



TALBOT COUNTY, MARYLAND

County Council

MINUTES

March 26, 2024

Present – President Chuck Callahan, Vice President Pete Leshner, Keasha N. Haythe, Lynn L. Mielke, Dave Stepp, County Manager Clay Stamp, and County Attorney Patrick Thomas.

- I. Agenda – Mr. Callahan requested and received unanimous consent for approval of the Agenda of Tuesday, March 26, 2024.
- II. Minutes - Mr. Callahan requested and received unanimous consent for approval of the Minutes of Tuesday, February 27, 2024.
- III. Disbursements – Mr. Callahan requested and received unanimous consent for approval of the Disbursements of Tuesday, March 19, 2024, and Tuesday, March 26, 2024.
- IV. Presentation of Certificate of Recognition to The Honorable Stephen H. Kehoe – The Clerk read a certificate of recognition into the record which spoke of Stephen H. Kehoe’s service to the citizens of Talbot County and the State of Maryland where he has served as a judge in the Circuit Court for Talbot County, the Second Judicial Circuit of Maryland since 2014. The certificate of recognition stated that during his time on the Bench, Judge Kehoe has been a member of the Talbot County Drug and Alcohol Abuse Council and the Second Judicial Circuit’s representative on the Conference of Circuit Court Judges. It also spoke of Judge Kehoe’s educational background and legal career experience prior to serving on the Bench. Upon motion by Mr. Stepp, seconded by Mr. Leshner, the Council approved the certificate of recognition by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

Prior to presentation of the Certificate of Recognition to Judge Kehoe, he expressed his appreciation for having been afforded the opportunity to serve the citizens of Talbot County and for the Court’s relationship with the County Council during his tenure on the Bench. Ms. Mielke presented the Certificate of Recognition to Judge Kehoe; Council members expressed their appreciation to Judge Kehoe for his service to the citizens of Talbot County. Judge Kehoe was recently appointed to the Appellate Court of Maryland, First Appellate Judicial Circuit.

- V. Presentation of Certificates of Recognition to the 2023 13U Talbot Braves Football Team – AYY Big East/Bayside Conference/Division II State Champions – The Clerk read a certificate into the record recognizing the players of the 2023 13U Talbot Braves AYY Big East/Bayside Conference/Division II State Champion Football Team. Upon motion by Mr. Stepp, seconded by Ms. Haythe, the Council approved the certificates of recognition by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

Members of the team are as follows: Nick Antal; Jamier Copper, Armand “Dink” Cornish, Jr., Jacob Donaway, Samier Ellis, Zaiden Ellis, Ja’Zion Flamer, Brady Gilliece, Kaleb Henson, Garnell “Trey” Henry, III, Javion Jones, Jovan Jones, Max LaCorte, Carter Langston, Elijah Lewis, Dace Miller, Semaj Nichols, James Paris, Fernando Perez, Daelyn Pinkett, Charles “CJ” Spencer, Jr., Nicholas O’Connor, Chad Stanley, and James Stephenson.

The Clerk then read a certificate into the record recognizing the coaches and team moms of the 13U Talbot Braves Football Team. Upon motion by Ms. Haythe, seconded by Mr. Stepp, the Council approved the certificate of recognition by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

Coaches and team moms are as follows: Ted Antal, Ladarian Blake, Deshon Green, Dontae Henry, Garnell Henry, Jr., Tyrone Johnson, Ben Morse, Peter Paris, Lauren Antal and Candace Henry, respectively. Coach Garnell Henry expressed his appreciation to the hard-working players, their parents and the coaches and stated that the game of football is used as a vehicle to raise young men by instilling integrity, respect, discipline, and hard work. He then gave a brief synopsis of their winning season, stated that he was proud of each of the young men and expressed his appreciation to the Council for recognizing them.

Mr. Stepp presented the Certificates of Recognition to the players, coaches, and team moms.

- VI. Presentation of Priority Listing to Maryland Department of Transportation – Ray Clarke, County Engineer; Mike Mertaugh, Roads Engineer – Mr. Clarke and Mr. Mertaugh briefed the Council on staff’s recommendations for Talbot County’s project priority listing for improvements on State roadways as requested annually by the Maryland Department of Transportation. Mr. Clarke stated that the County has also identified three (3) roads project, Black Dog Alley, Goldsborough Neck Road, and Airport Road, which will hopefully be added to the State’s Transportation Improvement Plan (STIP). He stated that if the projects are added to STIP, the County would be able to seek funding directly from the U.S. Department of Transportation. Mr. Clarke provided the following recommendations, ranked by priority: 1. MD Route 322/US 50 Intersection – North improvements, associated with the area for the new Regional Medical Center; 2. MD Route 33 Capacity, Safety and Evacuation Improvements; 3. MD Route 33 Oxford Causeway improvements entering the town of Oxford; 4. MD Route 329 (Royal Oak Road) Safety Improvements; 5a. US Route 50/MD Route 328 – Goldsborough Street Intersection Improvements; 5b. MD Route 50/MD Route 331 – Dover Street Intersection Improvements; 5c. US Route 50/Chapel Road – Intersection Improvements; 6. US Route 50/MD Route 309/MD Route 662 Intersection Capacity Improvements which are associated with the new Regional Medical Center; 7. Airport Road/MD662/U.S. Rt. 50 Intersection which is also associated with the new Regional Medical Center; and Frederick Douglass Recreational Trail from the town of Easton to the town of Queen Anne. Mr. Clarke stated that other items on the Priority Listing include the Easton Airport Airfield Modernization Program and projects for the towns. Council discussion ensued with Mr. Clarke and Mr. Mertaugh regarding the various items as they were brought forward. Upon motion by Mr. Stepp, second by Ms. Haythe, the Council approved forwarding the priority listing to the State, as presented, pending any additions, by voting 5 – 0 as follows:

Mr. Callahan - Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

VII. Introduction of Administrative Resolutions:

AN ADMINISTRATIVE RESOLUTION AUTHORIZING TALBOT COUNTY TO FILE AN APPLICATION WITH THE MARYLAND TRANSIT ADMINISTRATION OF THE MARYLAND DEPARTMENT OF TRANSPORTATION FOR A SECTION 5303, 5304, 5307, 5309, 5310, AND 5311 GRANT UNDER THE FEDERAL TRANSIT ACT was read into the record by the Clerk and introduced by Mr. Callahan, Ms. Haythe, Mr. Leshner, Ms. Mielke, and Mr. Stepp. The Council approved the administrative resolution by voting 5 – 0 as follows:

Mr. Callahan - Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

AN ADMINISTRATIVE RESOLUTION ADOPTING THE 2024 EMPLOYEE HANDBOOK FOR TALBOT COUNTY, MARYLAND was read into the record by the Clerk. County Manager, Clay Stamp, expressed his appreciation to Donna Pardieu, Director of Administrative Services, for overseeing the drafting of updates to the employee handbook to ensure that the County is in compliance with applicable federal and State laws and that County employees are well educated on County employment policies. Mr. Stamp stated that Council had reviewed the employee handbook before them for consideration of approval at a work session on January 23, 2024. Council members expressed their appreciation to Ms. Pardieu for her work to update the employee handbook. Upon motion by Ms. Mielke, seconded by Mr. Stepp, the Council approved the 2024 Employee Handbook by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

VIII. Introduction of Numbered Resolution:

A RESOLUTION TO FORMALLY DECLINE TO ACCEPT THE OFFER OF DEDICATION FOR THE PAPER STREET PORTION OF CALVERT AVENUE AS SHOWN ON A SUBDIVISION PLAT ENTITLED “MAP OF ‘RIO VISTA’ DEVELOPMENT” DATED FEBRUARY 1954, RECORDED AMONG THE LAND RECORDS OF TALBOT COUNTY, MARYLAND AT PLAT BOOK J.T.B. 8, FOLIO 11, AND TO AUTHORIZE THE EXECUTION OF A QUITCLAIM DEED TO CONVEY A 4,195 SQUARE FOOT PORTION OF THE PAPER STREET ADJACENT TO 226 TYLER AVENUE, ST. MICHAELS, MARYLAND TO THE OWNERS OF SUCH PROPERTY, DR. GRAYSON R. BOWERS AND TERESA M. BOWERS, FOR NO MONETARY CONSIDERATION was read into the record and brought forward for introduction. Prior to introduction, County Attorney, Patrick Thomas, stated that the resolution was requested by Dr. and Ms. Bowers regarding a paper street portion of Calvert Avenue in Rio Vista,

shown on a recorded plat as running between several lots and connecting Forest Avenue, a paper street, with Monroe Street. He stated that the paper street portion of Calvert Avenue was offered to be dedicated to public use as a county road in the 1950s. However, he stated that County Engineer, Ray Clarke, and Roads Engineer, Mike Mertaugh, have indicated that the County has no plans to ever open the subject road as a county road and that Dr. and Ms. Bowers are requesting that the County formally reject the offer to dedicate the paper street to public use as a county road and to executed a quitclaim deed to the portion of the paper street that abuts their property. Ryan Showalter, attorney for Dr. and Ms. Bowers reiterated Mr. Thomas' statements, stating that when the plat was recorded, it included an offer of dedication which has never been accepted by the County; there are no plans to use it, and as such, his clients would like to take title to a small portion of the paper street adjacent to their property. The resolution was introduced by Mr. Callahan, Ms. Haythe, Mr. Leshner, Ms. Mielke, and Mr. Stepp as Resolution No 356. A public hearing was scheduled for Tuesday, April 23, 2024, at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

IX. County Manager's Report:

A. Bid 24-01, EXTERIOR REPAINTING – TALBOT COUNTY COURTHOUSE AND STATE'S ATTORNEY COMPLEX – EASTON – TALBOT COUNTY, MARYLAND– Requested Council approval of the recommendation of the

Superintendent of County Roads and Facilities to award Bid No. 24-01 to the lowest responsive and responsible bidder, J.A. Argetakis Contracting Co., in a sum not to exceed \$58,000; nine (9) bids were received. Mr. Stamp stated that Brian Moore, Superintendent, County Roads and Facilities, will work with the contractor to reduce the scope of the project to meet the approved budgeted amount of \$47,000 or identify additional funds within his budget to complete the project as bid. Upon motion by Mr. Leshner, seconded by Ms. Haythe, the Council approved the award by voting 5 – 0 as follows:

Mr. Callahan - Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke - Aye
Ms. Haythe – Aye

B. Request from Easton Utilities for Letter of Support – Requested Council approval of a request from Easton Utilities to forward a letter of support for their application for Federal Section 219 Water Resources Development Act (WRDA) Funding for Water Infrastructure Modernization Projects in the Town of Easton; no County funds are required. Upon motion by Mr. Leshner, seconded by Ms. Haythe, the Council approved forwarding a letter in support of Easton Utilities' application by voting 5 – 0 as follows:

Mr. Callahan - Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke - Aye
Ms. Haythe – Aye

C. Request from Department of Economic Development and Tourism for Letter of Support– Requested Council approval of the Department of Economic

Development and Tourism’s request for a letter of support for Maryland Heritage Area Authority (MHAA) funding for the Chesapeake Country All-American Road, a federally designated National Scenic Byway which stretches from Chesapeake City, MD to Crisfield, MD, plus the 12 nautical miles to Smith Island, MD. Ryan Snow, consultant to the Talbot County Department of Economic Development and Tourism, stated that the federal program, through the U.S. Department of Transportation, highlights natural resources, and historical and cultural programs and projects on less traveled roadways. He stated that all nine (9) counties of Maryland’s Eastern Shore and the three heritage areas (Stories of the Chesapeake, Heart of the Chesapeake, and Beach to Bay) are part of the Chesapeake Scenic Byway. If approved, the funding will be utilized to provide byway signage; a \$2,500 match is required by each county and Talbot County’s portion will be provided by the Department of Economic Development and Tourism. Upon motion by Ms. Haythe, seconded by Mr. Leshner, the Council approved forwarding a letter in support of the funding by voting 5 – 0 as follows:

Mr. Callahan - Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke - Aye
Ms. Haythe – Aye

- D. Request to Forward Letter to Local Delegation Regarding Maryland HB558 – Requested Council approval to forward a letter to the local delegation in opposition to *HB558, PRIMARY AND SECONDARY EDUCATION – COMPREHENSIVE HEALTH EDUCATION FRAMEWORK – ESTABLISHED*. Mr. Stepp stated that the proposed legislation is a “redo” of HB119 from the 2023 Legislative Session, which both the Talbot County Board of Education and the County Council opposed. He stated that he had reached out to Emily Jackson, President, Talbot County Board of Education and the Board is again opposed to the proposed legislation which, if approved, would reduce the local decision-making authority of the Board of Education. Upon motion by Ms. Haythe, seconded by Mr. Stepp, the Council approved forwarding a letter in opposition to HB558 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- E. Bid No. 23-07, TALBOT COUNTY – PUBLIC SAFETY COMPLEX – PHASE I – BUILDING RENOVATIONS (Change Order No. 5) - Requested Council approval of the County Engineer’s recommendation to award Change Order No. 5 for Bid No. 23-07 in the sum of \$1,835,330.00 to contractor, Willow Construction, LLC. Council discussion ensued with County Engineer, Ray Clarke, who stated that the Change Order will be reduced by \$100,000 if some of the equipment needed is ordered prior to March 1, 2024. Upon motion by Mr. Leshner, seconded by Mr. Stepp, the Council approved Change Order No. 5 by voting 5 – 0 as follows:

Mr. Callahan – Aye

Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- F. Special Legislative Day – Requested Council approval to declare Tuesday, April 16, 2024, a Special Legislative Day for introduction of the FY25 Budget and Appropriation Ordinance. Upon motion by Mr. Leshner, seconded by Ms. Haythe, the Council approved Tuesday, April 16, 2024, as a Special Legislative Day by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- G. County Offices Closed – Mr. Stamp stated that County Offices will be closed on Friday, March 29, 2024, in observance of Good Friday.

- H. Household Hazardous Waste Day – Mr. Stamp stated that Maryland Environmental Services will be hosting a Household Hazardous Waste Day on Saturday, April 6, 2024, from 8:00 a.m. to 2:00 p.m., rain or shine, at the Queen Anne’s County Public Works Facility located at 312 Safety Drive in Centreville, Maryland; additional information is available on the County website.

X. Public Comments: There were no public comments.

XI. Council Comments:

Mr. Stepp - Mr. Stepp reminded everyone of the upcoming Talbot Day on Thursday, April 25, 2024. He stated that the poster contest and Citizen and Service Awards nomination are due on April 1, 2024; winners will be recognized during the celebration on April 25th. More information may be obtained at talbotcountymd.gov/talbotday.

Mr. Leshner - Mr. Leshner stated that the Talbot County Office of Communications recently released two resources for residents to get into the spirit of celebrating Talbot County. He stated that individuals can visit talbotcountymd.gov/talbotday to view the Talbot County trivia game and Bingo card resources.

Ms. Mielke - Ms. Mielke stated that March is Women’s History Month and she would like to acknowledge three Talbot County women who, in her opinion, were trailblazers, including Dorothy Holden Thompson, with whom she had been an associate. Ms. Mielke recounted a story Ms. Thompson, who was born in 1920, had told her of when she was a law clerk she was not allowed to assist the judge with his robes because she was a woman, and in fact, she had to leave the room. Ms. Mielke stated that she owes Ms. Thompson a debt of gratitude for giving her a start in the practice of law in Talbot County in 1979. Ms. Mielke also recognized Joann Asparagus, stating that

she and that Ms. Asparagus had practiced law when the State created the position of Master, now Magistrate, and that Ms. Asparagus, the first Magistrate to be appointed and was appointed by a male judge, and that, in her opinion, kudos should go to the Bar that the Master (Magistrate) was a woman. Lastly, Ms. Mielke recognized Diana Mautz, who recently passed away, for her 50-year commitment to leadership and mentorship on the Eastern Shore. She stated that Ms. Mautz built one of the largest junior coast sailing programs, directed junior sailing programs at the Chesapeake Bay Maritime Museum, Tred Avon Yacht Club, Miles River Yacht Club, and what was then known as the Talbot County YMCA, served on the board of U.S. Junior Sailing, and touched the lives of thousands of children. She stated that as the owner of Carpenter Street Saloon, Ms. Mautz was a member of the St. Michaels Business Association and helped to transform the town into a booming destination and organized many philanthropic efforts and fundraising campaigns to support St. Michaels and Tilghman first responders. Ms. Mielke concluded her comments by stating that, in her opinion, Ms. Mautz was a wonderful asset to Talbot County and will be missed.

Ms. Haythe - Ms. Haythe stated that Sarah Kilmon, Talbot County Communications Manager, had recently written about several women in government in Talbot County in recognition of Women's History Month, including Sylvia Gannon, and Nancy Clem, two of the first women elected to the Talbot County Council. She stated that Ms. Clem's son, Darren, had saved the newspaper clippings from his mother's time on the Council which he presented to her when she was elected to the Council. Ms. Haythe stated that she salutes Ms. Gannon and Ms. Clem as being the first females elected to the County Council, and their sons, who are still with us and are very active in the Talbot County community. She stated that she stands on the shoulders of Ms. Gannon and Ms. Clem.

Mr. Callahan - Mr. Callahan wished everyone a safe and Happy Easter with their families. He offered condolences to, and prayers for the families of those lost in the Francis Scott Key Bridge collapse in Baltimore early this morning. He offered prayers for the Emergency Services personnel on the scene and praised the Maryland State Police for stopping traffic from crossing the bridge. Mr. Callahan stated that emergency services are crucial to communities and the State – when individuals are in dire need and call 9-1-1, they are there to help, and in his opinion, we cannot do without these people – they are our heroes.

The transcript of the March 26, 2024, County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

Upon motion by Ms. Haythe, seconded by Ms. Mielke, the Council voted to adjourn and to reconvene on Wednesday, March 27, 2024, at 4:00 p.m. and on Thursday, March 28, 2024 at 2:30 p.m. for FY25 Budget Deliberations; and on Thursday, April 4, 2024 at 5:00 p.m. for a work session on the Mid-Shore Regional Landfill; all meetings will take place in the Bradley Meeting Room and are open to the public. The Council will reconvene on Tuesday, April 9, 2024, at 2:00 p.m. in open session for FY25 Budget Deliberations, then adjourn into Closed Session as listed on

the statement for closing that meeting, and for the regularly scheduled meeting at 6:00 p.m. by voting 5 - 0 as follows:

Mr. Callahan - Aye
Mr. Stepp – Aye
Mr. Leshner - Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

The meeting adjourned at 6:59 p.m.

- XII. Work Session on Draft Legislation Pertaining to Cannabis – Patrick Thomas, Talbot County Attorney and Brennan Tarleton, Planning Officer – The Council held a work session with County Attorney, Patrick Thomas, Brennan Tarleton, Planning Officer, and Bryce Yelton, Assistant Planning Officer, at 4:00 p.m. on Tuesday, March 19, 2024, in the Bradley Meeting Room to discuss draft cannabis legislation. Mr. Thomas noted that the County had adopted a temporary moratorium on the growing, processing and/or selling of cannabis for a period of nine (9) months with the adoption of Resolution No. 344 which will expire in April 2024. Mr. Thomas briefed Council on the draft legislation concerning cannabis regulations for the County’s Zoning Ordinance for Council’s consideration and stated that in accordance with State regulations, the zoning regulations for cannabis cannot be unduly burdensome. As written, cannabis would be handled under the Agricultural Processing /Agricultural Production section of the Zoning Ordinance Table of Land Uses and would be allowed under the VM Zoning District as a Special Exception and under the LI Zoning District as a permitted use. Mr. Thomas proposed that Council hold off on introducing the legislation as drafted until the State makes a determination on HB805, CANNABIS – LICENSEE LOCATIONS – RESTRICTIONS which may, among other guidance, authorize local jurisdictions to change the distance requirements from 1,000 ft. to 500 ft. with regard to schools, childcare centers, places of worship, libraries, public parks and other similar buildings. Mr. Thomas explained that licenses will be issued by the Maryland Cannabis Administration to each jurisdiction and provided an overview of the difference between a cannabis grower, cannabis dispensary and cannabis processor. It is anticipated Council will introduce legislation concerning cannabis regulations in late April or early May.
- XIII. Work Session on Proposal for Oyster Nutrient Trading Credits – Ray Clarke, County Engineer; Stephan Abel, Ferry Cove Oyster Hatchery; Nick Hargrove, Talbot Watermen Association; Jeff Harrison, Talbot Watermen Association – The Council held a work session with staff and representatives of Ferry Cove Oyster Hatchery (Sherwood, Maryland) and the Talbot Watermen Association at 4:45 p.m. on Tuesday, March 19, 2024, in the Bradley Meeting Room. Mr. Clarke provided an overview of the Oyster Nutrient Trading credit program which has been established under the Maryland Department of the Environment (MDE). MDE allows entities to purchase credits from the previous year to offset nutrient loads for the following year to meet water quality permit requirements. Mr. Clarke noted he had met with representatives from the Ferry Cove Oyster Hatchery and Talbot Watermen Association to discuss the program and ways in which the County may partner to develop an annual nutrient credit purchasing pilot program. Mr. Abel noted that Maryland Department of Natural Resources (DNR) reviews planning and harvest records to verify the harvest value and then submits their findings to MDE for final approval. To determine oyster credit value if not using “default values”, a sampling of oysters is counted and measured and then the MDE calculator is used to determine the credit totals for total nitrogen (TN) and total phosphorus (TP). If the Council is willing to partner on the pilot project, the Talbot Watermen Association would work with DNR to identify a public fishery and would use allocated funds to plant oyster spat-on-shell in the designated public fishery which would be harvested in three (3)

years. The proposal requests that the Council consider establishing the Talbot County Oyster Nutrient Credit Pilot Program and allocate \$100,000 in the FY25 budget to support the oyster aquaculture industry in the county. Council discussion ensued about the risk of the loss of spat and if there are other grant sources that may be applicable for the program. Council will consider the request as part of their FY25 budget.

XIV. Summary of Closed Session Held on March 19, 2024:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 7:20 p.m. to 8:15 p.m.
 Place of closed session: County Council Office
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Haythe, Leshner, Mielke, Stepp
 Members opposed: None
 Abstaining: None
 Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss personnel matter affecting County employees in the following County departments: Circuit Court, State’s Attorney’s Office, Department of Emergency Services, Department of Corrections, Economic Development & Tourism, Finance, Information Technology, Hog Neck Golf Course, Parks and Recreation,	GP § 3-305(b)(1)(i)	Public discussion would be prejudicial to the individuals being discussed	Chuck Callahan, Pete Leshner, Keasha Haythe, Lynn Mielke, Dave Stepp, Clay Stamp, Jessica Morris, Martha Sparks, Kaitlin Foster-Clark, Donna Pardieu	No action

Roads, Sheriff's Office				
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XV. Summary of Closed Session Held on March 21, 2024:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 5:40 p.m. to 6:30 p.m.
 Place of closed session: County Council Office
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Haythe, Leshner, Mielke, Stepp
 Members opposed: None
 Abstaining: None
 Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss personnel matter affecting County employees in the following County departments: Circuit Court, State's Attorney's Office, Department of Emergency Services, Department of Corrections, Economic Development & Tourism, Finance, Information Technology, Hog Neck Golf Course, Parks and Recreation, Roads, Sheriff's Office	GP § 3-305(b)(1)(i)	Public discussion would be prejudicial to the individuals being discussed	Chuck Callahan, Pete Leshner, Keasha Haythe, Lynn Mielke, Dave Stepp, Clay Stamp, Jessica Morris, Martha Sparks, Kaitlin Foster-Clark, Donna Pardieu	No action

XVI. Summary of Closed Session Held on March 26, 2024:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 5:10 p.m. to 5:25 p.m.
 Place of closed session: County Council Office
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Haythe, Leshar, Mielke, Stepp
 Members opposed: None
 Abstaining: None
 Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss appointments to various County boards and committees	GP § 3-305(b)(1)(i)	Public discussion would discourage individuals from volunteering to serve	Chuck Callahan, Pete Leshar, Keasha Haythe, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action
To discuss proposal for solar array project in Cordova and petition to intervene	GP § 3-305(b)(7)	For legal advice on pending zoning matter	Chuck Callahan, Pete Leshar, Keasha Haythe, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	Council concurred with recommendation of counsel
To discuss the proposal for acquisition of property in Easton for a public purpose	GP § 3-305(b)(3)	To protect the County's bargaining position regarding the potential acquisition of real property for a public purpose	Chuck Callahan, Pete Leshar, Keasha Haythe, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	General consensus by Council to approve offer
To discuss the proposal for acquisition of property in St.	GP § 3-305(b)(3)	To protect the County's bargaining position regarding the potential	Chuck Callahan, Pete Leshar, Keasha Haythe, Lynn Mielke, Dave Stepp, Clay	No action

Michaels for a public purpose		acquisition of real property for a public purpose	Stamp, Patrick Thomas, Jessica Morris	
For legal advice regarding proposal for annexation of property by the Town of St. Michaels	GP § 3-305(b)(3)(7)	For legal advice regarding annexation of real property	Chuck Callahan, Pete Leshner, Keasha Haythe, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action



**TALBOT COUNTY, MARYLAND
WEEKLY CASH
STATEMENT
March 19, 2024**

OPERATING FUNDS - SHORE UNITED BANK

OPERATING FUNDS AT	3/12/2024	\$24,872,793.84
TOTAL ADP PAYROLL PPE 3/1/2024		(855,500.73)
ENTERPRISE LEASE PYMT 2/2024		(23,234.75)
AIRPORT MERCHANT PORTAL HOSTING 2/2024		(11.00)
REPURPOSING MERCHANT PORTAL HOSTING 2/2024		(15.00)
ROADS MERCHANT PORTAL HOSTING 2/2024		(15.00)
INTEREST ON ACCOUNTS 2/2024		131,883.51
Deposits		900,876.16
Checks		(132,396.18)
ACH Disbursements		(415,153.80)
EFT'S		(50,747.17)

OPERATING FUNDS AT	3/19/2024	<u>\$24,428,479.88</u>
PETTY CASH FUNDS		\$18,105.00
<u>INVESTMENT FUNDS</u>		
	<u>Yield</u>	
Maryland Local Government Investment Pool (MLGIP)	5.36%	\$21,850,450.27
Bayvanguard Bank	4.68%	\$10,626,673.88
Shore United Money Market Account	5.33%	\$76,945,266.10
INVESTMENT FUNDS TOTAL		<u>\$109,440,495.25</u>
<u>TOTAL ALL CASH AND INVESTMENTS</u>		<u>\$133,868,975.13</u>



**TALBOT COUNTY,
MARYLAND
WEEKLY CASH
STATEMENT
March 26, 2024**

OPERATING FUNDS - SHORE UNITED BANK

OPERATING FUNDS AT	3/19/2024	\$24,428,479.88
RETURNED PAYMENTUS PAYMENT		(385.54)
ROADS SALES & USE TAX DUE 3/20/2024		(2,481.73)
COMMUNITY CENTER SALES & USE TAX DUE 3/20/2024		(471.27)
GOLF COURSE SALES & USE TAX DUE 3/20/2024		(470.19)
Deposits		1,538,455.65
Checks		(159,642.09)
ACH Disbursements		(1,450,458.60)
EFT'S		(187,566.11)
Wire Transfers		(68,934.36)
Voided Check(s) #371124		1,156.50

OPERATING FUNDS AT	3/26/2024	<u>\$24,097,682.14</u>
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PETTY CASH FUNDS		\$18,105.00
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INVESTMENT FUNDS

	<u>Yield</u>	
Maryland Local Government Investment Pool (MLGIP)	5.37%	\$21,850,450.27
Bayvanguard Bank	4.68%	\$10,626,673.88
Shore United Money Market Account	5.33%	\$76,945,266.10

INVESTMENT FUNDS TOTAL		<u>\$109,440,495.25</u>
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<u>TOTAL ALL CASH AND INVESTMENTS</u>		<u><u>\$133,538,177.39</u></u>
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