

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING**

**MEETING MINUTES
FOR
FEBRUARY 6, 2019**

March 6 2019

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Tim Jones, Public Works Advisory Board member - Absent
Corey Pack – County Council
Ray Clarke, County Engineer
Bill Wolinski, DPW Environmental Engineer
Terry Martin, Senior Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. At noon, the Public Works Advisory Board started their meeting by reviewing the meeting minutes. After reviewing the meeting minutes, the Board noted a change in the minutes, and then voted 4-0 to adopt the meeting minutes.
- b. From about 12:10 p.m. to 1:05 p.m., Ray reviewed the capital projects with the Public Works Advisory Board. As the sewer work in St. Michaels was being discussed, the Board inquired about the illicit connection ordinance. Ray advised the Board that he had forwarded the past memorandum requesting a draft ordinance in 2018. Bill then secured a draft copy of the ordinance for the Board.
- c. At about 1:05 p.m., Councilman Pack arrived, and the Board introduced themselves to Mr. Pack.
- d. After the introductions, Ray completed the review of the capital projects with the Board. As part of the capital project review, the Board discussed the UMMS/SHS sewer project, and it was noted that UMMS/SHS was working to close the hospitals in Cambridge and Chestertown and constructing a new medical facility on the property provided to UMMS/SHS by Talbot County.
- e. After reviewing the capital projects, Ray reviewed the proposed future capital projects for the County and the Talbot County Sanitary District.
- f. After reviewing the capital project to extend sewer to the villages of Bazman and Neavitt, Ray reviewed the Fiscal Year 2020 Operating Budgets. Ray noted the level funding of the budgets as requested by the Finance Office. Ray reviewed the Public Works budget and then the Recycling Budget. Ray then reviewed each of the Talbot County Sanitary District budgets along with combining several Sanitary District budgets. Due to the addition of lots to the Region II Sewer Service Areas, the revenue received in FY2020 will be increased.

- g. Ray then reviewed the capital improvement projects for Roads. Ray noted that the Department was working on the Leeds Creek Bridge replacement project and the widening of Goldsborough Neck Road from the property owned by the Town of Easton to Glebe Road.
- h. After reviewing the budgets and capital improvement projects, Bill and Terry provided the Board with an update on the Ditch Manual and various environmental projects. Bill noted the ongoing work associated with the Healthy Waters Roundtable and then discussed the Stewardship Program for master gardeners. Bill also highlighted the state's efforts in the area of oyster crediting program along with discussions within the Farm Bureau related to buffers and roadside ditches.
- i. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 3:00 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.