – Mr. Henry stated that flight training for U.S. Naval Academy cadets was completed on August 15, 2018; approximately 160 midshipmen participated; (10) Historical Society Project – Mr. Henry stated that the Historical Society presented the Airport with a pictorial history of the Airport for its 75th anniversary celebration on July 20, 2018; the video will be on permanent display at the Airport; (11) Airport Day – Mr. Henry stated that Airport Day for 2018 had been cancelled due to the uncertainty of the weather from Hurricane Florence; (12) T-Mobile – Mr. Henry stated that T-Mobile has leased 200 sq. ft. of space on the Verizon tower at the Airport; plans for the site have been requested so that a notice of proposed construction can be submitted to the FAA; (13) Hangar Development – Mr. Henry stated that his office has been working with Sky Harbor for the past several months on their plans to construct eight 42-foot T-hangars and five 48' x 40' box hangars at the Airport; new tenants are already awaiting construction; (14) Training Award – Mr. Henry advised that Easton Airport had been awarded a \$750.00 training award from the Maryland Association of Airport Managers (MAMA). Council discussion ensued with Mr. Henry as the various matters were brought forward. The next Airport Board meeting will take place on Wednesday, October 24, 2018 at 8:00 a.m. in the Easton Airport Conference Room.

Following Mr. Henry’s presentation, Jack Pettit, President, Talbot County Airport Board, stated on behalf of the Airport Board, that it had been a pleasure to have worked with Mr. Henry for the past 15 years and that Easton Airport was fortunate, in his opinion, to have had a person of his quality and experience as Airport Manager. He also stated that the Airport was fortunate to now have Micah Risher as the new Airport Manager. Mike Henry expressed his appreciation to the Council and those in attendance for their support and friendship during his tenure as Airport Manager.

- XVI. Request for Abatement from County Real Property Taxes – Angela Lane, Talbot County Finance Director – Ms. Lane stated that the property owners of 49 properties are requesting abatement from County Real Property Taxes totaling \$37,202.55. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the requests as presented by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

- XVII. County Manager’s Report:

- A. Request from Finance Office – Requested Council approval to enter into an agreement with Enterprise Fleet Management for leasing of County vehicles. Angela Lane, Finance Director, stated that the benefits to the agreement include, among others, oversight of the maintenance of each vehicle, preferred government pricing, and having newer cars in the fleet. She stated that several other Maryland Eastern Shore counties already use or are in negotiations with Enterprise Fleet Management. Upon motion by Mr. Pack seconded by Mr. Callahan, the Council approved entering into an agreement with Enterprise Fleet Management by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- B. Request to form the Frederick Douglass Park on the Tuckahoe Advisory Committee - Requested Council approval to move forward with the establishment of a Frederick Douglass Park on the Tuckahoe Advisory Committee. Mr. Hollis stated that the Committee will be comprised of a representative from the Town of Queen Anne; a representative from the Talbot County Parks and Recreation Advisory Board; individuals Priscilla Morris and Professor Dale Green; Eric Lowery from the Frederick Douglass Honor Society, and a representative of the family of Frederick Douglass. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved formation of the Advisory Committee by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- C. County Offices Closed – Mr. Hollis stated that County offices will be closed on Monday, October 8, 2018 in commemoration of the Columbus Day holiday.

XVIII. Council Comments:

Ms. Price – Ms. Price stated that several events had taken place in the county recently which were, in her opinion, amazing including, the groundbreaking ceremony for Easton Elementary School. She stated that those in attendance, in hardhats and vests, kept rotating in and out to have their picture taken. She stated that, in her opinion, it will be an exciting project to watch. She stated that she had attended the “Tilghman Goes Purple” event on October 15th which was well attended and had a large number of volunteers; Purple in the Park had taken place earlier at Idlewild Park. She stated Saturday, September 22, 2018 was Frederick Douglass Day when a wonderful ceremony had taken place on the courthouse steps. Ms. Price concluded her comments by stating that the county has been a beehive of activity and she is looking forward to more events in the future.

Mr. Bartlett - No comments.

Mr. Callahan - Mr. Callahan concurred with Ms. Price’s comments about recent events in the county. He stated that it is interesting and rewarding to know that Talbot County started “Talbot Goes Purple” and it has spread. He stated that, in his opinion, it is really something for us to be proud of and he is glad to be a part of it. Following Mr. Pack’s comments, Mr. Callahan stated that when he had traveled to Ireland several years ago, there was a plaque commemorating Frederick Douglass in the hotel where he was staying.

Mr. Pack - Mr. Pack stated that he was now back home after a nice trip. He concurred with Ms. Price’s remarks that it was, in his opinion, wonderful on Saturday to celebrate Frederick Douglass Day with the Frederick Douglass Honor Society. He stated that it had been a nice day for the parade, there were lots of vendors, good music, and wonderful speakers at the Talbot County Free Library, including Professor Spencer Crew, who, in his opinion, was very knowledgeable and expressive as he told the story of Frederick Douglass. Mr. Pack stated that it was his understanding that Eric and Harriette Lowery and several other members of the Frederick Douglass Honor Society will be travelling to Scotland to be a part of that country’s celebration of the 200th birthday of Frederick Douglass. He stated that, in his opinion, Frederick Douglass was truly an international man.

Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council voted to adjourn and to reconvene in Open Session on Tuesday, October 9, 2018 at 4:30 p.m. and immediately adjourn into Closed Session for discussion of legal, personnel, and real estate matters as listed on the statement for closing the meeting, and at 6:00 p.m. for the regularly-scheduled meeting by voting 5 – 0 as follows:

Ms. Williams – Aye

Ms. Price – Aye

Mr. Bartlett – Aye

Mr. Pack - Aye

Mr. Callahan - Aye

The meeting adjourned at 8:43 p.m.

The transcript of the September 25, 2018 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

- XIV. On Tuesday, September 25, 2018, a Closed Session of the Talbot County Council convened at 4:35 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams - Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(8) the purpose of the Closed Session was for personnel matters to discuss appointments to various County Boards and Committees and to discuss the vacancy for Public Information Officer; for legal matters to consult with the County Attorney regarding potential litigation involving a tenant at Easton Airport; to consult with the County Attorney regarding zoning regulations involving a barge; for legal advice regarding a request to transfer revisionary interest in County owned property at 29088 Airpark Drive, Easton; and to discuss a right-of-way matter involving the Oxford Volunteer Fire Department; for a real estate matter to discuss the possible acquisition of property for a public purpose at the Talbot Senior Center; and for a legal matter to distribute an opinion issued from the Ethics Commission. The Closed Session recessed at 6:00 p.m. and reconvened at 8:55 p.m. The Closed Session ended at 9:15 p.m.

- XV. On Tuesday, September 18, 2018 a Closed Session of the Talbot County Council convened at 5:35 p.m. at Easton High School, 723 Mecklenburg Avenue, Easton. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council met in Closed Session by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams – Absent (arrived at 5:45 p.m.)

In accordance with General Provisions Article § 3-305(b)(1)(i)(7) the purpose of the Closed Session was for personnel matters to discuss personnel matter at Economic Development and Tourism and at Hog Neck Golf Course; and for legal/real estate matters to consult with the County Attorney regarding a right-of-way matter involving Oxford Volunteer Fire Department. The Closed Session recessed at 5:55 p.m.

- XVI. Joint Dinner Meeting with Talbot County Board of Education – The County Council held a joint meeting with the Talbot County Board of Education on Tuesday, September 18, 2018 at 6:00 p.m. in the Chef Cook Program area at Easton High School. Agenda topics included an update on preliminary enrollment for the 2018-2019 school year; an update on the Easton Elementary School Project; an update on Talbot County Public Schools' Safety Plan and the FY19 School Safety Grant Program; an update on the work of the Kirwan Commission's work to review and assess current education financing formulas and accountability measures and a summary of their preliminary recommendations; an update on the Easton Elementary School Project; the FY20 Budget timeline; and discussion of the communication plan related to Resolution No. 262, the Property Tax Revenue Cap ballot question. Michael Garman, President, Talbot County Board

of Education, briefed the Council on the mentoring program for young African-American men at Easton High School and expressed the appreciation of the Board for the Council’s support of the FY19 Budget and the Easton Elementary School Project. Kelly Griffith, Superintendent, Talbot County Public Schools, stated that she would be meeting with the Easton branch of the National Association for the Advancement of Colored People (NAACP) to discuss the 2020 Vision Strategic Plan and efforts to hire more teachers of color to increase teacher diversity in Talbot County Public Schools; she outlined several strategies already in place. Discussion ensued with the Council and County staff. The Board and the Council thanked the Culinary Arts students and teachers, Linda Brown and Joseph Candel, for the great service and delicious food provided for the group joint dinner meeting. The meeting concluded at 7:25 p.m.

CASH STATEMENT 9/18/2018

BALANCE 9/11/2018	\$ 19,029,361.86
CIGNA CLAIMS THRU 9/10/2018	(67,774.83)
STATE REPORT 8/2018	(950,943.34)
POSTAGE WIRE	(3,000.00)
PCI COMPLIANCE OLF & COMM CTR	(600.00)
AIRPORT BLUE PAY CHARGE 7/2018	(39.95)
REVERSE DUPLICATE COMMCTR ENTRY 10/5/17	(687.00)
WIRE TRANSFER FEES	(45.00)
INTERET ON ACCOUNTS 8/2018	46,616.05
BANK CHARGES 8/2018	(2,862.55)
DEPOSITS	1,230,482.67
CHECKS	(432,996.51)
BALANCE 9/18/2018	<u>18,847,511.40</u>

AIRPORT ACCOUNTS

AIP42	0.00
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AIRPORT ACCOUNTS TOTAL BALANCE	<u>0.00</u>
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INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.99%	28,000,000.00
1880 BANK			10,044,702.92

TOTAL INVESTED	<u>\$38,044,702.02</u>
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PETTY CASH BALANCE	<u>\$15,570.00</u>
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GRAND TOTAL ALL FUNDS	<u>\$56,907,783.42</u>
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CASH STATEMENT 9/25/2018

BALANCE 9/18/2018	\$ 18,847,511.40
TOTAL ADP PAYROLL PPE 9/7/2018	(598,936.57)
DEFERRED COMP DED PPE 9/7/2018	(15,699.04)
PENSION DED PPE 9/7/2018	(36,316.12)
SECU DED PPE 9/7/2018	(3,577.33)
DEFERRED COMP PPE 9/7/2018 PLAN 401(A)	(4,469.32)
CIGNA CLAIMS THRU 9/17/2018	(40,183.80)
CIGNA TRANSFER 9/7/2018	(125,000.00)
SALES & USE HOG NECK GOLF COURSE DUE 9/20/2018	(2,300.76)
RETIREMENT GIFT CARD/M. MCDONOUGH	(250.00)
RETIREMENT GIFT CARE/M. HENRY	(250.00)
USDA/RD MARTINGHAM 3 RD QTR PYMT #92-09	(26,240.00)
USDA/RD BIOSOLID 3 RD QTR PYMT #92-11	(60,486.00)
DEPOSITS	2,651,118.35
CHECKS	(557,024.45)
BALANCE 9/25/2018	<u>20,027,496.36</u>

AIRPORT ACCOUNTS

AIP42	0.00
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AIRPORT ACCOUNTS TOTAL BALANCE 0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		2.00%	28,000,000.00
1880 BANK			10,044,702.02

TOTAL INVESTED \$38,044,702.02

PETTY CASH BALANCE \$15,570.00

GRAND TOTAL ALL FUNDS \$58,087,768.38