

**TALBOT COUNTY  
DEPARTMENT OF PUBLIC WORKS  
ADVISORY BOARD MEETING**

**MEETING MINUTES  
FOR  
JANUARY 3, 2018**

**February 7, 2018**

**ATTENDEES:**

Bill Anderson, Public Works Advisory Board Chairman  
Roger Bollman, Public Works Advisory Board Vice Chairman  
Ed Slichter, Public Works Advisory Board member  
Cory Buxton, Public Works Advisory Board member - Absent  
Ray Clarke, County Engineer  
Terry Martin, DPW Senior Engineer

**1. OLD BUSINESS**

**2. NEW BUSINESS**

- a. The Chairman called the meeting to order at 12:10 p.m. and the Board then reviewed the meeting minutes for their December 6, 2017 meeting. After reviewing the December 6, 2017 meeting minutes, the Board made a motion to accept the meeting minutes which was seconded and then adopted via a 3-0 vote.
- b. The Board then reviewed the November 20, 2017 meeting minutes. After reviewing the November 20, 2017 meeting minutes, the Board made a motion that was seconded to adopt the November 20, 2017 meeting minutes. The motion passed via a 3-0 vote.
- c. In further discussion of the Talbot County Tier mapping and the current pending legislation, Bill Anderson, Chairman, initiated a discussion of the Tier IV areas as defined in the MDP "Implementation Guidance for The Sustainable Growth and Agricultural Preservation Act of 2012 Senate Bill 236, dated 2012." His discussion centered on possible variances that may exist between the County's Definition of Tier IV areas and the ones as outlined in the MDP guidance.
- d. The Chairman of the Board asked about the funding for the projects to extend sewer from St. Michaels to Bozman and Neavitt, and from the Region II Wastewater Treatment Plant outside of St. Michaels. He voiced a concern about low income residents that would have to pay a higher sewer bills. He also discussed the possibility of the County enacting an "environmental/economic benefit" charge to properties that do not hook up initially to the sewer system similar to the charges in place for the new Southern Kent Island sewer system.
- e. The Board then reviewed various capital projects with the Department of Public Works.

- f. The Vice-Chairman of the Board request to review the feasibility study of the Health Department at 100 South Hanson Street that was prepared by George, Miles and Buhr.
- g. The Chairman requested copies of the scopes of work for the open-ended engineering services contract.
- h. The Board reviewed several up and coming dates. The dates were:
  - 1. January 9, 2017, 6:30 PM Bradley Meeting Room Notice of Public Hearing on Resolution 250 and amendments 1 and 2.
  - 2. January 16, 4:00 PM Bradley Meeting Room County Council Work Group meeting on the Health Department
- a. With the Planning Commission reviewing the amendments to Resolution 250, Ray Clarke was unable to attend the start of the Public Works Advisory Board meeting. With the Planning Commission taking a lunch recess, Ray returned to 215 Bay Street to attend the Public Works Advisory Board meeting. In reviewing the discussions of the Planning Commission with the Public Works Advisory Board, the Chairman made a motion to recess the Board meeting in order to attend the Planning Commission meeting. The Board attended the Planning Commission meeting from about 1:00 p.m. to about 2:30 p.m.
- b. After returning to 215 Bay Street, the Public Works Advisory Board discussed the suggestion of having the County Council amend Bill 1378 which included the entire county to just including lots associated with the Bozman/Neavitt sewer service area. Bill 1378 modified the Comprehensive Plan to allow Tier IV lots to be included in the sewer service area if these lots were abutting lots or lots surrounded by lots within the sewer service area. After some discussion, the Board recommended that the County amend Bill 1378 to just include the Tier IV lots that are part of the Bozman/Neavitt sewer service area. After amending Bill 1378, the Board then recommended that the County Council adopt the amended Bill. The Board presented their recommendation in a motion that was seconded. The Board then voted to recommend that the County Council amend Bill 1378 to be focused just on the Bozman/Neavitt sewer service area, and after amending Bill 1378, the Board recommend that the County Council adopt Bill 1378, as amended. The motion passed 3-0.
- c. There were no official reports from the subcommittees.

## **OPEN DISCUSSION**

PWAB Meeting adjourned at approximately 2:59 p.m.

Author: Respectfully Submitted, Ray Clarke

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These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.

Present:

Bill Anderson, Roger Bollman, Ed Sclichter, Terry Martin, Ray Clarke