

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
November 13, 2019**

December 4, 2019

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Schlichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Tina Jones, Public Works Advisory Board member
Corey Pack – County Council Liaison - Absent
Ray Clarke, County Engineer - Absent
Terry Martin, DPW Sanitary Engineer
Michael Mertaugh, Assistant County Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. At 12:10 pm, the Public Works Advisory Board started their meeting by reviewing the meeting minutes of October 2, 2019. The Board noted comments on the meeting minutes and then voted 5-0 to adopt the meeting minutes as amended.
 - a. The revisions were: Item h. Add the following: “It was the consensus of the PWAB in conjunction with the DPW to prepare comments on the Trappe East WWTP draft permit. These comments would be prepared for the public meeting.” Typo, the first “and” in the sentence should be “an”.
- b. W. Anderson asked that an agenda item be added to provide an update of the Recycling Center that has been discussed recently in the newspaper. W. Anderson stated that the Board would like a summary overview and a current status report. Mike Mertaugh was available and he provided an overview and the current issues involved with the proposed recycling and debris center, to be located at the existing County Roads disposal site. The Board raised concerns about the economic viability of the project.
- c. Mike Mertaugh also provided an update to the Leeds Creek Bridge Project, as the wetlands permit had been recently issued. M. Mertaugh noted that we are still working through right-of-way issues.
- d. The DPW reviewed the current list of capital projects.
 - a. The Advertisements and Scopes of Work for the current Bids: 19-10, 19-16 and 19-17 were distributed to the PWAB for their review and comment.
 - b. Acceptable flow rates to MDE has been an issue for the County’s design process (125 gallons per day, vs. 250 gallons per day) and needs to be resolved to be able to proceed with construction documents.
 - c. The recommendation for a Community Based package plant was discussed for the Ferry Point Marina septic elimination project.

- e. An overview of the Healthy Waters Working Group Briefing and Boat Trip was distributed and discussed.
- f. The upcoming Trappe East WWTP Public hearing was discussed along with the need for the PWAB and DPW to prepare joint discussion points and requests for additional information from the developer and MDE. W. Anderson advised that the Town of Trappe/Developer should amend the County's Comprehensive Water and Sewer Plan for each phase, matching the phased WWTP permit revisions to MDE. The meeting will be November 19, 2019 at 6:00 PM at the Trappe Fire hall.
- g. Resolution 235 Properties – DPW requested a recommendation from the PWAB to the County Council to raise the sewer rates \$50.00 for the properties connected to the Royal Oak Pump Station to cover the loan required to make necessary upgrades at Pump Station #1 and #2. Ray Clarke's October 11, 2019 memorandum on the rate increased was discussed. Following discussion, a motion was made, seconded and approved, to recommend to the County Council that the sewer rates be raised to finance the costs of the Pump Station #1 upgrades as outlined in Ray Clark's October 11, 2019 memorandum.
- h. Resolution 250 Properties: DPW requested a recommendation from the PWAB to the County Council to initiate a benefit charge for the properties which will be connected to the proposed Bozman Neavitt sewer extension. There were questions about the engineering cost estimates and the interest rates contained within Ray Clarke's October 11, 2019 memorandum. The decision was made to table this recommendation until additional information is available.
- i. The Region II and Region V WWTP flow rates were reviewed and discussed.
- j. The location for the traditional December PWAB meeting was discussed and it was decided that the meeting should be held at Osteria Alfredo. The PWAB will meet there at 12:00 PM and move back to the DPW office to continue the meeting.
- k. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 1:42 p.m.

Author: Respectfully Submitted, Terry Martin

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.