



TALBOT COUNTY, MARYLAND

County Council

MINUTES

December 8, 2020

Present – President Chuck F. Callahan, Vice President Pete Leshner, Frank Divilio, Corey W. Pack, Laura Price, County Manager R. Andrew Hollis and Acting County Attorney Anthony Kupersmith.

- I. Agenda – Mr. Callahan requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, December 8, 2020.
- II. Minutes – Mr. Callahan requested and received unanimous consent for approval of the Minutes of Tuesday October 13, 2020.
- III. Disbursements – Mr. Callahan requested and received Council’s unanimous support for approval of the disbursements of Tuesday, November 24, 2020, Tuesday, December 1, 2020, and Tuesday, December 8, 2020.
- IV. Update on Coronavirus Aid, Relief, & Economic Security (CARES) Act Program – Clay Stamp, Director, Department of Emergency Services/Assistant County Manager; Angela Lane, Finance Director; Nancy Andrew, Recovery Coordinator – Mr. Stamp briefed the Council on the expenditure of \$6.4 million in funding received by Talbot County through the CARES Act (\$3.2 million went to the Talbot County Health Department to provide direct public health needs and \$3.2 million went to County government efforts to combat COVID-19). He stated that the County government portion of the funding was allocated as follows: \$1.2 million to assist community businesses significantly negatively impacted by COVID-19; \$1.2 million for individuals who had experienced loss of employment and income due to COVID-19; and \$800,000 to support emergency operations, including food pantries, personal protective equipment, emergency shelter, etc. for the timeframe from March 1, 2020 through December 30, 2020. He commended Cassandra Vanhooser, Director, Department of Economic Development and Tourism, and the Economic Development Commission for their work to establish a small business grant program, stating that the \$1.2 million allocated had all been distributed. He stated that, as the end of the year approaches, the Committee established by the Council to coordinate distribution of funding is requesting Council consideration for the reallocation of funding to insure that the remaining funding is used where it is most needed. He stated the Committee’s recommendation is as follows: to reallocate additional funding in the sum of \$250,000 for small business grants of up to \$10,000 to address the unmet needs of county businesses and non-profits; to reallocate \$53,000 toward the distribution of meals through the various food pantries in the county, including the Easton Elks Lodge mobile food pantry; and to reallocate \$9,000 toward mental health first aid care for Emergency Services personnel. Ms. Lane stated that funding for the food pantries/programs was included in the original plan for the individual assistance program submitted to the State in March 2020. Mr. Stamp also presented the following recommendations for qualified use of funding to combat COVID-19: hazard pay in the sum of \$367,364 for Public Safety employees during the time Talbot County was under a State of Emergency (March 16, 2020 – June 30, 2020); up to \$30,000 per volunteer fire department to assist with their preparedness response during the pandemic; \$158,000 for a mobile triage unit to assist Emergency Services with the public health response; and \$5,000 for emergency

assistance to the Neighborhood Service Center for staff position assistance should State funding be cut in CY20. Mr. Pack expressed appreciation to the Committee for their efforts to see that all the funding allocated to Talbot County was distributed as it could be best used; any funding not spent by December 30, 2020 must be returned to the State. Ms. Andrew expressed her appreciation to the Council for seeing that funding was distributed in the community, and to the Department of Social Services for processing the applications to assist those affected by the pandemic. Ms. Price made a motion to approve the recommendations as presented; the motion was seconded by Mr. Leshner and Council discussion ensued. The Council approved the recommendations as presented by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

V. Introduction of Legislation:

AN ORDINANCE TO ADOPT THE CODIFICATION AND REVISION OF THE ORDINANCES OF TALBOT COUNTY, MARYLAND; PROVIDING FOR THE MAINTENANCE OF SAID CODE; ESTABLISHING A PENALTY FOR ALTERING OR TAMPERING WITH THE CODE; AND MAKING CERTAIN SUBSTANTIVE CHANGES IN PREVIOUSLY ADOPTED ORDINANCES, was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Anthony Kupersmith, Acting County Attorney, stated that the Talbot County Charter requires that at least once every 20 years, all the laws of Talbot County in effect are required to be compiled and codified. He stated that the purpose of the codification and revision is to make any minor changes identified by General Code, the publisher of the Talbot County Code, as well as any reformatting and updating of references to State law. He stated that the last time legislation was adopted for this purpose was in 2001 with supplements to the Code being issued annually since that time. The legislation was introduced by Mr. Callahan, Mr. Divilio, Mr. Leshner, Mr. Pack, and Ms. Price as Bill No. 1467. A public hearing was scheduled for Tuesday, January 12, 2021 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 N. Washington Street, Easton, Maryland 21601.

VI. Public Hearings:

Resolution No. 297, A RESOLUTION AUTHORIZING THE TRANSFER OF A PORTION OF GLENWOOD AVENUE IN “AS IS” CONDITION TO THE TOWN OF EASTON BY QUITCLAIM DEED FOR NO MONETARY CONSIDERATION, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Anthony Kupersmith, Acting County Attorney, stated that the resolution was introduced at the request of the Town of Easton so that the Town could make improvements to the subject portion of Glenwood Avenue between the Easton Bypass and the Tred Avon River in order to provide a walking corridor from Easton Village into the town. He stated that the portion of the roadway which is the subject of the resolution is currently owned and maintained by the County but lies completely within the limits of the Town. The public was afforded an opportunity to comment on the legislation. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved bringing Resolution No. 297 to third reader by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

Upon motion by Ms. Price, and unanimous consent of the Council, a full reading of the legislation was waived. The Council approved Resolution No. 297 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

Resolution No. 297 is effective immediately.

Bill No. 1466, A BILL TO AUTHORIZE TALBOT COUNTY, MARYLAND (THE “COUNTY”) TO BORROW NOT MORE THAN THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000) IN ORDER TO FINANCE AND REFINANCE IMPROVEMENTS TO CERTAIN WASTEWATER FACILITIES IN THE COUNTY AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS PAYABLE FROM AD VALOREM TAXES TO BE LEVIED BY THE COUNTY; EXEMPTING THE BONDS FROM THE PROVISIONS OF SECTIONS 19-205 AND 19-207 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND; AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO ONE OR MORE BONDS; AUTHORIZING THE REFUNDING OF SUCH BONDS AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BONDS FOR SUCH PURPOSES, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Angela Lane, Finance Director, stated that the legislation is the enabling legislation which authorizes the County to borrow up to \$350,000 from USDA Rural Development and is part of the May 2020 agreement between the County and Rural Development to borrow the \$350,000 and to accept a grant in the sum of \$1,050,000 for additional improvements to the St. Michaels wastewater collection system. The public was afforded an opportunity to comment on the legislation. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved bringing Bill No. 1466 to third reader by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

Upon motion by Ms. Price, and unanimous consent of the Council, a full reading of the legislation was waived. The Council approved Bill No. 1466 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

Bill No. 1466 will take effect as provided for in the legislation.

VII. Eligible for Vote:

Bill No. 1465, A BILL TO ADOPT THE *CORDOVA VILLAGE MASTER PLAN (DECEMBER 2019)* IN ACCORDANCE WITH THE *2016 TALBOT COUNTY COMPREHENSIVE PLAN* AND THE PROVISIONS OF LOCAL GOVERNMENT ARTICLE § 10-324 AND LAND USE ARTICLE § 1-405 *ET SEQ.*, ANNOTATED CODE OF MARYLAND, was read into the record and brought forward for vote. Prior to the vote, Miguel Salinas, Assistant Planning Officer, stated that since the public hearing on Bill No. 1465 in November 2020, he had had several conversations with citizens from the Cordova community and the Cordova Community and Historical Society to answer questions pertaining to the Master Plan. He stated that following Council’s request at the public hearing, he and Zach Smith, attorney for Nagel Farm Service, a grain processing facility in Cordova, had worked on revising the language on page 54 of the Master Plan to address his client’s concerns regarding any future “Rails-to-Trails” which might be built in the vicinity of the Nagel Farms operation to ensure the safety of those on the trail and the safe and uninterrupted farming operation. Mr. Salinas read the proposed language into the record. At Mr. Leshner’s request, Mr. Salinas outlined changes made to the proposed legislation since its introduction. Council discussion ensued with Mr. Salinas. Upon motion by Mr. Pack, seconded by Mr. Leshner, the Council approved Bill No. 1465, as amended, by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

Bill No. 1465, as amended, will become effective as outlined in the legislation.

VIII. Request from Community Faith Leaders to Meet with Council to Discuss Moving the Talbot Boys Statue – Council members were offered an opportunity to comment on the request. Mr. Pack stated that the matter had been placed on the agenda for discussion as is required by law. Mr. Callahan proposed that individual Council members contact members of the community and offer to meeting with them individually. He stated that that had been the consensus of the Council to an earlier, similar request which had been received from the NAACP – Talbot County Chapter. It was again the consensus of Council that the request to meet with community faith leaders would be handled in the same manner as the request from the NAACP – Talbot County Chapter.

IX. County Manager’s Report:

A. Request from Department of Public Works – Requested Council approval of Amendment No. 1 to the *Intergovernmental Agreement Between Maryland Environmental Service and Talbot County, Maryland – Contract No. 11-08-12*, to extend the term of the Agreement from January 1, 2021 to December 31, 2030. Ray Clarke, County Engineer, stated that the amendment is associated with the cleaning up of the recycling sites, the continuation of the landfill in Caroline County (Mid-Shore II) and Talbot County’s funding of the transfer station (Mid-Shore I) on Barkers Landing Road. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved Amendment No. 1 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- B. Request from Department of Public Works – Requested Council approval of a USDA Rural Development Loan Resolution in the sum of \$350,000 and a grant in the sum of \$1,050,000 for improvements to the St. Michaels wastewater collection system. The Council approved the Loan Resolution by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- C. Request from Department of Public Works – Requested Council approval of a USDA Rural Development Loan Resolution in the sum of \$2,024,000 and a grant in the sum of \$6,071,000 for improvements to the St. Michaels wastewater collection system. The Council approved the Loan Resolution by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- D. Bid No. 20-12, REQUEST FOR SUBMITTALS REGARDING STATEMENTS OF QUALIFICATIONS, AVIATION CONSULTING SERVICES - EASTON/NEWNAM FIELD AIRPORT (ESN) – TALBOT COUNTY, MARYLAND – Requested Council approval of the Airport Manager/Airport Board’s recommendation to award Bid No. 20-12 to AECOM Technical Services for a term not to exceed five (5) years. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the recommendation by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- E. Request for Department of Information Technology – Requested Council approval for the purchase of 25 desktop and 5 laptop computers in the sum of \$34,318.25; funding in the sum of \$35,000 was included for the purchase under Capital Outlay in the County Manager’s portion of the FY21 Budget. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- F. Request from Department of Emergency Services – Requested Council approval for a sole source purchase of 16 Automated External Defibrillator (AED) Units from Striker Medical in the sum of \$25,220. Mr. Hollis stated that an anonymous donor has donated \$25,000 in the name of the Paramedic Foundation for the purchase; the remaining \$220 will come from the

Department of Emergency Services budget. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- G. Request for Letter of Support from University of Maryland Center for Environmental Science (Horn Point Lab) – Requested Council approval to forward a letter in support of the University of Maryland Center for Environmental Science’s grant application to the National Oceanic and Atmospheric Administration (NOAA); if approved, the funding will be utilized to incorporate oysters into existing coastal infrastructure to counter the effects of sea level rise at various locations in Talbot County. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved forwarding a letter of support by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- H. Request from Talbot County Public Schools - Requested Council approval for commitment of County FY22 and FY23 Capital Improvement Project (CIP) Funding for the Board of Education for replacement of the roof at Easton High School in the amount of \$1,032,000 each year. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved commitment of the funding by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price - Aye
Mr. Leshner – Aye

- I. Request from Department of Parks and Recreation – Requested Council approval of the Department of Parks and Recreation Director’s recommendation to utilize the County’s open-ended engineering contract with Davis, Bowen & Friedel to obtain design/build plans for the proposed expansion of the Talbot County Community Center in the sum of \$255,900; said costs are reimbursable through Program Open Space. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the recommendation by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- J. Talbot County Adult Public Guardianship Review Board – Requested Council approval for the reappointment of Dr. George Rever to a three-year term on the Talbot County Adult Public Guardianship Review Board as the psychiatrist representative; said term will expire January 1,

2024. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- K. Talbot County Local Emergency Planning Committee – Requested Council approval to forward the name of Jeffrey Baggett to the Governor for consideration of appointment to a three-year term on the Talbot County Local Emergency Planning Committee as the representative from Red Cross of Delmarva; if appointed, said term will expire on August 1, 2023. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- L. Talbot County Local Drug and Alcohol Abuse Council – Requested Council approval for the reappointment of Sarah Cloxton and Terry Kokolis to four-year terms on the Talbot County Local Drug and Alcohol Abuse Council as representatives of the Talbot County Health Department and Talbot County Department of Corrections, respectively; said terms will expire on July 1, 2024. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- M. Talbot County Tourism Board – Requested Council approval for the reappointment of Mark Salter to a four-year term on the Talbot County Tourism Board as a representative of the restaurant sector; said term will expire on July 1, 2024. Upon motion by Mr. Pack, seconded by Mr. Divilio, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Divilio – Aye
Mr. Leshner – Aye
Ms. Price – Aye
Mr. Pack – Aye

- X. Public Comments: Members of the public were afforded an opportunity to comment on matters of interest to them.

XI. Council Comments:

Mr. Leshner – No comments.

Mr. Pack – Mr. Pack again expressed his appreciation to the CARES Committee for all their work and to the Council for supporting the Committee’s recommendations to assist individuals, small businesses and the fire departments in Talbot County. He reiterated his previous statement that when citizens request to meet with the Council as a group he will be placing the request on the agenda for the Council to consider. He stated that doing so does not, in any way, say that he is for or against what the requesters are seeking, but as a rule of procedure, the Council needs to publicly respond to the request. He stated that, in his opinion, there has been disinformation regarding his placing of this item on the agenda but Mr. Kupersmith has been very clear that the Council must address these issues publicly. Mr. Pack reiterated that placing the matter on the agenda is not saying that he supports or does not support a meeting, but is saying that citizens are requesting to meet with the Council and we need to give them an answer, up or down. He stated that he wants it to be very clear to everyone listening that citizens can request to meet with the Council, they have the right for our response and for our deliberations to be done publicly, and that’s what we just did. Mr. Pack clarified that the tabling of the question of Kates Point Road (Resolution No. 296) several weeks ago was done by Council at Mr. Callahan’s request; I did not table the resolution. He stated that there was no connection between the tabling of the resolution and the vote on the Talbot Boys statue which Council did several months ago, or the coronavirus pandemic, with the exception that during COVID-19, people need to be able to get out and enjoy their surroundings. He stated that, in his opinion, closing this roadway off at a time when individuals want to get out and walk the roadway and access the Choptank River, is probably not a good idea. He stated that that is what he was referencing when he stated that this was not the right time because of COVID-19, he did not mean that the Council can’t make any decisions because of COVID-19 – he was saying that people need to get out of their homes, enjoy the outside and enjoy the scenery, and you don’t want to deny that to them during a time when they have been confined to their homes. He reiterated that his statement regarding Kates Point Road and COVID-19 was not to say that the Council can’t make any decisions on it, only that people should be allowed to get outside their homes and enjoy the scenery.

Ms. Price – Ms. Price stated that, as she had mentioned earlier, she will be getting an update tomorrow at the MACo Budget and Tax Committee meeting regarding any possible extension of expenditures of CARES funding past the current deadline of December 30, 2020. She stated that we are in the middle of another virtual MACo Conference which receives weekly updates from the various subcommittees including Budget and Tax, Land Use, and Education. She stated that last week the MACo representatives received an update on the upcoming legislation session and how it will be run differently; committees will meet virtually and information will be submitted in electronic packets. Ms. Price concluded her comments by stating that installation of officers will take place on December 18th and she encouraged all elected officials and staff to call in to the live sessions.

Mr. Divilio - Mr. Divilio expressed his appreciation to his colleagues for their assistance to him as a new Council member; to Mr. Pack, as president, whom he had voted for as a new voter, recalling his excitement of seeing a newly elected community leader and his wife at the Farmers' Market. He commended Mr. Pack for how well he ran the Council meetings and stated that he always thought Mr. Pack was very fair in the meetings, making sure that all members of the Council had the appropriate amount of time, and was very helpful to him at that time; to Mr. Leshner for sharing his incredible wealth of knowledge and allowing me to give him my opinion on issues and him providing positive and beneficial comments; to Ms. Price for her expertise with numbers and knowledge of the budget; to Mr. Callahan for his wake-up calls. He commended Mr. Callahan on conducting his first meeting as Council president, who, despite it being a virtual meeting with some technical issues, did, in his opinion, an excellent job. He stated that he looked forward to Mr. Callahan's leadership in the coming year. He stated that Mr. Callahan always answers the phone, his name is on the side of his truck and you can't be held more accountable than that; everyone knows him and, in his opinion, he is a great individual; to Mr. Hollis for, in his opinion, doing an excellent job leading Talbot County for many years. Mr. Divilio stated that he was really going to miss the relationship he has built and developed with Mr. Hollis but is looking forward to building the same relationship with Mr. Stamp; and to Ms. Lane, who will be retiring at the end of the year (fiscal year), I will miss you. Mr. Divilio concluded his comments by again expressing his appreciation to everyone for helping him in the past two years and stated that he looks forward to the next two years.

Mr. Callahan - Mr. Callahan thanked his colleagues for their kind remarks and expressed his appreciation to them for their support. He stated that each Council member comes from a different background and, in his opinion, are going to agree to disagree, but we have to respect everybody, stay on track, and talk to each other. He stated that he was going to be very adamant on communication between members of the Council and issued an invitation to his colleagues to call him at any time to discuss an issue. He expressed his appreciation to the other Council members for allowing him the opportunity to be president and stated that he had learned a lot from them. He reminded his colleagues that the Council is in charge of keeping the county's 38,000 citizens healthy and safe. Mr. Callahan concluded his comments by stating that all the Council members are from here, we all live here and are proud of what we have accomplished to get to this point, and again expressed his appreciation to his colleagues.

XII. Public Comments: Members of the public were again afforded an opportunity to comment on matters of interest to them.

XIII. The Council will reconvene on Tuesday, December 15, 2020 at 5:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the statement for closing the meeting, and for the regularly scheduled meeting at 6:00 p.m. The December 15, 2020 meeting will be a virtual meeting and was previously designated as a Special Legislative Day.

The meeting adjourned at 7:57 p.m.

The transcript of the December 8, 2020 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

XIV. Work Session on Future Projects at Talbot County Department of Parks and Recreation – Preston Peper, Director, Talbot County Department of Parks and Recreation – The County Council held a virtual work session with Preston Peper, Director, Talbot County Department of Parks and Recreation, at 4:30 p.m. on Tuesday, December 8, 2020. Mr. Peper provided an overview of programming/events offered by the Department since 2013, the increase in revenue generated by the programming, the opportunity for additional programming/events should Council choose to proceed with the proposed expansion of the Talbot County Community Center, the anticipated cost of the expansion project and proposed funding sources for same. Ms. Price stated that, in her opinion, a tourism/welcome (visitors’) center should be included in the plans; Mr. Hollis stated that plans for same would need to be as an add-alternate or as a separate building. Mr. Peper updated the Council on the County owned property at 925 Port Street which has been determined to have some historic elements but is rapidly deteriorating. He stated that two public meetings were held in 2019 to gather the public’s input on the future of the building and suggestions for possible uses of the building. He stated that it is the recommendation of the Parks and Recreation Advisory Board that the property be sold or turned over to a party interested in renovating the building to reflect its historic roots. He reminded Council that the building was purchased with Program Open Space funding and should it be sold for more money than the original purchase price, the County will need to purchase an eligible POS property for the sale amount. Council discussion ensued with Mr. Peper and Ms. Vanhooser. At Council’s request, Ms. Vanhooser will provide a synopsis of recommendations from the 2019 public meetings and Mr. Peper and Ms. Vanhooser will do research on wording for Request for Proposals (RFPs) on similar properties and provide to Council for approval. The work session concluded at 5:08 p.m.

XV. Summary of Closed Session held on December 8, 2020:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 5:20 p.m. to 5:40 p.m.
 Place of closed session: Via WebEx events (virtual meeting)
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Divilio, Leshner, Pack, Price
 Members opposed: None
 Abstaining: None
 Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Statutory authority	Persons present	Action taken
To discuss personnel matter in County Attorney’s Office	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Frank Divilio, Pete Leshner, Laura Price, Andrew Hollis, Tony Kupersmith, Jessica Morris	Council concurred with recommendation to retain outside legal firm
To discuss appointments to	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Frank	No action

various County boards and committees		Divilio, Pete Leshler, Laura Price, Andrew Hollis, Tony Kupersmith, Jessica Morris	
Update on possible acquisition of donated property in Easton for a public purpose	GP § 3-305 (b) (3)	Corey Pack, Chuck Callahan, Frank Divilio, Pete Leshler, Laura Price, Andrew Hollis, Tony Kupersmith, Jessica Morris	Council willing to accept donated property and directed staff to contact property owner to discuss next steps

XVI. Summary of Closed Session Held on November 30, 2020:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 5:00 p.m. to 7:00 p.m.
 Place of closed session: Wye Oak Room, Talbot County Community Center, 10028 Ocean Gateway, Easton
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Divilio, Leshler, Pack, Price
 Members opposed: None
 Abstaining: None
 Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Statutory authority	Persons present	Action taken
To conduct interviews for the Talbot County Health Officer position	GP § 3-305 (b) (1)	Corey Pack, Chuck Callahan, Frank Divilio, Pete Leshler, Laura Price, Andrew Hollis, Kim Ferullo	Interviews conducted

CASH STATEMENT 11/24/2020

BALANCE 11/17/2020	41,282,238.18
ADP PAYROLL PPE 10/30/2020	(1,610.44)
CIGNA CLAIMS PAID THRU 11/16/2020	(55,333.52)
WELLS FARGO GOLF EQUIP LEASE PYMT 11/2020	(4,092.00)

USDA/RD QTRLY BOND PYMT #92-16	(6,626.00)
USDA/RD QTRLY BOND PYMT #92-14	(13,086.00)
SALES & USE COMMUNITY CENTER DUE 11/20/2020	(97.48)
SALES & USE HOG NECK GOLF COURSE DUE 11/20/2020	(825.41)
RETURNED CHECK #0059196568	(215.80)
BANK CHARGES 10/2020	(3,159.37)

DEPOSITS	1,012,374.75
CHECKS	(370,477.64)
VOIDED CHECK(S) # 343901, 345055, 346136	17,071.36

BALANCE 11/24/2020 **41,856,160.63**

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		0.10%	20,500,000.00
1880 BANK			10,154,156.43

TOTAL INVESTED **30,654,156.43**

PETTY CASH **12,275.00**
BALANCE

GRAND TOTAL ALL FUNDS **72,522,592.06**

CASH STATEMENT 12/01/2020

BALANCE 11/24/2020	41,856,160.63
TOTAL ADP PAYROLL PPE 11/13/2020	(631,200.08)
DEFERRED COMP DED PPE 11/13/2020	(19,546.26)
PENSION DED PPE 11/13/2020	(37,991.71)
DEFERRED COMP PPE 11/13/2020 PLAN 401(A)	(6,989.70)
CIGNA CLAIMS PAID THRU 11/23/2020	(85,052.68)
DEPOSITS	648,261.29
CHECKS	(470,318.57)

VOIDED CHECK(S) #

BALANCE 12/01/2020	41,253,322.92
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INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		0.09%	20,500,000.00
1880 BANK			10,154,156.43
TOTAL INVESTED			<u>30,654,156.43</u>

PETTY CASH BALANCE	<u>12,275.00</u>
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<u>GRAND TOTAL ALL FUNDS</u>	<u>71,919,754.35</u>
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CASH STATEMENT 12/08/2020

BALANCE 12/01/2020	41,253,322.92
TOTAL ADP MONTHLY PAYROLL PPE 11/30/2020	(15,574.62)
2020 EMPLOYEE HOLIDAY BONUS CHECKS	(91,513.20)
DEFERRED COMP DED PPE 11/30/2020	(769.41)
PENSION DED PPE 11/30/2020	(990.00)
CIGNA CLAIMS PAID THRU 11/30/2020	(57,537.33)
DECEMBER 2020 RETIREE HEALTH INS PLAN #727	(31,923.84)
NOVEMBER 2020 ENTERPRISE LEASE PYMT	(8,960.68)
WELLS FARGO GOLF EQUIP LEASE PYMT	(128.00)
BOARD OF EDUCATION 11/2020	(3,635,367.00)
RETIREMENT GIFT CARDS	(750.00)
RETURNED PAYMENTUS PYMT	(1,113.84)
DEPOSITS	11,017,664.70
CHECKS	(495,522.42)
VOIDED CHECK(S) # 345703	130.00

BALANCE 12/08/2020

47,930,967.28

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		0.09%	20,500,000.00
1880 BANK			10,154,156.43
TOTAL INVESTED			<u>30,654,156.43</u>
PETTY CASH			<u>12,275.00</u>
BALANCE			
<u>GRAND TOTAL ALL FUNDS</u>			<u>78,597,398.71</u>
