

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
MARCH 3, 2021**

April 7, 2021

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Dan Billingsley, Public Works Advisory Board member
Corey Pack – County Council Liaison
Ray Clarke, County Engineer
Terry Martin, DPW Environmental Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. The meeting of the Public Works Advisory Board started at 12:45 pm. The Board reviewed the January 6, 2021 meeting minutes. The Board noted some minor edits to the meeting minutes then presented a motion to adopt the meeting minutes. After a second on the motion to adopt the minutes, the Board voted 5-0 to approve the minutes as amended of the January 6, 2021 meeting.
- b. Ray Clarke reviewed the capital projects with the Public Works Advisory Board with a copy of the capital project list being provide to the Board.
- c. Ray Clarke and Terry Martin reviewed the discussions between Talbot County, MDE, Lane Engineering and Wallace-Montgomery related to securing approval of the Preliminary Engineering Report (PER) for connection of properties to the Region II Wastewater System as presented in Resolution 235. Based on discussions with MDE, MDE will not approve the PER if the County uses a projected flow rate of 125 gallons per day per equivalent dwelling unit (gpd/EDU) for future lots. MDE has indicated that the County must use 250 gpd/EDU, and must follow the MDE Design Guidelines.
- d. As requested by the Talbot County Council, the Board reviewed the Wastewater Treatment Plant serving the Preserve at Wye Mills development. Ray Clarke forwarded an evaluation of the Wastewater Treatment Plant along with a briefing sheet outlining the discharge parameters and discharge monitoring data. After discussion related to the operational issues associated with the

wastewater treatment plant, citizens participated in the conference call were invited to make comments. Matt Pluta of the Midshore Riverkeepers and Mr. Dan Watson participated from the public and advised the Board of runoff issues associated with the spray irrigation process along with the facility not complying with the BOD and Total Nitrogen discharge parameters. After hearing from the public, The Board presented a recommendation to the County Council as presented in the motion shown below.

Motion: The Public Works Advisory Board recommends that the County Council loan the Preserve at Wye Mills Homeowners Association \$15,000.00 to complete the Preliminary Engineering Report under the following conditions:

1. County be repaid; and
2. The County re-evaluate § 152 - Shared Sanitary Facility of the Talbot County Code; and
3. No more Shared Sanitary Facilities will be allowed under private ownership in the County.

After the motion was presented by Roger Bollman, Vice-Chairman of the Board, with a second by Dan Billingsley, the motion passed via a 5-0 vote. *On March 4, 2021, Ray Clarke forwarded a memorandum to the County Manager's office outlining the actions of the Board.*

- e. With the discussion related to the wastewater treatment plant for the Preserve at Wye Mills, a shared sanitary facility, the Board review and discussed the Shared Sanitary Facilities ordinance in conjunction with the discussions related to the Preserve at Wye Mills WWTP issues. As noted above, the Board recommended that the County Council not approve any more privately-owned shared sanitary facilities within Talbot County.
- f. The Board presented a motion to adjourn by Roger Bollman with a second from Ed Sclichter. The Board voted 5-0 to adjourn.
- g. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:20 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.