

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
MAY 6, 2020**

June 3, 2020

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Dan Billingsley, Public Works Advisory Board member
Corey Pack – County Council Liaison - Absent
Ray Clarke, County Engineer
Terry Martin, DPW Sanitary Engineer
Anthony Kupersmith, Talbot County Attorney
Mary O'Donnell, Assistant Talbot County Attorney

Due to the coronavirus pandemic, the Public Works Advisory Board meeting was conducted via a conference call. The meeting was called to order by Mr. Bill Anderson, the Chairman, at 12:50 pm after four (4) Board members had called into the conference call.

1. OLD BUSINESS

None

2. NEW BUSINESS

- a. Prior to reviewing the meeting minutes, the Chairman of the Public Works Advisory Board introduced Dan Billingsley the new member of the Board to the rest of the Board. Mr. Billingsley provided a summary of his residency in Talbot County with the rest of the Board welcoming Mr. Billingsley to the Board. During the introduction of Mr. Billingsley, the fifth member of the Board joined the conference call.
- b. The Board reviewed the meeting minutes from their February 5, 2020 meeting. After making a text revision, a motion to adopt the meeting minutes was made. The motion to adopt the meeting minutes was seconded, and the PWAB voted 4-0 in favor of the motion with one member abstaining.
- c. Ray Clarke reviewed the capital project list with the Board providing updates on various capital improvement projects throughout Talbot County. A copy of the project list was provided to the Public Works Advisory Board.

- d. The Department of Public Works was unable to review the wastewater flows provided for the Region II and Region V wastewater treatment facilities due to the reports not being completed prior to the meeting.
- e. **Review of and Recommendation to the County Council for Resolution 282 - A Comprehensive Water and Sewer Plan Amendment for the Tax Map 23, Parcel 41 (Brooks House B&B at 24500 Rolles Range Road)**

Ray Clarke reported the actions of the Planning Commission on February 5, 2020 where the property owner agreed to eliminate the S-1, Immediate Priority Status classification over the entire property and limiting the classification just south of the swimming pool to the Rolles Range Road. The Board was advised that the Planning Commission presented a motion finding Resolution 282 consistent with the Talbot County Comp Plan based on the revised sewer plan. The Planning Commission adopted the motion via a 5-0 vote. After some minor discussion of the Resolution 282, the Chairman asked if there was anyone from the public who wanted to speak on the Resolution, and there was no one from the public on the conference call. A motion was made by Roger Bollman, seconded by Dan Billingsley to recommend that the County Council adopt Resolution 282. All five members of the Board voted in favor of the motion.

- f. **Review of and Recommendation to the County Council for Resolution 283 – A Comprehensive Water and Sewer Plan Amendment To Amend Resolution 235 to Authorize a Single Sewer Connection and a Single Equivalent Dwelling Unit of Wastewater Treatment Capacity To Each Buildable Lot of Land Created Pursuant to a pending “Major Lot Line Revision..... Tax Map 24, Grid 24, Parcel 118, Lots 43-49”...**

Ray Clarke reviewed Resolution 283 with the Board, and noted that there was only one (1) improved lot with the four other lots being unimproved. The Board then asked about the size of the lots, and Ray provided the size of each lot. Ray Clarke also noted that the four unimproved lots would not be eligible for any state funding like a Bay Restoration Fund Grant, but the improved lot could possibly receive grant to connect to sewer. The Board raised the question about the property owner having to pay all the costs to connect to sewer, but the Office of Law noted that the language within the Resolution did exclude the improved property from seeking a grant through the Maryland Department of the Environment. The Board then raised a question related to ivy growing in the trees, and it was noted by the Planning Office that the maintenance of the trees is the responsibility of the property owner. A motion was made by Roger Bollman, seconded by Ed Slichter to recommend that the County Council adopt Resolution 283. All five members of the Board voted in favor of the motion.

- g. The Board noted that past discussions related to the Shared Sanitary Facilities Ordinance and requested that information related to the Ordinance be emailed to the Board for a future discussion by the Board.
- h. The Board then noted the strategy of implementing coronavirus contact tracing by sampling wastewater. It was noted that the County could contact the University completing this testing and then work with the Towns. The Department of Public Works noted that they would take the lead in following up on this matter.
- i. There were no official reports from the subcommittees.

OPEN DISCUSSION

William Anderson asked for a motion to adjourn the PWAB meeting. A motion was presented by Roger Bollman seconded by Cory Buxton with the meeting ending at approximately 3:00 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.