

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
JULY 10, 2019**

August 7, 2019

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member - Absent
Tim Jones, Public Works Advisory Board member - Absent
Corey Pack – County Council Liaison
Ray Clarke, County Engineer
Terry Martin, DPW Senior Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. At 12:00 pm, the Public Works Advisory Board started their meeting by reviewing the meeting minutes of June 5, 2019. The Board noted comments on the meeting minutes and then voted 4-0 to adopt the meeting minutes.
- b. Ray reviewed the Power Point Presentation on Illicit Connections within the Region II Sewer System. There was some discussion as to when the illicit connection ordinance would be presented to the County Council, but there had been no dates set at that point in time. Ray advised the Board that he would keep them updated on the illicit connection ordinance.
- c. Ray advised the Board that he had met with Mr. Phil Jackson, a property owner within the Preserve at Wye Mills Subdivision, and Councilman Divilio to discuss the possible transfer of the community-based wastewater system to Talbot County. The Board recommended that the County not pursue taking over the operations of the wastewater treatment plant for the Preserve at Wye Mills.
- d. Ray reviewed the capital projects with the Public Works Advisory Board with a copy of the capital projects list and schedules being provided to the Board.
- e. The Board inquired about the Trappe East Development. Ray advised the Board that he had forwarded an email to the Town of Trappe indicating that the Town needs to amend the Comprehensive Water and Sewer Plan for the new wastewater and water systems to serve the Trappe East Development. In addition, Ray emailed Janice Outen with MDE to review the

classification of the water and sewer service areas as defined by the Talbot County Comprehensive Water and Sewer Plan. Janice had not responded to Ray's email.

- f. The Board inquired about the light poles in Tilghman. The Tilghman Volunteer Fire Company paid for the electric bill, and there was some discussion about the County paying for the electric bill.
- g. The Board was presented with the wastewater flows for the Region II (St. Michaels) and Region V (Tilghman) Wastewater Treatment Plants. In reviewing the monthly daily average flows, it was noted that the increase in rainfall events was impacting capacity.
- h. The Board reviewed the need to use the County webmail to avoid having their personal email impacted through a request through the public information act for all public records. Several of the Board members indicating have troubles in accessing the County webmail. The Board requested that IT for Talbot County come to a future meeting to assist with using webmail and work to develop a ticker file to advise Board members that the need to change their password.
- i. The Board discussed groundwater protection areas. The Maryland Department of the Environment issues water well appropriation permits, but there was concern about the quantity groundwater being withdrawn. It was noted that Easton Utilities publishes a Water Report noting the contaminant levels in the water. *(A copy of the report was provided to the Board at the August 7, 2019 meeting)*
- j. The Board was advised that the Department of Public Works had not made any progress on the updating of the Talbot County Comprehensive Water and Sewerage Plan or the Solid Waste Management Plan.
- k. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:35 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.