

**TALBOT COUNTY  
DEPARTMENT OF PUBLIC WORKS  
ADVISORY BOARD MEETING  
MEETING MINUTES  
FOR  
JULY 8, 2020**

**September 2, 2020**

**ATTENDEES:**

Bill Anderson, Public Works Advisory Board, Chairman  
Roger Bollman, Public Works Advisory Board, Vice Chairman  
Ed Sclichter, Public Works Advisory Board member  
Cory Buxton, Public Works Advisory Board member  
Dan Billingsley, Public Works Advisory Board member - Absent  
Corey Pack – County Council Liaison  
Ray Clarke, County Engineer  
Terry Martin, DPW Environmental Engineer

**1. OLD BUSINESS**

**2. NEW BUSINESS**

- a. The Board meeting started at 12:45 pm. Shortly after the meeting started, the Public Works Advisory Board reviewed the meeting minutes of June 3, 2020. The Board voted 4-0 to adopt all the meeting minutes with revisions as discussed.
- b. The meeting was conducted via a video conference, but technical issues prevented the video conferencing to take place until the close of the meeting with only a few Board members being seen during the video conference.
- c. The Board discussed protocols on future meetings, and after the difficulties experienced with the video conferencing, future meetings would be conducted via a conference call.
- d. Ray Clarke reviewed the capital projects with the Public Works Advisory Board with a copy of the list of capital projects being provided to the Board.
- e. Ray Clarke then reviewed the wastewater flows during the month of June for the Region II (St. Michaels) and Region V (Tilghman) Wastewater Treatment Plants.
- f. Ray Clarke provided the Board with an update on the wastewater treatment plant serving the Preserve at Wye Mills. As of the month of June, MDE had not taken any enforcement action. In reviewing the lab report of the wastewater effluent, the wastewater treatment plant discharged a

high concentration of total nitrogen that was 43.56 mg/l with a permit limitation of 10 mg/l. The Homeowners Association spent a significant amount of money getting the existing wastewater treatment plant back into operation, but the Homeowners Association has not initiated the Preliminary Engineering Report as requested by the Talbot County Council. Copies of the financial statements for the wastewater treatment plant for the Preserve at Wye Mills were forwarded to the members of the Public Works Advisory Board.

- g. The Board asked to review Bill 1415 on Nutrient Trading and Ray Clarke provided an explanation of the bill and the possible benefits to the County.
- h. The Board continued their review of Chapter 154, Shared Sanitary Facilities, of the Talbot County Code. The Board reviewed some of the general changes to be forwarded to the Office of Law to review as part of updating the Code. Due to workload issues, efforts to update the Code will be delayed.
- i. Roger Bollman presented a motion to adjourn the meeting that was seconded by Cory Buxton. The Board then vote 4-0 to adjourn the meeting.
- j. There were no official reports from the subcommittees.

#### **OPEN DISCUSSION**

PWAB Meeting adjourned at approximately 3:00 p.m.

Author: Respectfully Submitted, Ray Clarke

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These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.