

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING**

**MEETING MINUTES
FOR
FEBRUARY 7, 2018**

March 7, 2018

ATTENDEES:

Bill Anderson, Public Works Advisory Board Chairman
Roger Bollman, Public Works Advisory Board Vice Chairman
Ed Slichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member - Absent
Ray Clarke, County Engineer
Bill Wolinski, DPW Environmental Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. The Chairman called the meeting to order at 12:15 p.m. and the Board then reviewed the meeting minutes for their January 3, 2018 meeting. After reviewing the January 3, 2018 meeting minutes, the Board made a motion to accept the meeting minutes which was seconded and then adopted via a 3-0 vote.
- b. The Board then reviewed various capital projects with the Department of Public Works.
- c. In reviewing the capital projects, some concern was raised about the insurance and liability on the County's operation of the Martingham Water System. The Department of Public Works will review the insurance and agreement associated with the operation of the Martingham Water System with LEGIT and the Office of Law.
- d. The Board was provided an update on the dredging of the Knapps Narrows. The Department of Public Works is waiting for additional information from the US Army Corp of Engineers. Talbot County hired Lane Engineering to complete the dredging permit for the Tongers Basin and Dogwood Harbor.
- e. Ray then reviewed the wastewater flows for the month of January 2018 and the presented the rain and flow chart for the month of January 2018 as well.
- f. Bill Wolinski provided the Board with an update on the Ditch Retrofit Manual. The Department of Public Works will provide the Board with an update at their April meeting.
- g. The Board reviewed sewer service policy and added to the list of policies to be reviewed and developed. Ray Clarke advised the Board that he would forward the updated list to the Board.

- h. For upcoming meeting, Roger Bollman indicated that he would not be in attendance at the March and June meetings. Ray Clarke will be absent from the May meeting.
- i. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:59 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.

Present:

Bill Anderson, Roger Bollman, Ed Sclichter, Terry Martin, Ray Clarke