

**TALBOT COUNTY  
DEPARTMENT OF PUBLIC WORKS  
ADVISORY BOARD MEETING**

**MEETING MINUTES  
FOR  
MAY 18, 2020**

**June 3, 2020**

**ATTENDEES:**

Bill Anderson, Public Works Advisory Board, Chairman  
Roger Bollman, Public Works Advisory Board, Vice Chairman  
Ed Schlichter, Public Works Advisory Board member  
Cory Buxton, Public Works Advisory Board member  
Dan Billingsley, Public Works Advisory Board member  
Corey Pack – County Council Liaison - Absent  
Ray Clarke, County Engineer  
Terry Martin, DPW Sanitary Engineer  
Anthony Kupersmith, Talbot County Attorney  
Mary O'Donnell, Assistant Talbot County Attorney

Due to the coronavirus pandemic, the Public Works Advisory Board conducted their meeting via a conference call. The Board had originally planned to continue their May 7, 2020 conference call on May 14, 2020, but due to technical issues with the conference call, the May 14, 2020 conference call was cancelled. Shortly after experiencing technical issues, Ray Clarke sent an email to all interested parties that the new conference call was scheduled for May 18, 2020 at 12:45 pm.

**1. NEW BUSINESS**

- a. At 12:45 pm, members of the Public Works Advisory Board (PWAB) called into the conference call. After learning that all five (5) PWAB members were on the telephone, Mr. William Anderson, the Chairman of the PWAB opened the meeting. Prior to the PWAB meeting, a revised proposed draft letter had been emailed to all members of the PWAB with the third recommendation being deleted. Mr. Anderson also noted that the Board needed to review the question of whether or not the Board can make a recommendation to the County Council on an amendment to Resolution 281. The Board noted that they could make a recommendation to the County Council and all five PWAB agreed by indicating yes to making a recommendation to the County on an amendment to Resolution 281.
- b. The Board then reviewed the draft letter. Roger Bollman noted some edits to the proposed letter related to changing the date and some minor edits. The Board agreed to the proposed changes to the letter.
- c. The Board then reviewed a motion recommending that the County Council vote against Amendment 1 to Resolution 281. Roger Bollman presented the motion which was seconded

- by Ed Slichter. The Board then voted 5-0 to recommend that the County Council not adopt Amendment 1 to Resolution 281.
- d. The Board then reviewed a recommendation that the County Council only reclassify the spray irrigation fields and Phase 1A of the proposed Lakeside Development that consisted of about 37,500 gallons per day of wastewater flow as W-1/S-1 with the remaining area of the Lakeside Development classified as W-2/S-2, future planned water and sewer service in 3-5 years. Roger Bollman presented the motion to recommend that County Council only approve Phase 1A as W-1/S-1. Ed Slichter seconded the motion with all five members of the PWAB voting in favor of the motion.
  - e. The Board then reviewed the letter and memorandum. Roger Bollman presented a motion to submit the letter and the memorandum to the County Council as amended. During discussion of the letter, it was noted that the letter was to be from all five (5) PWAB members. With the proposed changes to the letter, the motion was second by Cory Buxton to submit the letter as edited and the memorandum. The motion passed via a 5-0 vote.
  - f. After voting on the motion related to the letter and the memorandum, the Board presented a motion to adjourn. Roger Bollman presented the motion which was second by Cory Buxton. All five (5) PWAB members voted in favor of the motion to adjourn.
  - g. The meeting ended at approximately 1:30 pm.

Author: Respectfully Submitted, Ray Clarke

---

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.