

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
JUNE 5, 2019**

July 10, 2019

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Tim Jones, Public Works Advisory Board member - Absent
Corey Pack – County Council Liaison
Ray Clarke, County Engineer - Absent
Mike Mertaugh, Assistant County Engineer
Bill Wolinski, DPW Environmental Engineer
Terry Martin, DPW Senior Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. At 12:05 pm, the Public Works Advisory Board started their meeting by reviewing the meeting minutes of May 1, 2019. The Board noted comments on the meeting minutes and then voted 4-0 to adopt the meeting minutes.
- b. Bill Wolinski provided the Board with an update on the Ditch Manual Review Session held on May 23, 2019. Bill advised the Board that the County was looking into using the Health Waters Workgroup Circuit Rider, Tom Leigh, in sharing the ditch manual with other jurisdictions. It was noted the Talbot County Roads Department did not attend the May 23, 2019 Ditch Manual Review Session. During discussions about seeding, the Board raised questions as to when the hydro-seeder is used. The Department of Public Works was not aware of when the hydro-seeder was used after ditch maintenance was completed.
- c. Ray reviewed the capital projects with the Public Works Advisory Board with a copy of the capital projects list and schedules being provided to the Board.
- d. During the review of capital projects, the Board was advised that there were 19 residential lots in the Ferry Point area with the commercial allocation of equivalent dwelling units increasing the total number of EDUs to 45. The Board raised questions related to the Ferry Point Sewer Project and the available capital at the Trappe Wastewater Treatment Plant. During the discussions, it was noted that the County was working to secure information related to constructing a

community-based wastewater treatment system, and it was premature to review the extension of sewer from the Trappe Wastewater Treatment Plant.

- e. The Board was presented with the wastewater flows for the Region II (St. Michaels) and Region V (Tilghman) Wastewater Treatment Plants. In reviewing the monthly daily average flows, the increase in rainfall events was impacting capacity.
- f. The Board was provided and update on the funding for extending sewer to the properties included in Resolution 235 with the Talbot County Sanitary District receiving over \$6.0 million in grant funding to assist with the extension of sewer into various communities and to assist property owners in connecting to the Region II Wastewater Treatment Plant. The Board was also advised that the Maryland Department of the Environment (MDE) provided 75% grant funding to the properties included in Resolution 250 where sewer would be extended to the villages of Bozman and Neavitt. MDE provided 50% of the project funding in the form of grant funds through the Bay Restoration Fund (BRF). In addition to the 50% grant funding through the BRF, MDE provided 50% loan forgiveness through the State Revolving Fund for loans. The 50% loan forgiveness equaled 25% grant funding towards the project.
- g. During discussions related to extending sewer to properties impacted by Resolution 235 and 250, the Board recommended that the Department of Public Works schedule a meeting with Delmarva Power and the Choptank Electric Cooperative to review electric service to houses receiving sewer service. In Queen Anne's County a meeting was conducted with Delmarva Power to review electric service at houses, and a strategy was developed in providing service when the existing service was not adequate to handle the additional load associated with a pump used by the Talbot County Sanitary District in the sewer extension project. Based on this recommendation from the Board, the Department of Public Works noted that they would work to set up a meeting with Delmarva Power and Choptank Electric Cooperative.
- h. The Board was advised that the Department of Public Works had not made any progress on the updating of the Talbot County Comprehensive Water and Sewerage Plan or the Solid Waste Management Plan.
- i. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:45 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.