

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
January 8, 2020

February 5, 2020**

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman – called in by phone
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Schlichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Tina Jones, Public Works Advisory Board member - Absent
Corey Pack – County Council Liaison
Ray Clarke, County Engineer
Terry Martin, DPW Sanitary Engineer
Mary O'Donnell, Assistant Talbot County Attorney
Lindsay Ryan, Attorney - Town of Trappe

The meeting was called to order by Roger Bollman at 12:20 PM, William Anderson is listening in on the meeting by speaker phone.

1. OLD BUSINESS

None

2. NEW BUSINESS

- a. The Board reviewed the meeting minutes from their December 4, 2019 meeting. After making some minor changes, the Board made a motion to adopt the meeting minutes and then voted 3-0 in favor of the edited meeting minutes.
- b. The Board discussed comments that should be prepared and forwarded to MDE during the open public comment period on the draft WWTP permit prepared by MDE. At the close of the November 19, 2019 public hearing on the Trapped East Groundwater Discharge Permit, MDE extended the public comment period to January 20, 2020.

Discussions included the following:

The PWAB reviewed Ray Clarke's November 19, 2019 summary of the DPW's and PWAB's comments on the draft MDE permit for the Trappe East Phase 1a development.

The following items contained in Mr. Clarke's letter were emphasized and discussed further:

The draft permit should be considered “new” and incorporate all the up-to date data available. Sources should include the Bay TMDL and the J.D. Hynes hydrological evaluation of the proposed spray site. Revisions MDE should consider are the type of waste water treatment equipment required to meet the discharge TMDL and local rain-fall data. MDE should also include detailed baseline groundwater monitoring requirements in the permit.

MDE should not approve the discharge permit until all the technical issues questions received in comment period have been answered by Trappe.

MDE should not issue the proposed discharge permit until the nutrient management plan has been developed, submitted (as required by the permit application), and approved by MDE.

MDE should draft a discharge permit that matches the construction development phase being proposed. Each new construction phase would require an amendment to Permit, along with a public review and comment period for that phase.

The proposed permit TMDL allows a monthly average discharge limit of 8 mg/l of total nitrogen and 3 mg/l of phosphorus. MDE should review these discharge limits and compare them to the recently issued Bay TMDL of 3 mg/l of total nitrogen and .3 mg/l of phosphorus to see if the proposed draft TMDLs should be reduced.

The PWAB recommends that the County Council should consider approval of the amendment to the Comprehensive Water and Sewer Plan (CWSP) proposed by Trappe if it matches the construction development phase being proposed. Each new phase would require a new CWSP amendment request from Trappe with public review and comment. The PWAB also recommends that the Trappe Development Rights and Responsibilities agreement be completed prior to the Council review of the proposed CWSP amendment.

MDE should not approve the draft discharge permit until the Talbot County Council has reviewed and approved the amendment to the County’s Comprehensive Water and Sewer Plan.

- c. The Draft Public Works Advisory Board Comprehensive Water and Sewer Plan Public Presentation and Public Comment Procedures were presented and discussed with no action taken. Final discussion of the procedures and adoption is to be conducted at a future meeting.
- d. Resolution 281, A Comprehensive Water and Sewer Plan Amendment for the Town of Trappe, was discussed with no action taken by the PWAB. Mary O’Donnell is to review the exhibits provided with resolution documents. Discussion included the incomplete Town of Trappe’s Development Rights and Responsibilities for this project, the entire area of the project is to become S-1, not just the first phase, and the need for an escrow account or project bonding for maintenance and future development phasing.
- e. Resolution 282, A Comprehensive Water and Sewer Plan Amendment for Tax Map 23, Parcel 41 (Brooks House B&B at 24500 Rolles Range Road) was discussed with no action taken. Discussion included the use of Resolution 175 in supporting the resolution, the criteria needed to connect this property to the County sewer system, and the need to make a site inspection to gain additional information on the request.

William Anderson signed off from the meeting at 2:20 PM

- f. Following these discussions, Ray Clarke reviewed the status of various projects as outlined on the Department of Public Works Project Schedule dated January 8, 2020. Ray provided an update on the ongoing discussion with the County and MDE on the design requirement of 250 gallons per day/EDU for our Resolution 235 and Resolution 250 sewer extension designs and Preliminary Engineering Reports that have pending approvals by MDE. Ray also discussed the need for the County to update the Talbot Comprehensive Water and Sewer Plan, and will request the funding needed to have a consultant perform these services in an upcoming budget cycle.
- g. Ray Clarke reviewed the flow summary sheets provided for the Region II and Region V waste water treatment facilities.
- h. There were no official reports from the subcommittees.

OPEN DISCUSSION

Roger Bollman adjourned the PWAB at approximately 2:53 p.m.

Author: Respectfully Submitted, Terry Martin

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.

Revised wording in 2. New Business item e. at the Feb. 5 2020 PWAB meeting, justification was changed to criteria.
TLM