

# Minutes

Talbot County Board of Elections  
215 Bay Street  
Easton, MD 21601  
November 30, 2021

Attendance:

## Board Members Present

Joseph Secrist, President	(R)
Walter Black	(D)
Richard Bulman	(R)
Wadella Thomas	(R)
Susan MacKinnon	(D)

## Public

Patricia Jackson, Election Director, Worcester County

A Special Meeting of the Talbot County Board of Elections was held November 30, 2021. The meeting was held in Conference Room # One at the Board office indicated above. Mr. Secrist called the meeting to order at 9:30 a.m. and noted that a quorum was present.

## Closed Session

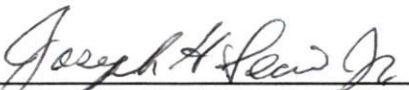
Ms. MacKinnon moved that the Board go into closed session for the purpose of discussing personnel matters that affect one or more specific individuals as permitted under General Provisions Art. 3-305(b) (1). Mr. Black seconded the motion. It passed unanimously. Whereupon the Board went into closed session at 9:31 a.m. Present at this session were Board Members Mr. Secrist, Mr. Black, Ms. Thomas, Ms. MacKinnon and Mr. Bulman. Patricia Jackson was also present.

At 2:08 p.m. the Board returned to open session. President Secrist reported that an interview panel consisting of Mr. Black, Mr. Bulman, Ms. MacKinnon and Ms. Jackson interviewed candidates for the position of Election Director. The panel made its recommendation to the Board concerning the selection of an Election Director and salary. The Board approved the recommendation by the interview panel.

## Adjournment

Mr. Black moved adjournment of the meeting. Ms. Thomas seconded the motion. It passed unanimously. The meeting adjourned at 2:10 p.m.

Attested,

  
Joseph H. Secrist, Jr., President

Respectfully submitted,

  
Richard B. Bulman, Secretary

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")  
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

**This form has two sides. Complete items 1 – 4 before closing the meeting.**

- 1. Recorded vote to close the meeting:** Date: November 30, 2021; Time: 9:31 AM;  
Location: Conference Room 1, 215 Bay Street, Easton, MD. 21601;  
Motion to close meeting made by: Susan MacKinnon; Seconded by Walter  
Black; Members in favor: Black, Bulman, Thomas, Secrist, MacKinnon; Opposed: None;  
Abstaining: None; Absent: None.

- 2. Statutory authority to close session (check all provisions that apply).**  
**This meeting will be closed under General Provisions Art. § 3-305(b) only:**

(1) X "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) \_\_\_ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) \_\_\_ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) \_\_\_ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) \_\_\_ "To consider the investment of public funds"; (6) \_\_\_ "To consider the marketing of public securities"; (7) \_\_\_ "To consult with counsel to obtain legal advice"; (8) \_\_\_ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) \_\_\_ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) \_\_\_ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) \_\_\_ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) \_\_\_ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) \_\_\_ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) \_\_\_ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15) \_\_\_ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

**Continued →**

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) (1)	Personnel	Interview candidates for position of Election Director, receive recommendation from interview panel and select candidate for position.
§3-305(b) ( )		
§3-305(b) ( )		
§3-305(b) ( )		
§3-305(b) ( )		

4. This statement is made by Joseph Secrist, Presiding Officer. *Joseph H. Secrist Jr.*

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**WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)**

- For a meeting closed under the statutory authority cited above:

Time of closed session: \_\_\_\_\_

Place: \_\_\_\_\_

Purpose(s): \_\_\_\_\_

Members who voted to meet in closed session: \_\_\_\_\_

Persons attending closed session: \_\_\_\_\_

Authority under § 3-305 for the closed session: \_\_\_\_\_

Topics actually discussed: \_\_\_\_\_

Actions taken: \_\_\_\_\_

Each recorded vote: \_\_\_\_\_

- For a meeting recessed to perform an administrative function (§ 3-104): Time: \_\_\_\_\_

Place: \_\_\_\_\_

Persons present: \_\_\_\_\_

Subjects discussed: \_\_\_\_\_