



TALBOT COUNTY, MARYLAND

County Council

MINUTES

January 10, 2023

Present – President Chuck Callahan, Vice President Pete Leshner, Keasha N. Haythe, Lynn L. Mielke, Dave Stepp, County Manager Clay Stamp, and County Attorney Patrick Thomas.

- I. Agenda – Mr. Callahan requested and received unanimous consent for approval of the Agenda of Tuesday, January 10, 2023.
- II. Minutes – Mr. Callahan requested and received unanimous consent for approval of the Minutes of Tuesday, December 13, 2022.
- III. Disbursements – Mr. Callahan requested and received unanimous consent for approval of the Disbursements of Tuesday, December 20, 2022, Tuesday, December 27, 2022, Tuesday, January 3, 2023 and Tuesday, January 10, 2023.
- IV. Presentation of Proclamation: National Human Trafficking Prevention Month – January 2023 – The Clerk read a proclamation into the record which spoke of the methods by which both children and adults can be coerced into human trafficking for purposes of performing commercial sex acts, labor or other services against their will. The proclamation also spoke of the prevalence of the crime, the efforts by the public and private sectors to prevent individuals from being trafficked, and efforts to rescue the victims of this heinous crime and to prosecute its perpetrators. Upon motion by Ms. Mielke, seconded by Mr. Stepp, the Council approved the proclamation by voting 5- 0 as follows:

Mr. Callahan - Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

Mr. Stepp presented the proclamation to Julie Crain, President of Harriett’s House in Cambridge, an organization which helps in the fight against human trafficking.

- V. Presentation of Proclamation: Recognition of Dr. Martin Luther King, Jr. Day – January 16, 2023 – Prior to presentation of the proclamation, Corey Pack, Member, Dr. Martin Luther King, Jr. (MLK) Day Committee of Talbot County, briefed the Council on the origins of MLK Day activities in Talbot County which brings together youth from Talbot, Dorchester, and Caroline counties to remember Dr. King’s legacy of equality, diversity and justice for all and to ensure his legacy continues. Mr. Pack stated that during the MLK Day event, an individual in each of the counties represented is presented with an MLK Image Award in recognition of their civic work to keep the attributes of Dr. King alive and well. Mr. Pack expressed his appreciation to the many organizations which sponsor MLK Day. Easton Police Officer Tim Larrimore, Member of the MLK Committee, stated that the 60 to 100 children who attend each year participate in contests, skills tests and general comradery, thanks to the many volunteers for the event. This year’s MLK Day Youth Basketball Classic will begin at 8:00 a.m. at Easton Middle School and YMCA of the Chesapeake. The Clerk then read a proclamation into the record which spoke of Dr. King’s leadership

in the civil rights movement, his tireless efforts to promote his teachings of love, tolerance and non-violence, and his dedication to advancing social justice, equality and freedom for all people. Upon motion by Mr. Stepp, seconded by Mr. Leshner, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Callahan – Aye

Mr. Stepp – Aye

Mr. Leshner – Aye

Ms. Mielke – Aye

Ms. Haythe - Aye

Ms. Haythe presented the Proclamation to Mr. Pack and Officer Larrimore who accepted on behalf of the MLK Committee of Talbot County.

- VI. Presentation by Delmarva Community Services, Inc. on Transportation Development Plan for Caroline, Kent and Talbot Counties – Santo Grande, President and CEO, Delmarva Community Services, Inc.; Keith Adkins, Deputy Director, Delmarva Community Services, Inc. – Mr. Grande and Mr. Adkins briefed the Council on the Transportation Development Plan for Caroline, Kent and Talbot Counties, developed by KFH Group, Inc., through input from representatives and the Economic Development office of each participating county, users of the system, community and employer surveys, and various stakeholders including the University of Maryland, United Way of Kent County, Chesapeake College and Chesapeake Center. The Plan includes expanded services, improved bus stop amenities and future development of transportation services in each of the participating counties. Mr. Adkins outlined statistical information provided by survey respondents related to the public’s awareness of ridership services provided by Delmarva Community Transit; requests for increased hours/days available for ridership and alternative sources of transportation available to the respondents if the bus service were not available. Mr. Grande and Mr. Adkins expressed their appreciation to Talbot County for their role as lead agency for transportation services on behalf of Caroline and Kent counties. Mr. Adkins stated that Talbot County has the distinction of having the first Mobility on Demand (MOD) on the Upper Shore. Council discussion ensued with Mr. Grande and Mr. Adkins. At Council’s request, Mr. Adkins will provide ridership information for the Mobility on Demand program. At Mr. Leshner’s request, and no objection from the Council, consideration of the 2022/2023-2027 Transportation Development Plan for Caroline, Kent, and Talbot Counties will be scheduled for Tuesday, January 24, 2023.
- VII. Presentation by Talbot County Free Library – Dana Newman, Director, Talbot County Free Library; Susan Sherman, President, Board of Trustees, Talbot County Free Library – Ms. Sherman expressed her appreciation to the Council for their ongoing support of the Talbot County Free Library (“the Library”) stating that the Library will celebrate its 100th anniversary in 2025. Ms. Newman outlined the Library’s new vision statement: *“The Talbot County Free Library is an integral part of the community, fostering a spirit of exploration and discovery. We cultivate lifelong learning, creativity, and enrichment.”* She stated that the Library branches in Easton and St. Michaels serve approximately 80% of Talbot County citizens. She then utilized a PowerPoint presentation to provide 2022 statistical information regarding the number of cardholders, items circulated, computer usage, volunteer hours, e-resources used, events hosted, etc. She highlighted items incorporated in the 2023-2025 Strategic Plan for the Library, including the renovation and expansion of the St. Michaels branch which will not only provide much needed additional space, but will provide improved ADA accessibility, added security and energy efficiencies. Ms. Newman stated that the renovation and expansion project for the St. Michaels branch of the Library has been in the County’s capital projects since 2018. She stated that a Feasibility Study for the renovation/expansion project was completed in 2019, with design planned for FY2022-2023 and construction in 2025. She provided an overview of the anticipated cost (\$5.5 million) and funding sources for the project, including the potential for \$2.8 million in grants. Council discussion ensued with Ms. Newman and Ms. Sherman. The Talbot County Free Library will continue to update the Council on a regular or as-needed basis.

VIII. County Manager’s Report:

- A. Council Assignment as Liaison to Boards, Committees, and Commissions – Mr. Stamp requested Council consideration of the appointment of Lynn Mielke as Council liaison to the Local Drug and Alcohol Abuse Council. Upon motion by Mr. Leshner, seconded by Mr. Stepp, the Council approved the request by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

- B. Talbot County Animal Control Board – Requested Council approval of the appointment of Karla Wieland-Cherry to a three-year term on the Talbot County Animal Control Board; said term will expire on July 1, 2024. Upon motion by Mr. Leshner, seconded by Ms. Haythe, the Council approved the appointment by voting 5 - 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- C. Talbot County Tourism Board– Requested Council approval of the reappointment of Michael Hoffman, Harold Klinger, and Jessica Bellis to four-year terms on the Talbot County Tourism Board as the Bay Hundred, at-large and Countywide Cultural Attraction representatives, respectively. Upon motion by Mr. Leshner, seconded by Ms. Mielke, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke– Aye
Ms. Haythe – Aye

- D. Bid No. 22-18, FURNISHING AND DELIVERY OF AASHTO M43, SIZE NO. 8 AND NO. 7 TRIPLE WASHED AGGREGATE – Requested Council approval of the Roads Superintendent’s recommendation to award Bid No. 22-18 to the sole bidder, Vulcan Construction Materials, Inc., in the amount of \$37.50 per ton, delivered; funding is available in the FY23 Budget. Upon motion by Mr. Leshner, seconded by Mr. Stepp, the Council approved the award by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke– Aye

Ms. Haythe – Aye

- E. Bid No. 21-15, REQUEST FOR PROPOSALS – ENGINEERING DESIGN SERVICES – THE PRESERVE AT WYE MILLS REPLACEMENT WASTEWATER TREATMENT PLAN – TALBOT COUNTY, MARYLAND – Requested Council approval of the County Engineer’s recommendation to award Bid No. 21-15 to the lowest responsive and responsible bidder, Rauch, Inc., in the sum of \$83,121.00. Ray Clarke, County Engineer, stated that prior to moving forward with the bidding process, the bid package was submitted to the Maryland Department of the Environment for their concurrence; three proposals were received on April 14, 2022; however, the request for award was delayed until the transfer agreement for the subject wastewater treatment plant was in process. Upon motion by Mr. Stepp, seconded by Mr. Leshar, the Council approved the award by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshar – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- F. Request from Department of Public Works – Requested Council’s approval to have the Department of Public Works submit projects to the Offices of Senators Cardin and Van Hollen for FFY24 earmarked funding for sewer extension projects outlined in Resolution No. 250 (\$5.0 million), the Bar Neck/Fairbank area (\$2.19 million) and the proposed EMS North Station in Cordova (\$2.0 million). Council discussion ensued with County Engineer, Ray Clarke. Upon motion by Mr. Leshar, seconded by Ms. Mielke, the Council approved submitting the projects as outlined by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshar – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- G. Request from Department of Public Works – Requested Council approval to have the Department of Public Works submit the following projects to the Maryland Water Infrastructure Financing Administration for consideration of grant and loan packages: (1) Bar Neck and Fairbank Septic System Elimination Program for 110-148 Properties (\$2.19 million); (2) Replacement of the Martingham Water and Wastewater Emergency Generator (\$360,000); (3) Region I (Unionville, Tunis Mills and Copperville), Region II (Royal Oak, Newcomb and Bellevue) and Region II (Martingham) Vacuum Collection System Sensors (\$800,000); and (4) Region I (Unionville, Tunis Mills and Copperville) – E-1 Grinder Pump Replacement (\$800,000). Council discussion ensued with Ray Clarke, County Engineer. Upon motion by Mr. Leshar, seconded by Ms. Haythe, the Council approved submission of the projects for consideration of funding by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshar – Aye
Ms. Mielke – Aye

Ms. Haythe – Aye

- H. Bid No. 22-08, OPEN-ENDED ARCHITECTURAL/ENGINEERING SERVICES – Requested Council approval of the County Engineer’s recommendation to award the contract for architectural design services under Bid No. 22-08 for the St. Michaels Library renovation and expansion project to Davis, Bowen and Friedel, Inc. in the current amount available, \$160,000 (\$45,000 in grant funding awarded to the Talbot County Free Library; \$45,000 previously allocated by the Council and \$70,000 in earmarked funding awarded to the Library); total cost of architectural design is \$306,200; additional funding will be sought in the FY24 Budget. Council discussion ensued with County Engineer, Ray Clarke. Upon motion by Mr. Leshner, seconded by Ms. Mielke, the Council approved moving forward with the amount currently appropriated in the County’s capital budget by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- I. Request from Department of Public Works – Requested Council approval of Amendment No. 2 to the Intergovernmental Agreement for Services Between Maryland Environmental Service (MES) and Talbot County, Maryland – MES ID Contract No. 2-21-4-05 – County Engineer, Ray Clarke, stated that the amendment is related to the maintenance of recycling stations in the county at a cost of \$33,326.00; \$52,000 was appropriated in the FY23 County Budget for this purpose. Upon motion by Mr. Leshner, seconded by Ms. Haythe, the Council approved Amendment No. 2 to Contract No. 2-21-4-05 with MES by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- J. Bid No. 17-08, OPEN-ENDED ENGINEERING SERVICES – Requested Council approval of the County Engineer’s recommendation to approve four (4) Change Orders with Lane Engineering for engineering services associated with the extension of sewer services as outlined in Resolution No. 235 in the sum of \$436,897.00; County Engineer, Ray Clarke, outlined the reason for the change orders as follows: Change Order No. 1 in the sum of \$57,425 for additional project scope for Resolution No. 235; Change Order No. 2 in the sum of \$99,672 for design services for replacement of Royal Oak Pump Station #1; Change Order No. 3 in a not-to-exceed sum of \$152,500 (\$148,000 for construction administration services for replacement of Royal Oak Pump Station #1 and \$4,500 for as-built construction drawings related to the replacement of Royal Oak Pump Station #1); and Change Order No. 4 in a not-to-exceed sum of \$127,500 (\$100,800 for construction administration services related to installation of the force main and \$26,500 for as-built record drawings). Upon motion by Mr. Leshner, seconded by Ms. Haythe, the Council approved the Change Orders as presented by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- K. Request from Finance Office – Requested Council approval of the Finance Director’s recommendation to utilize FY23 budgeted funds to upgrade the County’s MUNIS software by migrating from the current software to cloud-based software at an annual cost of \$172,651 for the next three (3) years. Finance Officer, Martha Sparks, stated that the current software will no longer be supported; the cloud-based software will allow the Finance Office to utilize the MUNIS system to its full capabilities. Upon motion by Mr. Leshner, seconded by Mr. Stepp, the Council approved the request by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- IX. Public Comments: Members of the public were afforded an opportunity to comment on matters of interest to them.

X. Council Comments:

Mr. Leshner – Mr. Leshner expressed his appreciation to officials of the Town of Trappe and County Engineer, Ray Clarke, for their update on the current status of the upgrade of the Town of Trappe’s wastewater treatment plant, the Lakeside development and its wastewater treatment plant. Mr. Leshner stated that, in his opinion, this is of the utmost urgency since new residents of the Lakeside development are already connected to the outdated technology of the Town’s old wastewater treatment plant, and is the reason the County supported the upgrade for the Town system through the appropriation of \$500,000 in Rural Maryland Economic Development Funds. Mr. Leshner concluded his comments by stating that, as had been heard during public comments, there are still some concerns regarding the environmental impact of the Lakeside development and that he remains committed to working all feasible avenues to address and reduce that impact.

Mr. Stepp – Mr. Stepp expressed his appreciation to everyone for attending the Council meeting this evening. He stated that since its last meeting before the holidays, the Council had attended the MACo (Maryland Association of Counties) Winter Conference, had met with our local delegation and Town of Trappe officials. He stated that, in his opinion, the Council has been hard at work trying to keep things moving for the County. Mr. Stepp concluded his comments by stating that he hoped everyone had a wonderful Christmas and New Year and he is looking forward to a great 2023.

Ms. Mielke – Ms. Mielke concurred with Mr. Leshner’s comments regarding working on the reset issue and stated that, in her opinion, it was an informative meeting earlier today with Town of Trappe officials and County Engineer, Ray Clarke, and that we are in a position to move forward in a positive way.

Ms. Haythe – Ms. Haythe concurred with Mr. Stepp’s comments that the Council has been very busy. She expressed her appreciation to the Town of Trappe and stated that she looks forward to having all the municipalities working with the Council so that we have a cohesive government between the municipalities and the County.

Mr. Callahan - Mr. Callahan expressed his appreciation to everyone for attending tonight’s meeting and stated that, in his opinion, the meeting with the Town of Trappe was a positive one and that we are all headed in the right direction with regard to wastewater treatment in Talbot County. He expressed his appreciation to County staff for their hard work and dedication to get the County where it needs to be.

XI. Upon motion by Ms. Stepp, seconded by Ms. Haythe, the Council voted to adjourn and to reconvene on Tuesday, January 17, 2023, at 5:00 p.m. in the Wye Oak Room, Talbot County Community Center, 10028 Ocean Gateway, Easton, Maryland for a joint meeting with the Talbot County Board of Education; and to reconvene on Tuesday, January 24, 2023 at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the statement for closing the meeting, and at 6:00 p.m. for the regularly scheduled meeting by voting 5 - 0 as follows:

Mr. Callahan - Aye
Mr. Stepp - Aye
Mr. Leshner - Aye
Ms. Mielke – Aye
Mr. Haythe - Aye

The meeting adjourned at 7:31 p.m.

The transcript of the January 10, 2023 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

XII. Annual Meeting with Local Delegation – The Council held a meeting with Senator-Elect John Mautz, Delegate Christopher Adams, and Delegate-Elect Tom Hutchinson on Tuesday, December 20, 2022 at 3:00 p.m. in the Bradley Meeting Room to discuss the 2023 Legislative Session. Laura Price, President, Maryland Association of Counties (MACo), provided an update on the MACo 2023 Legislative Initiatives as follows: (1) Centralized Resources for Body-Worn Cameras – Ms. Price stated that data redaction for body-worn camera footage is very expensive and MACo is in favor of providing counties with an opportunity to opt-in to a centralized repository for storage of camera footage for their jurisdiction; (2) Adult-Use Cannabis – revenue Sharing and Local Opt-Out Authority – Ms. Price stated that in light of passage of State legislation legalizing adult use of recreational cannabis, and although Talbot County has no cannabis growers or dispensaries, MACo is requesting support to allow counties to opt-in as to whether to allow growers and/or dispensaries. She stated that if a county chooses to opt-in or all 23 counties and Baltimore City are mandated to do so by the State, MACo is requesting support for the sharing of the revenue stream; (3) Volunteer Fire Recruitment and Retention – Ms. Price stated that the issue of firefighter recruitment and retention has been an on-going issue throughout the state for a good while and MACo’s goal is to not have paid volunteer firefighters and volunteer firefighters be at odds with one another - MACo is looking for legislation this year to establish a blue ribbon commission comprised of

various stakeholders to study the issue and to see what resources the State might have to offer; (4) Transparency in Education Spending – Ms. Price stated that the Kirwan legislation which mandated that local jurisdictions provide more funding for schools, passed approximately three years ago; however, she opined that the legislation has not yet been implemented due to Covid. She stated that despite the funding mandated by Kirwan, school systems continue to ask for additional monies. She stated that there is a new accounting system and software in place for school systems which tracks how monies, including federal funding, grants, etc. are spent, and the software information is required to be reported to the State. MACo is requesting that the information provided to the State also be provided to the counties. Ms. Price briefed the Council on a letter from MACo to Governor-Elect Wes Moore requesting funding for counties from the Infrastructure Investments and Jobs Act (IIJA) as a stop-gap measure to maintain local roads until Highway User Revenues can be fully restored. Other matters brought forward for discussion included: Discussion of Legislation for Correctional Officers Retirement Systems (CORS) – Terry Kokolis, Director, Talbot County Department of Corrections, expressed his appreciation to the delegation for sponsoring the legislation to include Talbot County Department of Corrections Officers in the State Correctional Officer Retirement System (CORS) and outlined reasoning behind the request, including the officers' stress of serving an ever increasing population of individuals at correctional facilities who require mental health and addiction services via unfunded mandates from the State. Ken Kozel, President and CEO, University of Maryland Shore Regional Health, briefed the Council on innovative solutions implemented over the past decade to provide healthcare throughout the five-county region served by Shore Regional Health (Kent, Caroline, Dorchester, Queen Anne's and Talbot) including creation of new emergency centers which offer 24/7 emergency care; creation of Maryland's first rural hospital (similar to critical access hospitals throughout the United States) in Chestertown; closed Dorchester General Hospital in Cambridge and opened a freestanding medical facility which aligns with the direction of the industry to promote health and wellness. He stated that all of the innovations are predicated on having a regional hospital to provide in-patient care. Mr. Kozel stated that in September 2022, the Shore Regional Health Board of Directors and the University of Maryland Medical System Board of Directors unanimously approved submitting a Certificate of Need (CON) for a new regional medical center to be located at the northern end of the town of Easton; the CON will be submitted to the Maryland Health Care Commission in January 2023 with a decision from the State in approximately one (1) year. He stated that Governor Hogan recommended that \$100 million be included in the State's FY24 Budget for the project; additional funding will be sought through various sources. Discussion ensued with Mr. Kozel regarding the number of hospital beds planned for the new facility; staffing issues; and population growth; a timeline for the project will be provided to Council at a later date. Council and Staff discussion ensued with members of the local delegation as each matter was brought forward. The meeting ended at 4:20 p.m.

- XIII. Orientation Meeting with Dr. Clifford Coppersmith, President, Chesapeake College – Dr. Coppersmith and Reza Jafari, Vice Chair, Chesapeake College Board of Trustees – Dr. Coppersmith provided information for Council's review, including the College's Strategic Plan, Program Guide, Workforce Programs Guide and an information sheet on the proposed building project for the Queen Anne's Technical Center and provided a brief history on the founding of Chesapeake College. He stated that the FY24 Budget for Chesapeake College is in the final stages of reparation and will be presented to the Board of Trustees meeting on Thursday, January 26, 2023. He outlined the factors taken into account in drafting the Budget, the types of courses offered for both credit; non-credit; transfer to 4-year degree program schools and baccalaureate degree schools partnering with Chesapeake College to offer degrees on the Chesapeake College campus. He outlined various programming available at Chesapeake College and their benefits to the communities they serve. He then briefed the Council on the proposed building project for a new 52,000 square foot Queen Anne's Technical Center, stating that the current building was constructed in 1970 but was not specifically designed to support technical instruction and the trades although several such programs are currently conducted there; the building also houses faculty offices and several classrooms. He stated that because of the current building's many issue due to its outdated status, it is

anticipated that the State will prefer to raze the building, as has been recommended, versus renovation. Dr. Coppersmith outlined programs and agencies proposed to be housed in the new facility, its estimated cost and projected timeline for construction (2026) and completion (2028). Council discussion ensued with Dr. Coppersmith and Mr. Jafari. Dr. Coppersmith invited the Council to tour Chesapeake College and noted he will continue to update the Council on a regular or as-needed basis.

XIV. Work Session with the Town of Trappe re: Overview of the Lakeside Development Project in Trappe - The Council held a work session with members of the Trappe Town Council, Lyndsey Ryan, Attorney for the Town of Trappe, and County Engineer, Ray Clarke on Tuesday, January 10, 2023 at 3:00 p.m. in the Bradley Meeting Room. The purpose of the work session was to receive a briefing from the Town of Trappe on upgrades to the Town’s wastewater treatment plant and phasing status of the Lakeside Development project. Lyndsey Ryan, Attorney for the Town of Trappe and Brian Schmidt, Vice President, Trappe Town Council, stated that following approval of Talbot County Resolution No. 281, the Town’s Planning Commission approved Phases 1A and 1B for 120 houses in the Lakeside Development; subsequent phases Phase 1C and 1D are for 285 and 100 houses, respectively. Ray Clarke stated that the wastewater treatment plant discharge permit for 100,000 gallons issued by the State of Maryland to Trappe East Holding Business Trust for the Lakeside Development can handle wastewater discharge from 400 houses. Council discussion ensued with the Town representatives and Mr. Clarke regarding various facets related to upgrading the Town’s wastewater treatment plant to Enhanced Nutrient Removal (ENR) standards; cost of the upgrade; the possibility of the Town of Trappe piping its wastewater to the Lakeside Development wastewater treatment plant once completed, then back to the Town wastewater treatment system; anticipated timetable for upgrades to the Town’s plant (2028) and operation of the Town’s wastewater treatment plant by the Town or a contract operator. Mr. Schmidt stated that the Town of Trappe’s wastewater treatment plant will process the wastewater of the first 120 houses of the Lakeside Development; once construction of the Lakeside Development is complete, the effluent will be processed at the Lakeside Development until the Town has completed ENR upgrades to its plant. Mr. Callahan stated that it is the County’s goal that all wastewater treatment facilities in the county are ENR facilities. Mr. Schmidt stated that funding from the Maryland Department of the Environment following Council’s approval of Resolution No. 281 has enabled the Town of Trappe to gain a new well and to repair several pump stations. Mr. Clarke emphasized that under COMAR (Code of Maryland Regulations), the County is charged with overseeing the County Comprehensive Water and Sewer Plan and stated that the 2023 Report of the Review is currently in process of being developed which will incorporate all Comprehensive Water and Sewer Plan Amendments approved by the County since 2002 as well as outline goals going forward. He emphasized that the Maryland Department of the Environment will not consider funding the upgrades to the Town of Trappe’s wastewater treatment plant until the project is included in the County’s Comprehensive Water and Sewer Plan. At the conclusion of the work session at 4:15 p.m., the Council adjourned to Closed Session.

XV. Summary of Closed Session Held on January 10, 2023:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:05 p.m. to 5:30 p.m.
Place of closed session: County Council Office
Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Haythe, Leshner, Mielke, Stepp

Members opposed: None
 Abstaining: None
 Absent: None

- Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss appointment to various County boards and committees	GP § 3-305(b)(1)(i)	Public discussion would discourage individuals from volunteering to serve	Chuck Callahan, Keasha Haythe, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action
For legal update on litigation involving Talbot Integrity Project	GP § 3-305(b)(7)(8)	Attorney-client privilege regarding status of litigation	Chuck Callahan, Keasha Haythe, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action
For legal update on litigation involving Dirck Bartlett et al v Talbot County	GP § 3-305(b)(7)(8)	Attorney-client privilege regarding status of litigation	Chuck Callahan, Keasha Haythe, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	Council concurred with recommendation by counsel
To discuss possible acquisition of property for a public purpose in Easton	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of a specific parcel of real property for a public purpose	Chuck Callahan, Keasha Haythe, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action
To discuss possible acquisition of property for a public purpose in Wye Mills	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of a specific parcel of	Chuck Callahan, Keasha Haythe, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick	No action

		real property for a public purpose	Thomas, Jessica Morris	
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CASH STATEMENT 12/20/2022

BALANCE 12/13/2022	93,797,705.76
TOTAL ADP PAYROLL PPE 11/25/2022	(67,772.59)
CIGNA CLAIMS PAID THRU 12/12/2022	(55,955.98)
CIGNA CLAIMS PAID THRU 12/15/2022	(134,213.12)
DECEMBER 2022 RETIREE HEALTH PLAN #727	(36,374.38)
WELLS FARGO GOLF EQUIPMENT LEASE 12/2022	(4,092.00)
DEPOSITS	1,760,653.13
CHECKS	(338,080.43)
ACH DISBURSEMENT(S)	(126,189.30)
WIRE TRANSFERS	(2,439,931.55)
VOIDED CHECK(S) #	
BALANCE 12/20/2022	<u>92,355,749.54</u>

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		3.87%	20,552,774.90
BAYVANGUARD BANK			10,259,893.39
TOTAL INVESTED			<u>30,812,668.29</u>
PETTY CASH BALANCE			<u>18,105.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>123,186,522.83</u>

CASH STATEMENT 12/27/2022

BALANCE 12/20/2022	92,355,749.54
TOTAL ADP PAYROLL PPE 12/9/2022	(770,682.89)
PENSION DED PPE 12/9/2022	(45,189.33)
DEFERRED COMP DED PPE 12/9/2022	(18,697.81)
DEFERRED COMP PPE 12/9/2022 PLAN 401(A)	(8,137.65)
CIGNA CLAIMS PAID THRU 12/19/2022	(25,095.20)
MSRA/NEW POLICE ACCOUNTABILITY BOARD	(279.96)
USDA/RD QTRLY BOND PYMT #92-11 12/2022	(60,886.00)
USDA/RD QTRLY BOND PYMT #92-09 12/2022	(26,240.00)
ENTERPRISE LEASE PAYMENT 12/2022	(15,396.88)
RETURNED CHECK(S) #1552, 2854, 3194	(3,174.84)
RETURNED PAYMENTUS PAYMENTS	(14,047.44)
DEPOSITS	5,605,440.13
CHECKS	(452,297.40)
ACH DISBURSEMENT(S)	(40,644.53)
WIRE TRANSFERS	(2,626,622.74)
VOIDED CHECK(S) #	
BALANCE 12/27/2022	93,853,797.00

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		4.12%	20,552,774.90
BAYVANGUARD BANK			10,259,893.39
TOTAL INVESTED			<u>30,812,668.29</u>
PETTY CASH BALANCE			<u>18,105.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>124,684,570.29</u>

CASH STATEMENT 01/03/2023

BALANCE 12/27/2022	93,853,797.00
CIGNA CLAIMS PAID THRU 12/27/2022	(112,955.37)
USDA/RD QTRLY BOND PYMT #92-03 12/2022	(9,478.60)
WELLS FARGO GOLF EQUIPMENT LEASE PYMT 12/2022	(128.00)
BANK CHARGES 10/2022	(4,103.78)
DEPOSITS	6,734,661.96
CHECKS	(1,300,874.20)
ACH DISBURSEMENT(S)	(142,285.76)
WIRE TRANSFERS	(3,000.00)
VOIDED CHECK(S) #	
BALANCE 01/03/2023	<u>99,015,633.25</u>

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		4.16%	20,552,774.90
BAYVANGUARD BANK			10,259,893.39
TOTAL INVESTED			<u>30,812,668.29</u>
PETTY CASH BALANCE			<u>18,105.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>129,846,406.54</u>

CASH STATEMENT 01/10/2023

BALANCE 1/03/2023	99,015,633.25
TOTAL ADP PAYROLL PPE 12/23/2022	(730,636.85)
PENSION DED PPE 12/23/2022	(45,849.53)
DEFERRED COMP DED PPE 12/23/2022	(21,080.08)
DEFERRED COMP PPE 12/23/2022 PLAN 401(A)	(8,340.90)
CIGNA HEALTH CLAIMS PAID THRU 1/3/2023	(102,138.00)
JANUARY 2023 RETIREE HEALTH PLAN #727	(36,783.66)
GOLF COURSE SALES & USE DUE 12/20/2022	(824.71)
ROADS SALES & USE DUE 12/20/2022	(851.68)
COMMCTR SALES & USE DUE 12/20/2022	(3.58)
USDA/RD MTHLY BOND PYMT #97-08 1/2023	(1,304.00)
RETURNED CHECK #110	(45.00)
DEPOSITS	1,362,411.52
CHECKS	(1,215,585.07)
ACH DISBURSEMENT(S)	(10,146.12)
WIRE TRANSFERS	(3,956,133.68)
VOIDED CHECK(S) #	
BALANCE 01/10/2023	94,248,321.91

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		4.20%	20,552,774.90
BAYVANGUARD BANK			10,259,893.39
TOTAL INVESTED			<u>30,812,668.29</u>
PETTY CASH BALANCE			<u>18,105.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>125,079,095.20</u>