



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

March 28, 2017

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis, and Assistant County Attorney Anthony Kupersmith.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, March 28, 2017.
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, March 14, 2017.
- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, March 21, 2017, and Tuesday, March 28, 2017.
- IV. Presentation of Proclamation: Sexual Assault Awareness Month – Prior to presentation of the proclamation, Karen Denny, RN, FNE A/P, Coordinator, Sexual Assault Forensic Examiner (SAFE) and Sexual Assault Response Team (SART) Programs, University of Maryland Shore Regional Health, briefed the Council on the services provided by her office to victims of sexual assault and sexual abuse in the five-county region served by the three hospitals in the region. She stated she and her colleagues medically care for the patient, refer them to counseling and work closely with the State’s Attorney’s Office, Department of Social Services, detectives and For All Seasons on behalf of the victims. She stated that the program, *Empower Me*, currently educates public school children ages 6 to 11 on safety rules and that she has hopes of expanding the program to teenagers, particularly girls, in the near future. Council members expressed their appreciation to Ms. Denny for her work in the community. The Clerk read a proclamation into the record which spoke of the prevalence of, and violence associated with, sexual assault, the often long-term serious health issues which can result following such assaults, and the need for communities to provide support services for victims and to work to prevent sexual assault. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council approved the proclamation by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Mr. Pack presented the Proclamation to Ms. Denny, who accepted on behalf of those who work with sexual assault victims.

- V. Presentation of Certificates of Recognition to 2017 Maryland Century Farm Program Honorees: Donald Cober and Mary Anne Miller – Summerton Farm, Wittman; Philip and Lois MacDonald – Kitty’s Corner Farm, Cordova; Robert and Barbara Saathoff – Robert Saathoff Farm, Easton – Prior to presentation of the certificate of recognition to each recipient, Ms. Williams read a short statement into the record which gave a brief synopsis of the history of the family’s farm. Following each reading by Ms. Williams, the Clerk read the Certificate of Recognition for that farm into the record. Mr. Bartlett presented the Certificate of

Recognition to Mr. Cober; Mr. Callahan presented the Certificate of Recognition to Mr. and Mrs. MacDonald; and Ms. Price presented the Certificate of Recognition to Mr. and Mrs. Saathoff. Ms. Miller was unable to be in attendance.

VI. Presentation by Channel Marker, Inc. – Debbye Jackson, Executive Director, Channel Marker, Inc.; Cathy Cassell, LCSW-C, Program Director, Channel Marker, Inc. – Ms. Jackson stated that the mission of Channel Marker, Inc., which serves adults and children with severe and persistent mental illness, is to promote mental health by providing prevention programs, rehabilitation and community services, to individuals and their families. She outlined the demographics of the typical client served by Channel Marker, stating that approximately 85% of clients served are at or below the poverty level and are Medicaid eligible; 50% of Channel Marker’s clients are 21 and under. She stated that of the 400 clients served each year, 60 are in Talbot County, nine of whom live in one of the two group homes in Easton; Channel Marker also has two residential facilities in Cambridge and three in Denton. Ms. Jackson briefed the Council on her organization’s newest program, *Health Home*, for clients who receive services from Channel Marker. She stated that staff members closest to the clients work with them to help them improve their ability to live independently, improve their social and problem-solving skills, and illness management (keeping doctors’ appointments, etc.) skills; the program employs an RN and a consulting nurse practitioner. Ms. Jackson stated that community-based healthcare is more cost-effective than in-patient stays for individuals requiring services similar to those offered by Channel Marker. Ms. Jackson concluded her presentation by briefing the Council on proposed plans to convert the former Delmarva Data facility on Glebe Park Drive in Easton to a regional wellness center for their clients. Council discussion ensued with Ms. Jackson and Ms. Cassell as various items were brought forward. Council members expressed their appreciation to the representatives for the contributions of Channel Marker to the citizens of Talbot County.

VII. Presentation by Atlantic Broadband – Scott Randall, Vice President/General Manager – Delaware/Eastern Maryland Region, Atlantic Broadband – Mr. Randall stated that the area of his jurisdiction extends from Grasonville, Maryland to Middletown, Delaware, and includes 50 employees and 25 contractors. He emphasized that changes to leadership have been made in the last few months and that all members of the management team are committed to being active members of their communities. Mr. Randall then briefed the Council on plans by Atlantic Broadband to expand their network, programming and HDTV capabilities. Council discussion ensued with Mr. Randall as various aspects of services offered by Atlantic Broadband were brought forward. Council members expressed their appreciation to Mr. Randall for his company’s new business approach in the region.

VIII. Public Hearings:

Resolution No. 243, A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY 53,264 SQUARE FEET OF MANUFACTURING SPACE AND 3,421 SQUARE FEET OF OFFICE SPACE IN A COUNTY BUILDING LOCATED AT 28712 GLEBE ROAD, EASTON, MARYLAND 21601, FURTHER DESCRIBED AS TAX MAP 25, PARCEL 58 (THE FORMER BLACK AND DECKER PROPERTY), FOR A TERM OF FIVE YEARS (5) YEARS WITH UP TO FIVE (5) 1-YEAR RENEWAL TERMS AND WITH CUMULATIVE RENT OF APPROXIMATELY \$183,765 PER YEAR, was read into the record by the Clerk, brought forward for public hearing, and the public was provided an opportunity to comment on the legislation. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved Resolution No. 243 by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Resolution No. 243 is effective immediately.

Resolution No 244, A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY 7,247 SQUARE FEET OF OFFICE SPACE IN A COUNTY BUILDING LOCATED AT 28712 GLEBE ROAD, EASTON, MARYLAND 21601, FURTHER DESCRIBED AS TAX MAP 25, PARCEL 58 (THE FORMER BLACK AND DECKER PROPERTY), FOR A TERM OF TWO (2) YEARS WITH UP TO THREE (3) 1-YEAR RENEWAL TERMS AND WITH RENT OF \$43,200 PER YEAR , was read into the record by the Clerk, brought forward for public hearing, and the public was afforded an opportunity to comment on the legislation. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved Resolution No. 244 by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

IX. County Manager's Report:

A. Bid No. 17-02, REQUEST FOR PROPOSALS – COASTAL PROPERTY HAZARD MITIGATION SURVEYS IN THE WESTERN VILLAGE AREAS OF TALBOT COUNTY, MARYLAND – Requested Council approval of the Assistant Planning Officer's recommendation to award Bid No.17-02 to the sole bidder, Vision Planning & Consulting, LLC, in a sum not to exceed \$20,000. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the award by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

B. Request from Department of Emergency Services – Requested Council approval to have the Department of Emergency Services expend grant funds in the sum of \$63,465.63 to upgrade technology at the Talbot County Emergency Operations Center; said upgrades will provide for a six-screen video wall, web-based cameras, etc., and will be paid for through funding from the Homeland Security Grant Program and Emergency Management Performance Grant. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the expenditure by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- C. Request from Department of Public Works – Requested Council approval of the County Engineer’s request to purchase two (2) Ford F-150 pickup trucks from Hertrich Ford of Easton in the sum of \$46,156.00; said pick-up trucks will be used by the Talbot County Sanitary District; funding has been approved in the current budget. County Engineer, Ray Clarke, stated that if the purchase is approved, funding from a State of Maryland Propane Conversion Grant and Maryland Energy Administration Smart Communities Energy Grant will be used to convert the vehicles to operate on propane. Upon motion by Mr. Callahan, seconded by Mr. Pack, the Council approved the purchase by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- D. Request from Department of Public Works – Requested Council approval to apply for and accept \$400,000 in grant funding from the Chesapeake & Atlantic Coastal Bays Trust Fund; if approved, the grant funding will be used to complete several “shovel-ready” projects at County facilities and in the town of Easton to help reduce stormwater runoff as required under the Talbot County Watershed Implementation Plan. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the grant application by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- E. Restaurant Week in Talbot County – Mr. Hollis stated that Restaurant Week in Talbot County will take place from Sunday, April 2, 2017 through Saturday, April 8, 2017; the launch party will be held at the Tidewater Inn on Sunday, April 2<sup>nd</sup> at 2:00 p.m.; tickets and more information can be obtained at [www.talbotrestaurantweek.com](http://www.talbotrestaurantweek.com).

- F. Household Hazardous Waste Recycling Day - Mr. Hollis stated that the next Household Hazardous Waste Recycling Day is scheduled for Saturday, April 22, 2017 from 8:00 a.m. to 2:00 p.m. in Chestertown; more information can be obtained on the Maryland Environmental Service website.

X. Council Comments:

Ms. Williams - Ms. Williams outlined several upcoming events, including, the Maryland Health Care Commission Discussion Group at the Talbot County Free Library in Easton on March 30, 2017 from 5:30 p.m. to 7:30 p.m.; Congressman Harris’ Town Hall Meeting at Chesapeake College on March 31, 2017 from 6:00 p.m. to 7:00 p.m.; Habitat Choptank dedication of Woman Build House at 7259 Pleasant Alley in Easton on April 1, 2017 at 9:00 a.m.; the Economic Development Strategic Plan Update Public Listening Session for the Town of Oxford on April 6, 2017 at 8:00 a.m.; and the ribbon-cutting for the Oxford Conservation Park on Saturday, April 22, 2017 at 9:00 a.m.; April 22<sup>nd</sup> is also Oxford Day and Earth Day. Ms. Williams

concluded her comments by encouraging everyone to attend the ribbon-cutting ceremony and the Oxford Day events.

Ms. Price - Ms. Price stated that, in her opinion, Annapolis is a scary place this year, as it is typically. She stated that one of the bills that did not pass this year, like the body camera PIA bill, would have, in her opinion, been good for the counties as they want to add body cameras, but now they will have to think twice about doing so. She stated that, in her opinion, the Sanctuary State bill is also incredibly scary and that counties are watching it. She stated that with only two weeks remaining in the legislative session, MACo will provide a recap of the session on Wednesday, which she will attend. Ms. Price stated that, in her opinion, there were some disappointments in legislation this year but that some things were not as bad as she thought they would be. She concluded her comments by encouraging citizens to keep their eyes open on the remaining matters moving through the Maryland House and the Senate and to contact the Council or the State legislators if they are inclined to do so.

Mr. Bartlett - Mr. Bartlett stated that, in his opinion, it was good news that the rifle bill for the culling of deer in Talbot County was tabled for another year and citizens won't have to worry about getting culled as they walk down the street to get the newspaper. He stated that he is quite happy about the outcome.

Mr. Callahan - Mr. Callahan stated that he hoped everyone had a safe week and encouraged everyone to get out and enjoy the nice sunny weather.

Mr. Pack - Mr. Pack stated that the NextStep190 Code Assessment listen session meetings that are scheduled for April 17, 18, and 19<sup>th</sup> will be cancelled, the schedule removed from the website and rescheduled by the Planning Office. He stated that he agreed with Ms. Price's statements about the dangers of the Sanctuary State bill and that, in his opinion, it is very narrow sighted of some legislators to try to put the state under such very dire constraints when it comes to federal funding and public safety. Mr. Pack concluded his comments by stating that he has very serious concerns, and is hoping that wiser minds prevail against such a bill.

XI. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council voted to adjourn and to reconvene on Tuesday, April 11, 2017 in Open Session at 4:30 p.m. and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 6:00 p.m. for the regularly scheduled Council meeting by voting 5 – 0 as follows:

Ms. Williams – Aye

Ms. Price – Aye

Mr. Bartlett – Aye

Mr. Pack - Aye

Mr. Callahan – Aye

The meeting adjourned at 7:27 p.m.

The transcript of the March 28, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XII. On Friday, March 17, 2017 a Closed Session of the Talbot County Council convened at 2:15 p.m. in the Operations Center Conference Room, 605 Port Street, Easton. Upon motion by Mr. Bartlett, seconded by Mr. Pack, the Council met in Closed Session by voting 5 – 0 as follows:

- Mr. Bartlett – Aye
- Mr. Callahan – Aye
- Mr. Pack – Aye
- Ms. Price – Aye
- Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i) the purpose of the Closed Session was for personnel matters to discuss a personnel matter in the Office of Law. The Closed Session ended at 2:45 p.m.

XVI. On Tuesday, March 28, 2017 a Closed Session of the Talbot County Council convened at 4:45 p.m. in the County Council Conference Room. Upon motion by Mr. Callahan, seconded by Mr. Pack, the Council met in Closed Session by voting 5 – 0 as follows:

- Mr. Bartlett – Aye
- Mr. Callahan – Aye
- Mr. Pack – Aye
- Ms. Price – Aye
- Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(7)(8) the purpose of the Closed Session was for personnel matters to discuss a personnel matter in Planning and Zoning; and to discuss a personnel matter in Permits and Inspections; for legal matters for legal advice concerning a proposed hangar lease; for legal advice concerning civil forfeitures; for legal advice regarding seeking an Attorney General’s opinion on a matter at the Department of Corrections; for legal advice concerning termination of a contract; and to discuss a legal matter involving Memorandum of Understanding between the County and YMCA of the Chesapeake. The Closed Session ended at 6:00 p.m.

**CASH STATEMENT 3/21/2017**

BALANCE 3/14/2017	\$27,242,542.58
INTEGRA CLAIMS PAID THRU 3/13/2017	(83,498.57)
DEF COMP PPE 2/10/2017 PLAN 401 (A)	(25,373.89)
DEF COMP PPE 2/24/2017 PLAN 401(A)	(3,665.20)
INTEREST ON ACCT 2/2017	8,068.99
BANK CHARGES 2/2017	(3,383.62)
DEPOSITS	437,406.33
CHECKS	(774,653.87)
VOIDED CHECK #(S) 314634, #314514	4,800.52
<b>BALANCE 3/21/2017</b>	<b><u>26,802,243.57</u></b>

**AIRPORT ACCOUNTS**

AIP42 0.00

**AIRPORT ACCOUNTS TOTAL BALANCE 0.00****INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
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PNC-MLGIP INVESTMENTS TOTAL		0.63%	18,000,000.00
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**TOTAL INVESTED \$18,000,000.00****PETTY CASH BALANCE \$15,570.00****GRAND TOTAL ALL FUNDS \$44,817,813.57****CASH STATEMENT 3/28/2017**

BALANCE 3/21/2017 \$26,802,243.57

FD/SS/MS WH PPE 3/10/2017 (145,901.64)

DEFERRED COMP DED PPE 3/10/2017 (13,201.48)

MD WH PPE 3/10/2017 (36,086.00)

PENSION DED PPE 3/10/2017 (34,263.40)

SECU DED PPE 3/10/2017 (4,487.71)

ACH TRANSFERS (15,693.75)

FLEX SPENDING PPE 3/10/2017 (3,023.71)

ELECTION BRD PPE 2/28/2017 (3,629.64)

ELECTION BRD PPE 3/07/2017 (1,448.51)

INTEGRA CLAIMS PAID THRU 3/20/2017 (35,317.38)

POSTAGE WIRE 3/2017 (3,000.00)

DEPOSITS 1,616,896.87

CHECKS (880,742.66)

VOIDED CHECK(S) #314571 3,870.00

**BALANCE 3/14/2017 27,246,214.56****AIRPORT ACCOUNTS**

AIP42 0.00

**AIRPORT ACCOUNTS TOTAL BALANCE 0.00****INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.72%	18,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$18,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$45,261,784.56</u></b>