

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING**

**MEETING MINUTES
FOR
DECEMBER 5, 2018**

January 2, 2018

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member - Absent
Tim Jones, Public Works Advisory Board member - Absent
Ray Clarke, County Engineer
Bill Wolinski, DPW Environmental Engineer
Terry Martin, Senior Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. At about 12:15 p.m., the Public Works Advisory Board met at Doc's Restaurant next to the Washington Street Pub. The Board ate lunch and returned to 215 Bay Street around 1:30 p.m.
- b. With three Board Members in attendance, the Board reviewed the meeting minutes at approximately 1:30 p.m. After reviewing the meeting minutes, the Board requested that their discussions related to quarterly meetings with the Talbot Council similar to the Airport Boards' presentation to the County Council each quarter and having regularly scheduled work sessions with the County Council be added to the meeting minutes. This discussion was added to the November 7, 2018 meeting minutes with the Board making a motion to adopt the amended meeting minutes with the motion passing via a 3-0 vote.
- c. After reviewing the meeting minutes, the Department of Public Works reviewed the capital projects. Ray updated the Board on various capital improvement projects. During this discussion, the Chairman of the Board presented information and held discussions related to the Watershed Implementation Plan presentation that was held in November 2018. Bill also reported on the State WIP meeting for the WIP subcommittee.
- d. The Board reviewed the discussions related to the ditch maintenance and retrofit program with Mr. Bollman who was absent at the November 7, 2018 meeting. The Board reviewed the option of creating a voluntary setback of ten (10) feet between the edge of agriculture's fields and County roadside ditches along with a strategy of ranking the ditches needing setbacks.
- e. It was noted that the County had 26 out of 38 property owners interested in connecting to the recently installed force main around Rest Circle.
- f. Ray then presented the Board with the wastewater flows for the Region II and V Wastewater Treatment Plants, and noted the high flows due to wet weather.

- g. There were no official reports from the subcommittees other than the discussions that occurred during the meeting.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:10 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.