



TALBOT COUNTY, MARYLAND

County Council

MINUTES

April 25, 2017

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, County Manager R. Andrew Hollis, and Assistant County Attorney Anthony Kupersmith. Councilwoman Laura E. Price was absent.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, April 25, 2017.
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, April 11, 2017.
- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, April 18, 2017, and Tuesday, April 25, 2017.
- IV. Presentation on Historic Village Survey Project for Villages of Bruceville, Skipton, and Cordova – Elizabeth Beckley, Principal, Preservation Works, LLC – Ms. Beckley utilized a PowerPoint presentation to provide Council with information on several historic structures in the villages of Bruceville, Skipton and Cordova which her firm had been hired by the County to document. She stated that the documented structures include churches, schools, and commercial buildings and are primarily located in the Village of Cordova and were built from 1885 to 1942. The purpose of the documentation is to identify properties of historic significance that could potentially be eligible for nomination to the National Register of Historic Places or qualify as a Talbot County Historic Overlay District. Council discussion ensued with Ms. Beckley regarding some of the requirements and benefits of being designated on the National Register of Historic Places.
- V. Update by Talbot County Board of Health – Fredia Wadley, M.D., Talbot County Health Officer – Dr. Wadley briefed the Council on progress made to combat the opioid epidemic in Maryland since establishment of the Opioid Overdose Command Center by emergency order of Gov. Hogan. She provided information on factors which can lead to an increase in the risk of drug addiction and advised that a team collaborative effort by the emergency services, public health, local law enforcement, social services and mental health professions are utilizing strategies to treat the entire individual with the goal, first and foremost, to decrease the number of overdoses, to develop plans for comprehensive, long-term treatment of the addiction and to develop long-term plans aimed at prevention of drug use. Dr. Wadley stated that the group hopes to have its plans ready for submission to the State in June; if accepted, funding to assist with implementation of the plans is available through the State which has allocated \$10 million in funding for each of the next five years to combat the opioid epidemic. Dr. Wadley also briefed the Council on the most recent focus group meeting on Rural Health Care Needs on March 30, 2017 and advised that a public hearing will be scheduled in June by the Maryland Health Care Commission; the purpose of the focus group meetings and the public hearing is to gather information on how to make health services in rural areas more assessable; specific information on the date, time and location of the public hearing will be forthcoming in the very near future. Council discussion ensued with Dr. Wadley as various facets of the presentation were brought forward. Dr. Wadley will continue to update the Council on a regular or as-needed basis.

VI. Introduction of Numbered Resolution:

A RESOLUTION SUPPORTING THE DESIGNATION OF A PORTION OF CENSUS TRACT 9603 LOCATED IN THE TOWN OF EASTON AS A MARYLAND ENTERPRISE ZONE PURSUANT TO ECONOMIC DEVELOPMENT ARTICLE § 5-701 ET SEQ., MARYLAND ANNOTATED CODE was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Ted Bautz, Member, Easton Economic Development Corporation, stated that on April 14, 2017, the formal application was submitted to the State to have Census Tract 9603 designated as an Enterprise Zone. He stated that Census Tract 9603 encompasses the Port Street corridor from Easton Point to Washington Street, south to the current location of University of Maryland Shore Regional Health, north to the Marlboro Avenue retail corridor. He stated that the area from Port Street to Easton Point is also eligible for designation as a poverty zone. Mr. Bautz stated that designation as an Enterprise Zone provides Real Property and Income Tax incentives for businesses and investors which target investments within the Enterprise Zone, strengthening the potential for increased employment and increased revenues, thus benefitting both the Town and the County. Council discussion ensued with Mr. Bautz. The resolution was introduced by Mr. Callahan and Ms. Williams as Resolution No. 245. A public hearing was scheduled for Tuesday, May 23, 2017 at 5:15 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 N. Washington St., Easton, Maryland 21601.

VII. Introduction of Legislation:

A BILL TO AMEND CHAPTER 182 OF THE TALBOT COUNTY CODE (VOLUNTEER EMERGENCY SERVICES LONGEVITY AWARD PROGRAM) TO ELIMINATE THE REQUIREMENT THAT A VOLUNTEER MEMBER WITH AT LEAST TWENTY-FIVE (25) YEARS OF CERTIFIED ACTIVE SERVICE MUST ATTAIN THE AGE OF SIXTY-TWO (62) YEARS OLD IN ORDER TO QUALIFY FOR THE FIVE THOUSAND DOLLAR (\$5,000) DEATH BENEFIT AUTHORIZED BY CODE § 182-3 C.; TO ADD A DEFINITIONS SECTION TO CHAPTER 182; AND, TO MAKE OTHER NON-SUBSTANTIVE CHANGES FOR CLARITY AND EASE OF REFERENCE was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Mr. Pack stated that the matter outlined in the proposed legislation had been brought to the Council's attention by the Queen Anne-Hillsboro Volunteer Fire Department when a member of the Department with 36 years of service passed away but was under the age of 62, the minimum age to receive a death benefit. He stated that the legislation before the Council for consideration of introduction removes the age requirement. At Council's request, Finance Director, Angela Lane, will provide financial information related to the proposed amendment prior to the public hearing. The legislation was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, and Ms. Williams as Bill No. 1357. A public hearing was scheduled for Tuesday, May 23, 2017 at 5:15 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 N. Washington St., Easton, Maryland 21601.

VIII. County Manager's Report:

- A. Request from Department of Public Works – Requested Council approval to have the Department of Public Works participate in a grant request to the National Fish and Wildlife Federation (NFWF) by committing to contribute \$10,000 per year for the next three (3) years. County Engineer, Ray Clarke, stated that the Council appropriated \$50,000 in FY2017 for water quality improvements, none of which has been utilized to date. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council approved the commitment of the funding by voting 4 – 0 as follows:

Ms. Williams – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

- B. Talbot County Offices of Permits and Inspections and Talbot County Office Environmental Health Outreach Meeting – Mr. Hollis stated that the Offices of Permits and Inspections and Environmental Health will hold a public outreach meeting on Wednesday, May 3, 2017 from 2:30 p.m. to 4:30 p.m. in the Wye Oak Room at the Talbot County Community Center, 10028 Ocean Gateway, Easton.

IX. Council Comments:

- Mr. Callahan - Mr. Callahan stated that he and Mr. Hollis had recently attended a meeting in Tilghman on the working waterfront. He stated that a recent comment in the newspaper about the County possibly shutting down a gas station in Tilghman because it is on County land, was absolutely false, and he wanted to let everyone know that.
- Mr. Pack - Mr. Pack congratulated Mr. Bartlett and all those who had worked on the Oxford Conservation Park project. He stated that last weekend was the first time he had been at the site and, in his opinion, it is a wonderful park with its open space, conservation areas and water feature. Mr. Pack concluded his initial comments by stating that he wants to go back when it's warmer to really enjoy it and walk the trails. Following Mr. Bartlett's comments, Mr. Pack announced that County Attorney, Michael Pullen was leaving County service and that the County will be hosting a farewell event for him on Friday, April 28, 2017. He stated that it had been a pleasure working with Mr. Pullen as County Attorney and, in his opinion, Mike has always been a guiding rod to keep the Council focused on what they needed to do. Mr. Pack again thanked Mr. Pullen for his service to Talbot County and wished him well in his future endeavors.
- Mr. Bartlett - Mr. Bartlett stated that he appreciated Mr. Pack's statements about the Oxford Conservation Park and appreciated all who had come out in the drizzle for the ribbon-cutting ceremony. He stated that even though the walkways will not be paved until May or June, he encouraged everyone to walk around the Park, particularly around the water features, which, in his opinion, are really wonderful. He stated that over time, the County plans to put several picnic tables in the Park. He emphasized that the development of the Park was a really good collaboration between the County and the Town of Oxford, and specifically thanked Cheryl Lewis for all her hard work on the project. Mr. Bartlett concluded his comments by again encouraging citizens to visit the Park.
- Ms. Williams - Ms. Williams congratulated Mr. Bartlett on for his work in bringing the Oxford Conservation Park project to fruition. She stated that, in her opinion, we are all going to enjoy the Park, it was a pleasure to be there on Saturday, and she is looking forward to seeing the trees grow. She stated that the public hearing on the FY2018 County Budget will be held on Tuesday, May 2, 2017 at 2:00 p.m. in the Bradley Meeting Room and at 7:00 p.m. in the Easton High School Cafeteria; there

will be an Economic Development Strategic Plan Listening Session at the Chesapeake Bay Maritime Museum in St. Michaels on Thursday, May 4, 2017 at 8:00 a.m.; and the Economic Development Strategic Plan Listening Session for Tilghman will be held on Monday, May 8, 2017 at 6:00 p.m. at the Tilghman Volunteer Fire Department. She stated that attendance at the listening sessions held thus far had been great and encouraged everyone to attend and to provide input.

- X. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council voted to adjourn for discussion of legal, personnel and real estate matters and to reconvene on Tuesday, May 2, 2017 in Open Session at 12:30 p.m. and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 1:30 p.m. for the regularly scheduled Council meeting by voting 4 – 0 as follows:

Ms. Williams – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

The meeting adjourned at 7:17 p.m.

The transcript of the April 25, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XI. On Tuesday, April 25, 2017 a Closed Session of the Talbot County Council convened at 4:30 p.m. in the County Council Conference Room. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye (*participated via conference call*)
Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(4)(7)(8) the purpose of the Closed Session was for personnel matters to discuss a personnel matter at Easton Airport; to discuss appointments to various County boards and committees; for legal matters to obtain legal advice concerning potential litigation involving Talbot County; to discuss litigation involving Talbot County; and for real estate matters to discuss possible disposition of County owned property; and to discuss a proposal for a company to relocate to Talbot County. The Closed Session recessed at 6:00 p.m.; reconvened at 7:25 p.m. and ended at 8:20 p.m.

CASH STATEMENT 4/18/2017

BALANCE 4/11/2017	\$23,346,785.14
INTEGRA CLAIMS THRU 4/10/2017	(54,523.49)
STATE REPORT 3/2017	(81,431.04)
W\F/OF EQUIP LEASE 3/2017	(4,222.00)
USDA/RD MTHLY SEWER BOND PYMT APR 2017	(1,304.00)
IRS/ADD. EMP TX DUE Q4 FORM941	(138.50)

DEPOSITS

837,185.40

CHECKS

(667,215.03)

BALANCE 4/18/2017

23,375,136.48

AIRPORT ACCOUNTS

AIP42

0.00

AIRPORT ACCOUNTS TOTAL BALANCE

0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.78%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$41,390,706.48</u>

CASH STATEMENT 4/25/2017

BALANCE 4/18/2017	\$23,375,136.48
FD/SS/MS WH PPE 4/17/2017	(140,265.34)
DEFERRED COMP DED PPE 4/7/2017	(12,266.48)
MD WH PPE 4/7/2017	(34,796.44)
PENSION DED PPE 4/7/2017	(33,795.82)
SECU DED PPE 4/7/2017	(4,487.69)
FLEX SPENDING PPE 4/7/2017	(3,003.71)
ACH TRANSFERS	(14,839.75)
INTEGRA CLAIMS THRU 4/17/2017	(63,936.56)
BANK CHARGES 3/2017	(3,338.33)
DEPOSITS	497,838.96
CHECKS	(1,264,580.90)
VOIDED CHECKS #315117, #313345	(607.54)
BALANCE 4/25/2017	<u>22,298,271.96</u>

AIRPORT ACCOUNTS

AIP42

0.00

AIRPORT ACCOUNTS TOTAL BALANCE

0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.79%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$40,313,841.96</u>