

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
MAY 5, 2021**

June 2, 2021

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Dan Billingsley, Public Works Advisory Board member
Corey Pack – County Council Liaison
Patrick Thomas, County Attorney
Ray Clarke, County Engineer
Terry Martin, DPW Environmental Engineer

Public Attendance during the call:

Alan Girard, Chesapeake Bay Foundation

Tim Guttman, resident

The meeting was called to order at approximately 12:45 PM. All members of the board were present on the pre-arranged virtual meeting phone call in system.

- 1. OLD BUSINESS (These items were postponed to 1:30 PM to allow for the scheduled public participation)**

Resolution 299

At approximately, 1:30 p.m., the Board reopened the tabled discussion of Resolution 299. Roger Bollman introduced Mr. William Anderson's, PWAB Chairman, May 5, 2021 Memorandum RE: Proposed Resolution 299: Public Works Advisory Board's Concerns on the Proposed Resolution 299. The memo (attached) summarized Chairman Anderson's understanding of the Board's position based on separate conversations between the Chair and individual members of the Public Works Advisory Board concerning the proposed Resolution 299. The memo was reviewed and each concern discussed by the board. A motion was made by Roger Bollman to adopt the memo prepared by Chairman Anderson. The motion was seconded and the passed via a 5-0 vote that the PWAB adopt the memo from the PWAB to Ray Clarke. In summary, due to all the items presented in Chairman Anderson's memo, the Public Works Advisory Board recommends against adoption of Resolution 299 at this time. The memo also requested that Ray Clarke provide copies of the memo to the Council, the County Manager's Office, the Planning Commission, and the County Health Officer.

As noted in the April 7, 2021 meeting minutes, a summary memorandum to the County Manager dated April 8, 2021 (attached) was prepared by Ray Clarke, County Engineer, outlining the position taken and the questions raised on Resolution 299 during the April 7, 2021 PWAB meeting by the Public Works Advisory Board. At the May 5, 2021 PWAB meeting the memo was discussed and had community input. As a result of no support (no action taken) for the memo by the PWAB, the memo was not adopted.

In addition to the discussion on Resolution 299, the following summary memos were reviewed and acted on by the board:

Resolution 300

As noted in the April 7, 2021 meeting minutes, a summary memorandum to the County Manager dated April 12, 2021 (attached) was prepared by Ray Clarke, County Engineer, outlining the position taken and questions raised on Resolution 300 during the April 7, 2021 PWAB meeting by the Public Works Advisory Board. At the May 5, 2021 PWAB meeting the memo was reviewed and discussed. Ed Schlichter made a motion that the PWAB adopt this memo, seconded by Roger Bollman. The board adopted this memo with a 5-0 vote.

Resolution 301

As noted in the April 7, 2021 meeting minutes, a summary memorandum to the County Manager dated April 12, 2021 (attached) was prepared by Ray Clarke, County Engineer, outlining the position taken and questions raised on Resolution 301 during the April 7, 2021 PWAB meeting by the Public Works Advisory Board. At the May 5, 2021 PWAB meeting the memo was reviewed and discussed. The board recommended revisions to this memo (remove the reference to building or additions, third sentence,) and the PWAB proposed an amendment to the resolution to add a section which reads:

The County will not take over the new facility until it is meeting the operational permit requirements.

A motion to make these revisions to the memo was made by Roger Bollman, seconded by Ed Schlichter. The motion passed 5-0.

County Engineer's note: The public hearing for Resolution 299, 300, and 301 will be held June 8, 2021.

2. NEW BUSINESS

- a. The meeting of the Public Works Advisory Board started at 12:45 pm. The Board reviewed the April 5, 2021 meeting minutes and had a number of revisions. Roger Bollman presented a motion to adopt the meeting minutes as revised. Ed Schlichter seconded the motion, the Board voted 5-0 to approve the minutes as revised for April 5, 2021.

- b. Ray Clarke reviewed the capital projects with the Public Works Advisory Board with a copy of the capital project list being provide to the Board.
- c. **Moved back to old business**
- d. Ray Clarke provided additional information on the professional services task requirements to be included in the Request for Proposals for Professional Services to be advertised for services to update the County's Comprehensive Water and Sewerage Plan. These tasks were each reviewed and the PWAB requested the county include a task(s) to cover a process for public input throughout the update process, and to provide input on new projects and for public involvement to possibly outline and prioritize small and large projects. The Board has noted that including new projects and prioritizing projects would establish a game plan for managing the County's water and wastewater services.
- e. Ray Clarke provided additional information for the update required by MDE to the County's Solid Waste Management Plan (SWMP.) A copy of the proposed revisions and updates to the SWMP prepared by Davis Bowen & Friedel was provided to the board March 26, 2021. Roger Bollman will provide comments for the PWAB.

County Engineer's note: This resolution to adopt the updated/revised SWMP has been introduced as Resolution 303, and the public hearing is scheduled for June 22 @ 6:30 PM.

- f. The Board presented a motion to adjourn by Dan Billingsley with a second from Cory Buxton. The Board voted 5-0 to adjourn.
- g. There were no official reports from the subcommittees.

OPEN DISCUSSION: Illicit connections were discussed. Corey Pack, Council Liaison, said if the DPW wanted the ability to enforce the correction of illicit or broken connections there needs to be a resolution prepared by the DPW with review/support from the PWAB.

PWAB Meeting adjourned at approximately 3:15 p.m.

Author: Respectfully Submitted, Terry Martin

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.