

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
NOVEMBER 4, 2020**

December 2, 2020

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Dan Billingsley, Public Works Advisory Board member
Corey Pack – County Council Liaison
Ray Clarke, County Engineer
Terry Martin, DPW Environmental Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. The meeting of the Public Works Advisory Board started at 12:45 pm. Due to the meetings in October being cancelled due to technical issues, there were no meeting minutes presented to the Board.
- b. Ray Clarke reviewed the capital projects with the Public Works Advisory Board with a copy of the capital project list being provide to the Board.
- c. The Board reviewed the monthly daily average flows for the Region II and Region V Wastewater Treatment Plants. A copy of the monthly daily average flow were submitted to the Board.
- d. The Board Review Resolution 293, a Resolution to amend the Talbot County Comprehensive Water and Sewer Plan (CWSP) that remapped three (3) improved residential properties along Ferry Bridge Road. Ray Clarke advised the Board of the actions of the Planning Commission that reviewed the Resolution earlier in the day with the Planning Commission finding Resolution 293 consistent with the Comp Plan and recommending that the County Council adopt Resolution 293. In reviewing Resolution 293, the Board noted that Resolution 175 identifies the policy to for extending sewer to properties connecting to the Unionville force main. After some discussion, the Public Works Advisory Board presented a motion to recommend that the County Council adopted Resolution 293 after the Office of environmental Health provided documentation confirming that one or more of the three (3) residential properties' septic system(s) were failing or compromised. After the motion was second, the Board vote 4-1 to approve the motion.

- e. The Board then reviewed Resolution 294, a Resolution to amend the CWSP to detail a capital project for Resolution 235. Ray Clarke presented the Board with the decision of the Planning Commission that found Resolution 294 consisted with the Comp Plan via a 5-0 vote. Due to Section Fifteen being accidentally left in the Resolution which was associated with an earlier Resolution dealing with properties in Resolution 283 (Rest Circle – McMiles, LLC), the Board presented a motion to recommend that the County Council adopt Resolution 294 after amending the Resolution to delete Section Fifteen. After the Board seconded the motion, the motion was passed by the Board via a 5-0 vote.
- f. Ray Clarke then presented the Public Works Advisory Board with Resolution 295, a Resolution amending the CWSP for the Bio-Solids Capital Improvement Project and adding a funding request to refinance the debt service received through Rural Development along with seeking grant funding to support the facility. The Board was advised of the actions of the Planning Commission that occurred earlier in the day with the Planning Commission voting 5-0 finding that Resolution 295 was consistent with the Comp Plan. The Board presented a motion to recommend that the County Council adopt Resolution 295. After the motion was seconded, the Board voted 5-0 to approve the motion.
- g. The Board was then presented with Resolution 296 which would abandon 0.4 miles, more or less, of Kates Point Road in Election District 3, the Trappe District. A portion of the road abuts a creek/stream that discharges to the Choptank River. The County has a prescriptive easement for the road. Mr. Ryan Showalter, a local attorney representing the property owner requesting 0.4 miles of Kates Point Road be abandoned by the County, presented information to the Board. During the discussion of the Board, Mr. Sclichter requested time to be heard by the Board related to Resolution 296. Mr. Sclichter highlighted the water access off the road that he can use to access his island. Mr. Sclichter also noted the visual aspects and the water access to the Choptank River where people park alongside the road and then kayak the creek/stream out to the Choptank River. Prior to discussing a motion to be presented to the County Council, Mr. Sclichter recused himself from the decision-making on Resolution 296. The Board presented a motion to recommend that the County Council reject Resolution 296. After the motion was seconded, the Board voted 4-0 in favor of the motion recommending that the County Council reject Resolution 296 with one member of the Board abstaining.
- h. Ray and Terry noted that the County had not received the website information from Century Engineering, but they noted that once the County has the website information, members of Board will be requested review the website and offer comments.
- i. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 3:30 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.