

**TALBOT COUNTY  
DEPARTMENT OF PUBLIC WORKS  
ADVISORY BOARD MEETING  
MEETING MINUTES  
FOR  
JUNE 3, 2020**

**July 8, 2020**

**ATTENDEES:**

Bill Anderson, Public Works Advisory Board, Chairman  
Roger Bollman, Public Works Advisory Board, Vice Chairman  
Ed Sclichter, Public Works Advisory Board member  
Cory Buxton, Public Works Advisory Board member  
Dan Billingsley, Public Works Advisory Board member  
Corey Pack – County Council Liaison - Absent  
Ray Clarke, County Engineer-  
Terry Martin, DPW Environmental Engineer

**1. OLD BUSINESS**

**2. NEW BUSINESS**

- a. The Board meeting started at 12:45 pm. Shortly after the meeting started, the Public Works Advisory Board reviewed the meeting minutes of May 6, 2020, May 7, 2020 and May 18, 2020 along with the executive session meeting minutes for May 7, 2020. The Board voted 5-0 to adopt all the meeting minutes with revisions as discussed.
- b. Ray Clarke reviewed the capital projects with the Public Works Advisory Board with a copy of the capital project list being provided to the Board.
- c. Ray Clarke then reviewed the wastewater flows during the month of May for the Region II (St. Michaels) and Region V (Tilghman) Wastewater Treatment Plants. The Board noted that the Department only needs to provide a quarterly update on the wastewater flows in future meetings. (The next review will be during the September meeting)
- d. The Board reviewed Chapter 152, Shared Sanitary Facilities, of the Talbot County Code. Ray Clarke provided the Board with an inventory of the shared sanitary facilities in Talbot County. During the review of this ordinance, the Board raised questions related to the enforcement of the ordinance as it related to the Preserve at Wye Mills. It was noted during the meeting that MDE is not currently engaged in enforcement activity related to the wastewater treatment plant, but the Board wanted more information related to the finances of the Preserve at Wye Mills Wastewater Treatment System along with a status of MDE's enforcement efforts. The Board was asked to review Chapter 152 and make comments on the current code at the next Board meeting.

- e. Ray Clarke updated the Board on Resolution 281 and Resolution 282. The Planning Commission met on June 3, 2020 to review Resolution 281. After their review and discussion of Resolution 281, the Planning Commission scheduled a meeting on June 10, 2020 to determine if Resolution 281 was consistent with the Comp Plan. For Resolution 282, Ray Clarke advised the Board that the County Council held their public hearing on May 12, 2020. With no comments during the public hearing, the County Council took Resolution 282 to third reader, and voted to adopt Resolution 282 via a 5-0 vote.
- f. Roger Bollman made a motion to go into Executive Session with Corey Buxton seconding the motion. The Board voted 5-0 to go into executive session at 2:32 pm. The Board returned from the Executive Session after about 45 minutes.
- g. Roger Bollman presented a motion to adjourn the meeting that was seconded by Ed Slichter. The Board then vote 5-0 to adjourn the meeting.
- h. There were no official reports from the subcommittees.

## **OPEN DISCUSSION**

PWAB Meeting adjourned at approximately 3:15 p.m.

Author: Respectfully Submitted, Ray Clarke

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These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.