



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

December 13, 2016

Present – President Jennifer L. Williams, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis, County Attorney Michael L. Pullen, and Assistant County Attorney Anthony Kupersmith. Council Vice President Corey W. Pack was absent.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, December 13, 2016.
- II. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, December 13, 2016.
- III. Introduction of Sam Shoge, Talbot County Economic Development Coordinator, and Ryan Snow, Project Manager, Economic Development and Tourism by Cassandra Vanhooser, Director of Economic Development and Tourism – Ms. Vanhooser introduced Sam Shoge as the Economic Development Coordinator, and Ryan Snow, the Project Manager for the newly combined Department of Economic Development and Tourism. Mr. Shoge stated that he is excited to be here and that he, Mr. Snow, and Ms. Vanhooser have begun putting together an overall Strategic Plan for the new department and will be presenting same to the Council as well as the county at large so that everyone is kept apprised of the progress made toward the goals of the Plan. Mr. Snow stated that the new team is already working on several projects and is currently planning the 2017 meetings in all the incorporated towns. Council welcomed Mr. Shoge and Mr. Snow and offered their support to the newly reorganized department. Ms. Vanhooser outlined the benefits of combining of the two departments by stating that “it all starts with a visit,” by attracting individuals through tourism efforts, some of whom may potentially be interested in moving their business to the county and living here. The Department of Economic Development and Tourism will continue to update the Council on a regular or as-needed basis.
- IV. Update by Talbot Humane – Patty Crankshaw-Quimby, Executive Director, Talbot Humane – Ms. Crankshaw-Quimby stated that for the first 11 months of 2016, Talbot Humane received 1,054 animals, a 1% increase over last year; 636 were adopted or sent to other rescue groups or wildlife rehabilitation centers; 296 were placed in foster care and 96 were reunited with their owners. She stated that Talbot Humane’s live release rate remains at 90% and since December 1, 2016, 27 animals have been adopted, 26 have gone to other shelters or rehabilitation facilities, and four have been returned to their owners. She stated that it is Talbot Humane’s goal to clear the shelter before 2017. She stated that the two animal control officers responded to 568 initial calls, not including follow-up visits and court appearances. Ms. Crankshaw-Quimby outlined several initiatives of Talbot Humane, including: the Mid-Shore Pet Pantries Coalition which distributes pet food year-round to pet owners during times of need; Talbot Humane also provides straw for bedding and crates to pet owners during times of need as well as educational information on the care of pets, the goal of which is to make all pets companion animals; micro-chipping program; the formation of a pet loss support group in conjunction with Hospice; the spay/neuter program; the behavioral hotline which provides information on local resources for training, affordable pet care, etc.; Talbot Humane’s internship program for those high school seniors interested in the animal sciences and its in-service location for Chesapeake College students in the fields of animal science, communications and non-

profit sales; the humane education program for school children of all ages, and the availability of low-cost rabies vaccinations for income-qualified pet owners through the Talbot County Health Department. Ms. Crankshaw-Quimby stated that those wishing to donate pet food to Talbot Humane may do so at the following drop-off locations: Hair O' the Dog, News Center of Easton, Hearthstone Health and Fitness, The Masthead at Pier Street, St. Michaels Pet Supplies, Pemberton Pet Resort, Fitness Rx, The Vitamin Shop, Cross Court Athletic Club, Community Animal Hospital, Veterinary Medical Center and the Pet Health Clinic. Ms. Crankshaw-Quimby outlined several fund-raising initiatives and events to benefit Talbot Humane, including: an Eagle Scout's project to build portable porta-potty bag drops to be used by Talbot Humane to take to its various major events; a Girl Scout's Gold Award project to create an enrichment center in the play yard for dogs; a Girl Scout troop project which raised funds to construct shelves and organize the pet pantry and created postcards explaining what the food pantry does, who it benefits and how the community can help; the opening of the Head to Tail Thrift & Vintage in September 2016 as a more sustainable means of income to support Talbot Humane's programs as well as serve as a location for Talbot Humane events, including pictures with Santa; and the annual Cookie Walk at the Easton Farmers Market scheduled for Saturday, December 17, 2016. Council discussion ensued with Ms. Crankshaw-Quimby as various items were outlined. Talbot Humane will continue to update the Council on a regular or as-needed basis.

- V. Presentation by Mid-Shore Pro Bono – Sandy Brown, Executive Director, Mid-Shore Pro Bono; Christine DuFour, Esq., Member, Board of Directors, Mid-Shore Pro Bono, Assistant Public Defender, Maryland Office of the Public Defender – Ms. DuFour stated that although the State of Maryland provides legal services for indigent individuals accused of a criminal offense, it does not do so for civil charges. She stated that it is the mission of Mid-Shore Pro Bono, founded ten years ago by The Honorable Karen Jensen, to connect low income individuals and families who need civil legal services with volunteer attorneys and community resources; approximately 11.7% of Talbot County residents live below the poverty level and approximately 26% of senior citizens in Talbot County live below the poverty level. Ms. Brown outlined some of the work of Mid-Shore Pro Bono to help low income members of the community deal with severe legal issues, including contested custody matters, bankruptcy, debtor assistance, and a new Elder Law program which, in cooperation with Brookletts Place – The Talbot County Senior Center, provides assistance for the drafting of simple wills, powers of attorney and advanced medical directives for senior citizens living under the poverty level; community conferencing program for juveniles to help them rectify their legal issues instead of automatically entering the juvenile justice system; a newly formed expungement clinic; and the children's advocacy program which affords children their own legal representation in certain instances. Council discussion ensued with Ms. Brown and Ms. DuFour. Services provided by Mid-Shore Pro Bono are available in the five counties served by the organization, and receives its funding through donations from individuals and businesses in the communities it serves.
- VI. Proclamation in Recognition of 50<sup>th</sup> Anniversary of Talbot County Fire Service – Prior to presentation of the proclamation, Clay Stamp, Director of Emergency Services/Assistant County Manager, stated that 2016 marks the 50<sup>th</sup> anniversary of the ability to centrally receive and dispatch calls for fire, police, and medical emergencies in Talbot County. Mr. Stamp briefed the Council on the current renovation and expansion of the Talbot County 9-1-1 Center which, when complete, will feature a state-of-the-art facility. Mr. Stamp introduced representatives from the Talbot County Department of Emergency Services, the Talbot County Volunteer Fire Service, Talbot County Fire & Rescue Association, local law enforcement, and representatives of the Talbot County Emergency Services Advisory Board. Mr. Dave McQuay, member of the Tilghman Island Volunteer Fire Company, provided a history of emergency dispatch practices prior to implementation of the centralized system in 1966 when each community had its own system of reporting fires and other emergencies. Mr. Stamp stated that in 2015, the 9-1-1 Center handled approximately 38,000 calls for service; next year, in partnership with the Town of Easton and the Easton Police Department, 19

dispatchers anticipate handling approximately 60,000 calls for service. The Clerk then read a proclamation into the record which recognized the establishment of the “Talbot County Fire Control” in 1966 as the centralized means through which emergency calls were received and dispatched in a more timely and efficient manner than previously done, and the men and women who have and continue to dedicate themselves to the protection of Talbot County citizens. Ms. Williams read a citation from the Maryland General Assembly signed by Delegates Johnny Mautz and Christopher Adams into the record. The Council approved the proclamation by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Mr. Earl Cox, Secretary, Maryland State Firemen’s Association, read a citation into the record. Mr. Callahan presented the Proclamation and the citation from the Maryland General Assembly to representatives of the various agencies in attendance who accepted on behalf of their respective organizations. Mr. Cox then presented the citation from the Maryland State Firemen’s Association to the representatives in attendance.

VII. Presentation on “Bike Talbot” – Angela Rieck, Ph.D. and Patrice Miller, Co-Directors, Bike Talbot – Dr. Rieck and Ms. Miller utilized a PowerPoint presentation to outline statistical information on the economic, social, and physical benefits to those communities which are designated as “bike friendly”; currently only six towns in Maryland are designated as “bike friendly.” Dr. Rieck stated that spending in communities with aging populations, such as Talbot County, decreases as the population ages, particularly in the entertainment and retail sectors. She stated that as the senior population increases, the attraction of the community to younger generations decreases. She stated that it is the opinion of Bike Talbot that establishing Talbot County as a bike friendly community providing safe connections within and between the towns will not only promote physical fitness for the community but will attract younger generations to want to visit, live and work in Talbot County, thereby creating a more multi-generational community, which benefits all citizens. Dr. Rieck outlined two proposed routes for the bike/pedestrian corridor along Maryland Rt. 33 linking Oxford, Easton, St. Michaels, and Tilghman, the anticipated cost of same, as well as challenges which would need to be overcome. She stated that Bike Talbot plans to commission a privately funded Feasibility Study in the near future for the proposed project and requested Council’s consideration in support of the Feasibility Study, which will include a deed search of the railroad bed which runs parallel to MD Rt. 33. She also requested Council’s consideration in support of amending the planned 5-foot pedestrian path from the Town of St. Michaels to Pea Neck Road as approved by a consensus of the Council at their meeting on Tuesday, March, 22, 2016, to a 12-foot multi-use trail.

VIII. Eligible for Vote:

Bill No. 1352, A BILL TO AMEND CHAPTER 190 OF THE *TALBOT COUNTY CODE* TO ADOPT DEFINITIONS FOR SMALL, MEDIUM AND LARGE SCALE SOLAR ENERGY SYSTEMS, TO ESTABLISH SETBACKS, SCREENING, MITIGATION, SITING, AND DECOMMISSIONING REQUIREMENTS, TO ADOPT PROCEDURES FOR APPLICATION, REVIEW, AND APPROVAL, AND GENERALLY RELATING TO SOLAR ENERGY SYSTEMS was brought forward for vote. Prior to the vote, Planning Officer, Mary Kay Verdery, briefed the Council on two proposed amendments to the legislation as recommended by staff at the public hearing on Tuesday, December 6, 2016. At Council’s request, the amendments were read into the record by the Clerk. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the amendments by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye (via absentee ballot)  
Mr. Callahan – Aye

Bill No. 1352, as amended, was brought forward for vote. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved Bill No. 1352, as amended, by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye (via absentee ballot)  
Mr. Callahan – Aye

Bill No. 1352, as amended, will take effect as provide for in the legislation.

At Mr. Bartlett’s request, Ms. Verdery will keep the Council informed as to implementation of the legislation.

- IX. Council Consideration of Traffic Advisory Committee Recommendation for Request of Reduction of Speed Limits on Bellevue, Claiborne and Sanderstown Roads – Mike Mertaugh, Assistant County Engineer, briefed the Council on the following three requests from citizens for consideration of reduction of speed limits at various locations in Talbot County and the Traffic Advisory Committee’s recommendations with regard to each: (1a) Bellevue Road/Royal Oak Road – Reduction of Speed Limit – Mr. Mertaugh stated that a citizen was requesting Council consideration of a reduction of the current speed limit of 50 m.p.h. to 40 m.p.h. He stated that it was the Committee’s recommendation that the speed limit remain at 50 m.p.h. due to the character and alignment of the road. He stated that the citizen also requested consideration of a reduction of the speed limit within the Village of Bellevue from 30 m.p.h. to 25 m.p.h. and extending the reduction north to the intersection of Bellevue Road and Ferry Neck Road. Mr. Mertaugh stated that it was the Committee’s recommendation to keep the speed limit at 30 m.p.h. within the Village, but to gradually reduce the speed limit from 50 m.p.h. to 40 m.p.h. on approach to the Village. He stated that the County Roads Department had installed rumble strips in the roadway at the entrance to the Village of Bellevue which seem to be working well; (1b) Request for installation of traffic calmers (rumble strips) at the entrance to Village of Bellevue – Mr. Mertaugh stated that the Roads Department had recently installed rumble strips near the entrance to the Village of Bellevue near signage denoting the reduction of speed to 30 m.p.h. at the entrance to the Village. Mr. Mertaugh stated that since the rumble strips had already been installed, the Committee was in favor of same; (1c) Request to reduce the existing 40 m.p.h. speed limit on Royal Oak Road in the vicinity of Loves Folly Road to 30 m.p.h. – Mr. Mertaugh stated that the subject roadway is a State road and therefore the County has no authority over the road; however, it is the opinion of the Committee that the posted speed limits are reasonable and therefore recommends no change. Council discussion ensued with Mr. Mertaugh. (2a) Claiborne Road – Speed Limit Reduction Request – Mr. Mertaugh stated that a citizen was requesting a reduction of the existing 50 m.p.h. speed limit between MD Rt. 33 and the Village of Claiborne to 40 m.p.h. Citing the physical characteristics of the roadway and the limited non-agricultural accesses to the road, Mr. Mertaugh stated that it is the Committee’s recommendation that the speed limit on that portion of the road not be reduced; (2b) Request for reduction of the existing 30 m.p.h. speed limit within the Village of Claiborne to 25 m.p.h. – Mr. Mertaugh stated that due to the high density of housing close to the road in the Village of Claiborne, it is the Committee’s recommendation that the existing 50 m.p.h. speed limit be reduced to 40 m.p.h., then stepped down further to 25 m.p.h. upon entering the Village. Mr. Mertaugh suggested that rumble strips

could also be placed at the entrance to the Village, as has been done in the Village of Bellevue; (3) Sanderstown Road – Dog and Horse Crossing Sign Request – Mr. Mertaugh stated that some residents of Sanderstown Road have requested the installation of signs stating “Slow down, dog and horse crossing” at two intersections. He stated that since the signs requested are not in accordance with the Manual on Uniform Traffic Control Devices, it is the Committee’s recommendation that the requested signs not be posted. Council discussion ensued with Mr. Mertaugh as the various requests were brought forward. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council agreed to accept the recommendations of the Traffic Advisory Committee with regard to the roads over which the County has jurisdiction by voting 4 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council voted to request that the State examine that portion of Royal Oak Road in the vicinity of Loves Folly Road to see if the State would approve a reduction in the speed limit to 30 m.p.h. in that location pursuant to tonight’s conversation and upon recommendation of the County Council by voting 4 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Callahan – Aye

The Traffic Advisory Committee consists of representatives of the Department of Public Works, Emergency Management, the Talbot County Sheriff’s Office and the Roads Department.

- X. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport; Members, Talbot County Airport Board – Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-42 (Environmental Assessment Study) – Mr. Henry stated that the Environmental Assessment Study was submitted as one document to the Federal Aviation Administration (FAA) on December 1, 2016, with the inclusion of the former Black & Decker property shown as Airport property; previously, the FAA had indicated that each individual section would be required to be submitted separately; the FAA has advised that their review and comments should be complete by April 1, 2017; (2) AIP-43 – Update Miscellaneous Study – Mr. Henry stated that the FAA has reimbursed the Airport \$175,681.62 for costs expended by the Airport on the 2006 Environmental Assessment; reimbursement from the Maryland Aviation Administration (MAA) in the sum of \$9,760.10 will be forthcoming in the near future and the grant will be closed out; (3) Lower Level T-Hangar Taxilane Rehabilitation Project – Mr. Henry stated that an acceptance inspection was conducted on October 28, 2016 and contractor Bramble is working to complete the remaining items on the punch list; (4) Fuel Sales – Mr. Henry stated that jet fuel sales are essentially the same as last year at this time despite reduced operations from one hangar and no operations from another; (5) Gateway Airport Application – Mr. Henry stated that the Transportation Security Administration (TSA) is still reviewing the training program submitted in November 2015 by Easton Airport with their application for designation as a “gateway airport,” a designation specific to general aviation traffic desiring to land at Reagan National Airport which must have first cleared security through a gateway airport. Mr. Henry stated that Easton Airport IDs have been changed to meet the requirements of a gateway airport and that once a bullet catcher has been located and installed, the TSA will be visiting Easton Airport; (6) Wind Cone – Mr. Henry stated that the wind cone provided to Easton Airport by Maryland Aviation in 2015 was approved for installation on September 1, 2016; Rommel Electric will be installing in the near future; (7) Verizon Tower – Mr. Henry stated that the Airport has been

negotiating with American Tower, which has sublet the Verizon tower at the Airport and is currently making payments on the lease. He stated that American Tower is interested in purchasing the tower from Verizon and would like to make a lump sum payment to Talbot County for a long-term lease; the County Attorney has reviewed and red-lined the offer. Mr. Henry will keep the Council updated as to the status of the proposal; (8) Runway 15-33 Obstructions – Mr. Henry stated that his office has been working with the Maryland Department of the Environment (MDE) on the 20:1 obstruction removal for four (4) trees; MDE visited the site in an effort to try to resolve the issue and Mr. Henry has solicited a proposed cost for removal of the trees at \$17,000; however, additional trees have now been located which would also need to be removed. Mr. Henry has advised MDE that the Airport will hold off on removal of the trees until the FAA has completed its review of the Environmental Assessment. Mr. Henry stated that if the FAA approves the Environmental Assessment as submitted, which includes removal of the trees, 90% of the yet undetermined cost of removal will be paid by the FAA instead of the total cost by the Airport. Runway 15-33 continues to be shut down for nighttime approaches due to the trees which have encroached upon the protected airspace; (9) Airport Capital Improvement Plan (ACIP) – Mr. Henry stated that his office had met with the FAA and MAA on December 7, 2016 to review the Airport’s Capital Improvement Plan for the next three to five years which includes the planned, but not yet appropriated, reimbursement for the County’s purchase of the former Black & Decker property. Mr. Henry stated that between now and 2021, approximately \$29 million in grant funding is anticipated to be awarded to Easton Airport; (10) Lightning Strike – Mr. Henry stated that his office has filed a claim for insurance for damage done to equipment in an August 2016 lightning strike at the Airport and repairs are being completed; (11) Vehicles – Mr. Henry stated that the Airport will be selling a 1984 Chevrolet Blazer as well as a 1986 fire truck; the Frederick Airport has expressed an interest in purchasing the fire truck; (12) Clark Hangar – Mr. Henry stated that the Clark Hangar, which had been vacant for two years, was sold on November 30, 2016; the new owner anticipates housing additional aircraft there; (13) Medstar Hangar – Mr. Henry stated that the Medstar helicopter has returned to Easton Airport and is currently sharing the Trooper 6 hangar until other space becomes available; (14) Sugar Buns Café Sign - Mr. Henry stated that the owner of Sugar Buns Café, located at the Airport, has received guidance on signage from the FAA and is working with Lane Engineering for the proposed signage on Airport property at the corner of Airport Road and Old Centreville Road; if approved by the Council, approval from the Town of Easton, MAA and FAA is also required; (15) STARSLITE System – Mr. Henry stated that he had received notification from the FAA that they will no longer be supporting the Standard Terminal Automation Replacement System (STARS) Local Integrated Tower Equipment (LITE) system; the current system will be replaced by 2019 at no cost to the Airport; Easton Airport is one of only five contract airport towers in the nation for which the FAA supports the STARSLITE system. Council discussion ensued with Mr. Henry as the various matters were brought forward.

Request from Easton Airport - Mr. Henry requested Council approval to apply for and accept grant funding from the FAA in the sum of \$89,935 and \$4,996 from the MAA for a Pavement Management Plan and analysis; Easton Airport will pay the remaining portion in the sum of \$4,997; total funding for the project is \$99,928. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved submittal of the grant application by voting 4 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Callahan – Aye

The next Airport Board meeting is scheduled for Wednesday, January 18, 2017 at 8:00 a.m. in the Easton Airport Conference Room.

XI. County Manager’s Report:

- A. Request from Department of Parks & Recreation - Requested Council approval to award the contract for emergency repair of revetment at Black Walnut Point to the second lowest bidder, Slayden’s Excavating, in the sum of \$60,000.00; said repairs to include removal of stone from toe line to shoreline in order to complete repairs, then to replace the stone. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved award of the contract, subject to review by Preston Peper, Director, Department of Parks & Recreation, by voting 4 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Callahan - Aye

- B. Request from Department of Public Works – Requested Council approval to approve Amendment No. 2 to the Contract with Davis, Bowen, and Friedel, Inc. for additional construction inspection services related to the Martingham Sewer Extension Project in the sum of \$19,065.00; said costs will be paid for by users of the Martingham system. Council discussion ensued with Ray Clarke, County Engineer. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the request by voting 4 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Callahan - Aye

- C. Talbot County Agricultural Resolution Board – Requested Council approval for the reappointment of Robert “Bob” Greenlee to a four-year term on the Talbot County Agricultural Resolution Board as an at-large member; said term will expire on January 1, 2021. Upon motion by Mr. Bartlett seconded by Ms. Price, the Council approved the reappointment by voting 4 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Callahan – Aye

- D. Talbot County Emergency Services Advisory Board – Requested Council approval for the appointment of Diana Mautz to a three-year term on the Talbot County Emergency Services Advisory Board as the St. Michaels District representative; said term will expire on February 1, 2019. Upon motion by Mr. Bartlett, seconded by Callahan, the Council approved the appointment by voting 4 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Callahan – Aye

- E. County Offices Closed – Mr. Hollis stated that County Offices will be closed on Friday, December 23, 2016, Monday, December 26, 2016 and Monday, January 2, 2017 for the Christmas and New Year’s holidays, respectively.

XII. Council Comments:

Ms. Price – Ms. Price stated that the Council had attended the MACo Conference last week where they had a chance to meet with representatives of the new administration and to hear a legislative update by Mike Busch and Mike Miller. She stated that Senator Cardin also spoke about the possible affect on Maryland when the new administration takes office. Ms. Price stated that, in her opinion, the long-term benefits of spurring on economic growth and small business in the state should offset any loss to the federal government. Ms. Price concluded her comments by wishing everyone a Merry Christmas and Happy New Year.

Mr. Bartlett - Mr. Bartlett wished everyone a Merry Christmas and Happy New Year and thanked County staff for their work in 2016.

Mr. Callahan - Mr. Callahan echoed the comments of his colleagues and wished everyone a Merry Christmas and Happy New Year. He expressed appreciation to County staff for, in his opinion, a great year, and to his colleagues for doing, in his opinion, a great job. He stated that the Council tries to work hard and to do a good job for County citizens.

Ms. Williams - Ms. Williams reminded everyone that the annual Christmas party at Hog Neck Golf Course will be held this Friday, December 16, 2016 from 5:00 p.m. to 8:00 p.m. She stated that the price of admission is a new, unwrapped toy or \$5 in cash. Ms. Williams concluded her comments by wishing everyone a Merry Christmas and Happy New Year.

- XII. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council voted to adjourn and to reconvene at 5:00 p.m. on Tuesday, January 10, 2017 in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 6:00 p.m. for the regularly scheduled Council meeting by voting 4 – 0 as follows:

Ms. Williams – Aye

Ms. Price – Aye

Mr. Bartlett – Aye

Mr. Callahan – Aye

The meeting adjourned at 8:10 p.m.

The transcript of the December 13, 2016 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XIII. On Tuesday, December 13, 2016 a Closed Session of the Talbot County Council convened at 5:10 p.m. in the County Council Conference Room. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
 Mr. Callahan – Aye  
 Mr. Pack – Aye  
 Ms. Price – Aye  
 Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(8) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees; to discuss a personnel matter in the Finance Office; to discuss filling a vacancy at Hog Neck Golf Course; and to discuss filling a vacancy in Planning & Zoning; for a legal matter for an update on litigation involving Talbot County; and for real estate matters to discuss the possible acquisition of property for a public purpose. The Closed Session ended at 5:50 p.m.

- XIV. Work Session: Discussion of Short Term Rental legislation and possible amendments – Mike Pullen, County Attorney; Mary Kay Verdery, Planning Officer – The Council held a work session with staff at 4:00 p.m. on Tuesday, December 13, 2016 regarding possible amendments to the County’s short term rental legislation. County Attorney, Mike Pullen, gave a brief background on the number of short term rental licenses issued in Talbot County in 2016 (115) and the amount of accommodations tax collected through October 2016 on same (\$141,500). Staff briefed the Council on recent issues which had arisen between short term renters and neighboring property owners. Council discussion ensued with staff and members of the public in attendance were invited to provide comments and/or suggestions on possible ways to resolve any outstanding issues and/or changes to the short term rental legislation currently in place. Council will continue to review the matter.

**CASH STATEMENT 12/13/2016**

BALANCE 12/06/2016	\$36,747,055.77
INTEGRA CLAIMS THROUGH 12/5/16	(37,098.80)
BOARD OR ELECTIONS PPE 11/22/16	(6,620.07)
PAYROLL-FD/SS/MS WH - SPECIAL RUN DATED 12/9/16	(16,899.70)
MD WH PPE – SPECIAL RUN DATED 12/9/16	(2,905.42)
BOARD OF EDUCATION 11/2016	(3,057,519.00)
STATE REPORT 11/2016	(166,454.83)
DEPOSITS	842,495.59
CHECKS	(568653.08)
VOID CHECKS #25402	300.00
<b>BALANCE 12/13/2016</b>	<b><u>33,733,700.46</u></b>
<b><u>AIRPORT ACCOUNTS</u></b>	
AIP42	14,212.32
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>14,212.32</u></b>
<b>INVESTMENTS – CERTIFICATES OF DEPOSIT</b>	

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.44%	18,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$18,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$51,763,482.78</u></b>