



TALBOT COUNTY, MARYLAND

County Council

MINUTES

July 24, 2018

Present – Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis and Assistant County Attorney Mary O'Donnell. President Jennifer L. Williams and County Attorney Anthony Kupersmith were absent.

- I. Agenda – Mr. Pack requested and received Council's unanimous consent for approval of the Agenda of Tuesday, July 24, 2018.
- II. Minutes – Mr. Pack requested and received Council's unanimous consent for approval of the Minutes of Tuesday, July 10, 2018.
- III. Disbursements – Mr. Pack requested and received Council's unanimous consent for approval of the Disbursements of Tuesday, July 17, 2018 and Tuesday, July 24, 2018.
- IV. Presentation of Governor's Citations to Sheriff Joe Gamble for **Project Purple** and to Holly Ireland, Chairperson, Talbot County Drug and Alcohol Abuse Council – Clay Stamp, Executive Director, Opioid Operational Command Center (OCC); Senior Emergency Management Advisor to the Governor and Chair of the Governor's Emergency Management Advisory Council - Prior to presentation of the citations, Mr. Stamp briefed the Council on the on-going efforts of the State, at the direction of the Governor, in the past 20 months to organize efforts to prevent, enforce and build out recovery and treatment capacity in Maryland. He stated that there has been a 14% decrease in the number of prescriptions written by physicians and a reduction in deaths related to prescribed opioids. He stated that, in his opinion, there is still much work to do because a new crisis has arisen with illicit fentanyl, a synthetic opioid, which is deadly, is being mixed with drugs on the street, hindering progress which would have otherwise been made. Mr. Stamp emphasized that it will take a multi-faceted approach to disrupt and disorganize the drug trafficking organizations while continuing to build out treatment capacity for those with substance use disorders, and to implement prevention programs which will take the demand for drugs away. Mr. Stamp stated that he would be presenting Sheriff Joe Gamble with a Governor's Citation for his work and the work of his team and county citizens to initiate **Project Purple**, a drug education and prevention program in the Talbot County community; a program which is now being emulated by 10 other Maryland counties. He stated that Holly Ireland is being recognized for her work as chairperson of the Drug and Alcohol Abuse Councils for both Talbot and Queen Anne's counties, her service on the Rural Health Commission and her work for several years as Executive Director of Mid-Shore Mental Health Systems, Inc.(now Mid-Shore Behavioral Health). Mr. Stamp stated that Ms. Ireland has served as an advocate and a voice for those whose voices are not often heard for many years. Mr. Stamp then read the Governor's Citations into the record in recognition of the leadership and commitment of Sheriff Gamble and Ms. Ireland on behalf of the citizens of Talbot County to end substance abuse. Council members congratulated Sheriff Gamble and Ms. Ireland for their tireless efforts.
- V. Certificate of Commendation: 150th Anniversary of St. Joseph's Jousting Tournament and Horse Show – The Clerk read a certificate of commendation into the record in recognition of the 150th anniversary of the jousting tournament and horse show held at St. Joseph's Catholic Church in Cordova. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the certificate of commendation by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

Michael Boyle, chairman of the event for the past 41 years, stated that the fun-filled family event which features food and games in addition to jousting and a horse show, began as a church community-based event which, over the years, became a much anticipated event for the entire Talbot County community. Council discussion ensued with Mr. Boyle and other representatives of the event in attendance.

Mr. Bartlett presented the Certificate of Commendation to Mr. Boyle and the other representatives of the Tournament.

- VI. Presentation of Chesapeake Bay Maritime Museum’s Master Plan – Kristen Greenaway, President, Chesapeake Bay Maritime Museum – Ms. Greenaway utilized a PowerPoint presentation to provide Council with an overview of Phase I of the Chesapeake Bay Maritime Museum’s Master Plan, initiated in mid 2017, including an updated mission statement emphasizing preservation and exploration of the history, environment, and culture of the entire Chesapeake Bay region. She provided a pictorial history of the area and buildings at Navy Point prior to the location of the Maritime Museum at the site, as well as the architect’s renderings of the proposed Exhibition and Library buildings incorporated in the Master Plan. Expanded parking facilities and buildings to house increased programming are also included in the Master Plan. Council discussion ensued with Ms. Greenaway who advised that demolition of several rotting structures is scheduled to begin in March 2019; a ribbon-cutting ceremony is anticipated for May or June 2020. The Chesapeake Bay Maritime Museum has approximately 80,000 visitors per year and contributes \$4.2 million in economic impact to Talbot County.
- VII. Presentation of Mid-Shore Behavioral Health, Inc.’s Community Mental Health Plan – Kathryn Dilley, LCSW-C, Executive Director, Mid-Shore Behavioral Health, Inc.; Johanna Norris, LCSW-C, Adult Behavioral Health Coordinator, Mid-Shore Behavioral Health, Inc. – Ms. Dilley outlined the mission and vision of Mid-Shore Behavioral Health and updated the Council on funding changes from FY2017 to FY2018, an increase from \$3,702,055 to \$4,220,144. She stated that the majority of the additional funding came from the Maryland Opioid Rapid Response Grant. Mid-Shore Behavioral Health utilized the grant funding to provide four crisis beds at the Whitsitt Center in Kent County as a crisis response for individuals addicted to opioids. She stated that her office is in the process of working to have the number of crisis beds increased in anticipation of additional funding forthcoming to the region; the current four beds, which have also served residents in counties on the western shore, have an 88 percent admission rate. She stated that additional crisis response funding in FY19 will provide for a 24/7 response by the mobile crisis team as of January 1, 2019 for the eight counties on Maryland’s Eastern Shore, as well as transportation when necessary. She stated that additional funding for Mid-Shore Behavioral Health comes from the State of Maryland and from the Department of Housing and Urban Development to support the homeless population; total funding received for FY2018 was \$4,987,238. Other accomplishments include expanded funding for support of Chesapeake Voyagers, a wellness and recovery center, and the establishment of two new positions to serve the growing senior population requiring behavioral health services. Ms. Dilley concluded her comments by expressing her appreciation to Talbot County Finance Director Angela Lane for her service on the Mid-Shore Behavioral Health, Inc. Board of Directors as her term comes to an end. She noted, among others, the following: Mid-Shore Behavioral Health providers successfully completed licensure approval under COMAR 1063 and remain an integral part of the Shore Regional Health Opioid Task Force; participate in the Local Drug and Alcohol Abuse Council, Child Advocacy Advisory Board, Healthy Tilghman meetings, and support Talbot County opioid awareness initiatives, including **Project Purple**. She stated that Mid-Shore Behavioral Health has partnered with various law enforcement agencies, hospitals, and behavioral health providers, health officers

and Eastern Shore Crisis Response for the five Mid-Shore counties and Cecil County to develop a regional crisis response strategic plan; and introduced the Safe Station concept which has been adopted in part by Talbot County. Council discussion ensued with Ms. Norris and Ms. Dilley as various initiatives were brought forward. Ms. Dilley requested Council approval of a Letter of Agreement designating Mid-Shore Behavioral Health, Inc. as the Core Service Agency with regard to participating counties' responsibilities for the management of the public health system; no County funding is required. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the Letter of Agreement as outlined by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

VIII. Update by Talbot Humane – Patty Crankshaw-Quimby, Executive Director - Ms. Crankshaw-Quimby provided an update for Talbot Humane for FY2018, stating that the shelter took in 1,026 animals and its two animal control officers responded to 508 initial complaints, not including follow-up visits and court appearances. Ms. Crankshaw-Quimby stated that her office is working with the Talbot County Animal Control Board on updates to the Talbot County Code Chapter 15 (Animals) to incorporate laws as applied to best practices for animals. She stated that the update includes language on anti-tethering, extreme weather and kennel inspections; the next work session will be held on Thursday, July 26, 2018; a draft will be provided to the Council for their consideration in the near future. Ms. Crankshaw-Quimby stated that, in her opinion, the best shelter is a humane community and that through education, involvement and intervention for residents, in addition to providing services, cruelty complaints have decreased by 37% since FY12 and the number of animals entering the facility has decreased by 25% since FY2012. She stated that the number of residents contacting Talbot Humane for support and direction continues to increase, which means that the organization's programming is working. She stated that if Talbot Humane can assist individuals to become better owners of their pets, whether surrendering a pet due to a medical need or a behavioral issue, fewer animals will end up in shelters. She stated that Talbot Humane's FY18 spay/neuter program saw approximately 1,000 pets spayed or neutered at no or little cost, a 69% increase since FY12. Ms. Crankshaw-Quimby encouraged pet owners to have their pets microchipped and to keep the information up-to-date. She briefed the Council on upcoming programs and events, including a new pet re-homing link on the Talbot Humane website where individuals can connect via social media to find a lost pet, adopt a pet, or return a found pet. She stated that Talbot Humane continues to be a destination for clients of the Benedictine School, Chesapeake Center and other local organizations which serve the demographics of their specific communities; offers internships to high school seniors interested in the animal sciences; works with the American Job Center through the Upper Shore Workforce Investment Board to provide internships; participates in the Maryland 2000, whereby a group of 20 animal shelters across the state work to place 2,000 dogs and cats in adoptive homes during the month of July; and continues to have success with the Head to Tail Thrift and Vintage Shop. She stated that training for the 12th Unleashed running event to benefit Talbot Humane will begin on August 4, 2018; the 2nd Annual Mid-Shore Adopt-a-thon will be held on August 4th; and the 9th Annual Bark in the Park event will be held on Saturday, October 13th. Council discussion ensued with Ms. Crankshaw-Quimby as various items were brought forward. Talbot Humane will continue to update the Council on a regular or as-needed basis.

IX. Quarterly Update by Talbot County Department of Economic Development and Tourism – Cassandra Vanhooser, Director, Talbot County Department of Economic Development and Tourism; Sam Shoge, Economic Development Coordinator, Talbot County Department of Economic Development and Tourism – Mr. Shoge updated the Council on the following: (1) the Department recently assisted a start-up business with connection to appropriate resources (manufacturers, investors, etc.) for their entrepreneurial ventures; and (2) is in the process of working with three businesses on updates to their business plans, to secure financing and to

secure property in Talbot County. He stated that it is the goal of the Department to deliver solid customer service to everyone who comes in the door; (3) the County's drone recently initiated its first flight over Knapps Narrows to highlight the increased boat traffic. Mr. Shoge stated that a video will be developed and used as an economic development tool to highlight the economic development on Tilghman Island as well as to attract tourism; (4) business retention meetings – Mr. Shoge stated that the Department continues its business retention meetings, the most recent ones of which had been held at NOAA's Cooperative Laboratory in Oxford and at Bayleigh Chase in Easton; (5) labor market challenges – Mr. Shoge stated that the Economic Development Commission had met with Dan McDermott of the Upper Shore Workforce Investment Board to review unemployment data as related to job openings on the Maryland Workforce Exchange. He stated that as of April 2018, there were approximately 715 unemployed individuals in Talbot County and about 1,500 jobs currently available, indicating that the economy is essentially at full employment; the unemployment rate in Talbot County is currently 3.9%. Council discussion ensued with Mr. Shoge regarding the various challenges faced by employers in a tight employment market and ways by which the challenges can be remediated, such as job readiness training. Mr. Shoge stated that his office will be meeting with the new vice president for workforce development at Chesapeake College to discuss training programs the College may have in place. He stated that the Maryland Department of Labor, Licensing and Regulation (DLLR) currently provides job readiness training and the Department of Economic Development is looking into setting up a partnership between businesses to send their new employees for soft skill training with DLLR to help bridge the gap. Mr. Shoge concluded his presentation by stating that the Office of Economic Development is working with the University of Maryland Eastern Shore Career Center staff, Salisbury University, Washington College and Talbot County Public Schools to help county businesses get connected with these institutions. Council discussion again ensued with Mr. Shoge. Ms. Vanhooser briefed the Council on the following Tourism projects which were underway or had been completed: (1) the 2018 Travel Guide, distributed to the County's tourism partners, mailed to individuals who request the information, and approximately 25,000 Chesapeake Bay Magazine subscribers; (2) the promotion of 2018 milestones in Talbot County, including the World Starboard Races which will take place in October in Oxford; (3) the 335th anniversary of Oxford and the Bellevue Ferry; the 200th anniversary of the birth of Frederick Douglass; the 60th anniversary of the Academy Art Museum; the 75th anniversary of the Easton Airport; and the 150th anniversary of the St. Joseph's Jousting Tournament and Horse Show. Ms. Vanhooser stated that applications for grant funding have been submitted or funding has been received to help promote several community events. She stated that the 14th Annual Plein Air Easton, the premiere plein air festival which just ended, was again a success. She called Council's attention to several pieces of agricultural artwork on display in the meeting room which were purchased through a generous donation from Bruce Wilsey and Bill Davenport to help tell the story of agriculture, its importance to the Talbot County economy and the importance of open space; the artwork will be traveling to other locations throughout the county. Ms. Vanhooser expressed her appreciation to the Avalon Foundation for their hosting the artists during the ten days they were in town, to the Tidewater Inn for use of the Gold Room for exhibition space, and to all the volunteers who assisted with the festival. Council members expressed their appreciation to Ms. Vanhooser and Mr. Shoge.

- X. Council Consideration of Traffic Advisory Committee Recommendation of Request for Temporary Road Closure of Three Bridge Branch Road on Friday, August 3, 2018 and Saturday, August 4, 2018 from 10:00 a.m. to 11:00 p.m. and on Sunday, August 5, 2018 from 10:00 a.m. to 9:00 p.m. - Mike Mertaugh, Assistant County Engineer, briefed the Council on the request for closure of Three Bridge Branch Road from Friday, August 3, 2018 and Saturday, August 4, 2018 from 10:00 a.m. to 11:00 p.m. and on Sunday, August 5, 2018 for the Chesapeake Bay Balloon and Wine Festival. Council discussion ensued with Mr. Mertaugh on several matters related to the event. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the request by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

XI. County Manager’s Report:

A. Bid 18-01, TALBOT COUNTY SANITARY DISTRICT – REST CIRCLE SEWER EXTENSION, EASTON, MARYLAND – Change Order No. 2 - Requested Council approval of the County Engineer’s recommendation to award Change Order No. 2 for Bid No. 18-01 to Schummer, Inc. in the sum of \$56,965.00; funding for the Change Order will be from Bay Restoration Funding allocated to the County . Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the Change Order by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

B. Request from Talbot County Department of Parks & Recreation – Requested Council approval for the purchase of a Dodge 2500 Tradesman 4 x 4 truck with tow package in the sum of \$25,008.00; said purchase will be made utilizing the State of Maryland contract to replace a 2006 vehicle; \$25,000.00 was approved in the Department of Parks & Recreation FY19 Capital Budget for the purchase. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the request by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

C. Request from Talbot County Department of Parks & Recreation - Requested Council approval of the Parks & Recreation Director’s recommendation to purchase a new well and pump unit for the Talbot County Community Center in the sum of \$32,725.00; the new unit will replace the current well which began failing in May 2017. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the purchase by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

D. Request from Talbot County Department of Parks & Recreation – Requested Council approval of the Parks & Recreation Director’s recommendation to piggyback on the Department of Emergency Services contract to utilize Jess Jr’s and Sons for the painting of a decommissioned school bus obtained from Talbot County Public Schools in the sum of \$11,250; said contract will also include removal of the stop sign, bumper guard and flashing lights; funding for the retrofit will come from the FY19 Community Center Programs Budget. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the request by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- E. Request from Talbot County Department of Emergency Services - Requested Council approval of the recommendation of the Acting Director of the Department of Emergency Services to utilize \$20,128.16 in FY2019 DES funding for unanticipated repairs to the County's 2001 ambulance bus; said repairs include replacing the fuel tank, repairing rusted areas, and modifications to accommodate the new generator; said repairs are not covered by Regional Healthcare Coalition grant funding which was used to retrofit the decommissioned school bus. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the request by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- F. Request from Department of Planning and Zoning – Requested Council approval of the Planning and Zoning Director's request for the purchase of a 2019 Ford Escape ST in the sum of \$22,595.00; \$22,000 was approved in the Department's budget for the purchase; other budget items will be reviewed for the remaining \$595.00. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the request by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- G. Talbot County Animal Control Board – Requested Council approval for the appointment of John Hanes to a three-year term on the Talbot County Animal Control Board as a representative having other specialized knowledge relevant to the Board's functions; said term will expire on July 1, 2021. Upon motion by Mr. Bartlett seconded by Mr. Callahan, the Council approved the appointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- H. Talbot County Parks & Recreation Advisory Board – Requested Council approval for the reappointment of David Fisher to a four-year term on the Talbot County Parks & Recreation Advisory Board as an at-large member; said term will expire July 1, 2022. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- I. Talbot County Tourism Board – Requested Council approval of the reappointment of Tracey Johns to a four-year term on the Talbot County Tourism Board as a representative of the countywide cultural attraction sector; said term will expire on July 1, 2022. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

XII. Council Comments:

- Mr. Bartlett - Mr. Bartlett commented on the recent drowning death of Ms. Stephanie Meredith in a log canoe boating accident last Friday. He stated that Ms. Meredith was a member of Christ Church in Easton, and had recently turned her life around over the past 18 months. He stated that the whole community came together and it was, in his opinion, an amazing celebration of the change in her life and her inspiration to other people. He stated that 700 people attended her funeral and, in his opinion, it was a remarkable community effort to acknowledge someone who sort of came out of nowhere, was such an inspiration to others and then tragically died.
- Ms. Price - Ms. Price expressed her condolences to the family of Sylvia Gannon who just passed away. She stated that it is a tragic loss for her family, friends, and the Talbot County community. Ms. Price expressed her appreciation for everything that Mrs. Gannon had done for the county over the years.
- Mr. Callahan - Mr. Callahan echoed Ms. Price’s comment with regard to Sylvia Gannon. He stated that she had just received an award from the Council two weeks ago. He stated he had known the whole family and she had been in his life for the past 50 years because she lived down the road from his family. He encouraged Mrs. Gannon’s family to reach out to the Council if they needed anything. Mr. Callahan stated that the Council had attended the Farm Bureau banquet at the Ag Center on Sunday and had a good time, and commented on recent and upcoming events in the county, including Plein Air Easton and the Balloon Festival, respectively. He stated that he agreed with Mr. Bartlett’s statement that Talbot County has great people and is a great place to be. He stated that, in his opinion, the community events in Talbot County and what the county generates just shows that we are doing a good job and people around the world are traveling here to enjoy what we have. Mr. Callahan commended County staff for all that they do and that it is a good feeling knowing that people pull together when individuals pass away and it is good to be a part of the whole Talbot County system.
- Mr. Pack – Mr. Pack echoed his colleagues’ comments, stating the he had known Ms. Meredith through a conversation which came up in his day job. He stated that he agreed with Mr. Bartlett’s statement that Ms. Meredith had gone through some very difficult times and came through it with much help from some of the people in the room today like Ms. Dilley and others working in the substance abuse community. He stated that, in his opinion, it is tragic the way her life ended, but agreed that the words “celebration of life” are good - to celebrate the positive in a person’s life. He stated that, in his opinion, it will be a celebration of life for Mrs. Gannon too; to remember the good times and the cherished moments – her smile,

her support, and her laughter as we say goodbye. Mr. Pack stated that several members of the Council had attended the Tawes Crab Feast in Crisfield. He commented on Ms. Dilley's presentation with regard to the wonderful job that the mobile crisis team is doing, in his opinion, by coming together and helping each other through some very difficult times. Mr. Pack congratulated everyone in attendance on the well deserved certificates, commendations and other awards that they have won throughout the year. He concluded his comments by wishing former member of the Department of Economic Development and Tourism Team, Ryan Snow, good luck in his new job with the Governor's Office.

- XIII. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved declaring Tuesday, July 31, 2018 as a Special Legislative Day by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- XIV. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council voted to adjourn and to reconvene on Monday July 30, 2018 at 5:00 p.m. in the Wye Oak Room at the Talbot County Community Center for a work session with Preston Peper, Director, Talbot County Department of Parks & Recreation, Joanne Dickey, Landings Officer, Department of Parks & Recreation, and members of the Park & Recreation Advisory Board to discuss proposed changes to the Public Landings Ordinance; and to reconvene on Tuesday, July 31, 2018, a Special Legislative Day, at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, real estate and personnel matters as listed on the statement for closing the meeting, and at 5:30 for the meeting by voting 4 – 0 as follows:

Ms. Price - Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

The meeting adjourned at 8:16 p.m.

The transcript of the July 24, 2018 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- X. On Tuesday, July 24, 2018 a Closed Session of the Talbot County Council convened at 4:30 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council met in Closed Session by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Absent
Ms. Price – Aye
Ms. Williams - Absent

In accordance with General Provisions Article § 3-305(b)(1)(i)(7)(8) the purpose of the Closed Session was for a legal matter to consult with the County Attorney regarding potential litigation involving a tenant at Easton Airport; for a legal/real estate matter for legal advice regarding a right-of-way issue adjacent to the Oxford Conservation Park; and for personnel matters to discuss appointments to various County boards and

committees; for an update on the hiring process for Airport Manager; and to discuss hiring a part-time Public Information Officer. The Closed Session ended at 5:45 p.m.

- XII. Joint Dinner Meeting with Talbot County Board of Education – The Talbot County Council met with the Board of Education on Monday, July 23, 2018 at 5:30 p.m. in the Wye Oak Room of the Talbot County Community Center, located at 10028 Ocean Gateway in Easton. Agenda topics included an update on the Easton Elementary School Project; an update on Tilghman Elementary School and matters affecting school enrollment; an update on the Property Tax Revenue Cap and proposed modifications; an update on the Kirwan Commission’s work to review and assess current education financing formulas and accountability measures; an update on the Maryland teacher shortage; an update on the St. Michaels School/YMCA project on the school campus; an update on a sign issue at St. Michaels school during the June 26, 2018 Primary Election; and discussion of the Town of St. Michaels’ concern that school busses cause damage to Seymour Avenue. The dinner meeting ended at 6:30 p.m.

CASH STATEMENT 7/17/2018

BALANCE 7/10/2018	\$ 10,410,158.84
TOTAL ADP MONTHLY PAYROLL PPE 6/29/2018	(600,892.24)
DEFERRED COMP DED PPE 6/29/2018	(13,822.04)
PENSION DED PPE 6/29/2018	(34,301.29)
SECU DED PPE 6/29/2018	(3,733.95)
DEFERRED COMP PPE 6/29/2018 PLAN 401(A)	(3,892.99)
FLEX SPENDING PPE 6/29/2018	(3,376.30)
FLEX SPENDING PPE 6/30/2018	(233.33)
INTEGRA CLAIMS THRU 7/9/2018	(65,466.82)
ELECTION BOARD PPE 6/19/2018	(8,801.37)
RETURNED PAYMENT	(691.80)
RETURNED CK #156	(150.00)
RETURNED CK #2001	(75.00)
DEPOSITS	5,249,277.67
CHECKS	(615,180.01)
VOIDED CHECK(S) #325348	(55.00)
BALANCE 7/17/2018	<u>14,308,874.37</u>

AIRPORT ACCOUNTS

AIP42 0.00

AIRPORT ACCOUNTS TOTAL BALANCE 0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.92%	18,000,000.00
1880 BANK			10,035,267.28

TOTAL INVESTED \$28,035,267.28

PETTY CASH BALANCE	<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS	<u>\$42,359,711.65</u>

CASH STATEMENT 7/24/2018

BALANCE 7/17/2018	\$ 14,308,874.37
INTEGRA CLAIMS THRU 7/16/2018	(70,730.82)
CIGNA CLAIMS THRU 7/13/2018	(1,387.96)
CIGNA CLAIMS THRU 7/16/2018	(8,637.92)
SALES 7 USE HOG NECK GOLF COURSE DUE 7/20/2018	(2,271.05)
DEPOSITS	12,382,720.86
CHECKS	(584,405.11)
BALANCE 7/24/2018	<u>26,024,162.37</u>

AIRPORT ACCOUNTS

AIP42	0.00
AIRPORT ACCOUNTS TOTAL BALANCE	<u>0.00</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.93%	18,000,000.00
1880 BANK			10,035,267.28

TOTAL INVESTED	<u>\$28,035,267.28</u>
PETTY CASH BALANCE	<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS	<u>\$54,074,999.65</u>